PROVINCE OF BRITISH COLUMBIA

ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL

Order in Council No. 401

, Approved and Ordered

July 11, 2022

Lieutenant Governoi

Executive Council Chambers, Victoria

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that, effective October 3, 2022, the Small Claims Rules, B.C. Reg. 261/93, are amended as set out in the attached Schedule.

Attorney General and Minister Responsible for Housing

Presiding Member of the Executive Council

Melanio Ma.

(This part is for administrative purposes only and is not part of the Order.)

Authority under which Order is made:

Act and section: Court Rules Act, R.S.B.C. 1996, c. 80, s. 1;

Small Claims Act, R.S.B.C. 1996, c. 430, s. 20 (3)

Other: OIC 1030/93

SCHEDULE

- 1 The Introduction to the Small Claims Rules, B.C. Reg. 261/93, is amended
 - (a) by adding the following definitions:
 - "business day" means a Monday, Tuesday, Wednesday, Thursday or Friday that is not a holiday;
 - "hearing" includes a trial;
 - "method of attendance", in relation to a conference, hearing or mediation session, includes
 - (a) attending in person, and
 - (b) attending by telephone, video conference or other means of electronic communication; , and
 - (b) by repealing the definitions of "remotely" and "virtually".
- Rule 1.1 (16) (b) is amended by striking out "Rule 18 (7) and (8)" and substituting "Rule 18 (8)".
- 3 Rule 1.1 is amended by adding the following subrule:

Submit documents to registry before hearing

- (41.23) At least two business days before the date of a hearing set under subrule (41.22), a claimant must file at the registry all documents on which the claimant intends to rely at the hearing, with a supporting materials cover sheet (Form 39).
- 4 Rule 1.1 (43) is amended by striking out "A certificate" and substituting "If a notice of objection was filed under Division 5 of Part 5 of the Civil Resolution Tribunal Act in respect of the claim, a certificate".
- 5 Rule 5 (7) is amended by adding ", except that instead of filing a reply (Form 2), the third party must file a reply to third party notice (Form 3.1)" after "claim (see Rule 3)".
- 6 Rule 6 is amended by adding the following subrule:

Submit documents to registry before hearing

- (5.1) At least two business days before the date of a hearing set under subrule (5), a claimant must file at the registry all documents on which the claimant intends to rely at the hearing, with a supporting materials cover sheet (Form 39).
- Rule 7 (3) is amended by striking out "14 days" and substituting "28 days".
- 8 Rule 7 (5) is repealed and the following substituted:

Relevant documents and reports

(5) Each party to a claim must

- (a) submit all relevant documents and reports to the registry at least 14 days before the date of the settlement conference, and
- (b) serve all relevant documents and reports on the other parties at least 7 days before the date of the settlement conference.
- 9 Rules 7 (12) and 7.5 (13.1) and (14) (g) (i) are amended by striking out "medical doctor" and substituting "medical practitioner or another person who is authorized under the Health Professions Act to practise a designated health profession".
- 10 Rule 7 (13) is repealed and the following substituted:

Report to be given to claimant and provided to registry

- (13) After receiving the medical report from the medical practitioner or other person authorized under the *Health Professions Act* to practise a designated health profession, the defendant must
 - (a) submit the report to the registry at least 14 days before the date of the settlement conference, and
 - (b) serve a copy of the report on the claimant at least 7 days before the date of the settlement conference.

11 Rule 7 (14) is amended by adding the following paragraph:

- (j.1) order that a trial is to be attended by telephone, video conference or other means of electronic communication:
- 12 Rule 7 is amended by adding the following subrules:

If settlement conference judge orders parties to attend trial by telephone, video conference or other means of electronic communication

(14.1) If a judge at a settlement conference orders that a trial is to be attended by telephone, video conference or other means of electronic communication, the judge must also direct how, and by what date, to submit and serve any records and other things on which a party intends to rely at trial.

Settlement conference - transition

- (21) If a notice of settlement conference is dated October 2, 2022 or earlier, and if the settlement conference is scheduled to take place on or after October 3, 2022, the following rules apply:
 - (a) despite Rule 7 (5), the parties must submit all relevant documents and reports to the registry at least two business days before the date of the settlement conference, and are not required to serve all relevant documents and reports on the other parties before the settlement conference;
 - (b) despite Rule 7 (13) (a), the defendant must submit the medical report referred to in Rule 7 (13) to the registry at least two business days before the date of the settlement conference.

- 13 Rule 7.1 (3) is amended by striking out "medical or other reports filed or brought to the settlement conference" and substituting "medical reports or records filed".
- 14 Rule 7.3 (19) (b) is repealed and the following substituted:
 - (b) before the mediation session, provide to the mediator and serve on the other parties all documents and reports that are relevant to the dispute.
- 15 Rule 7.3 (24) and (25) is amended by striking out "remotely" and substituting "by telephone, video conference or other means of electronic communication".
- 16 Rule 7.3 (27) is repealed and the following substituted:

If application is granted

- (27) If an application under subrule (25) or (26) is granted, the registrar may order the person requesting to attend the mediation by telephone, video conference or other means of electronic communication to pay for the telephone call, video conference or other cost of that person's attendance.
- 17 Rule 7.5 (2) is repealed and the following substituted:

Trial conference

- (2) Before a trial date is set, unless the setting of a trial date is otherwise ordered by a judge, a trial conference will be held on the date and at the time and place set by the registrar.
- 18 Rule 7.5 (13.2) is repealed and the following substituted:

Medical report to be given to claimant and registry

- (13.2) After receiving the medical report from the medical practitioner or other person authorized under the *Health Professions Act* to practise a designated health profession, the defendant must
 - (a) submit the report to the registry at least 14 days before the date of the trial conference, and
 - (b) serve a copy of the report on the claimant at least 7 days before the date of the trial conference.
- 19 Rule 7.5 (14) (g) (ii) is repealed and the following substituted:
 - (ii) the defendant
 - (A) to serve on the claimant a copy of the medical report from the medical practitioner or other person authorized under the *Health Professions Act* to practise a designated health profession at least 7 days before the trial date, and
 - (B) to bring a copy of the medical report to the trial or submit it to the registry at least 14 days before the trial date;
- 20 Rule 7.5 (14) is amended by adding the following paragraph:

(j.1) order that a trial is to be attended by telephone, video conference or other means of electronic communication;.

21 Rule 7.5 is amended by adding the following subrules:

If trial conference judge orders parties to attend trial by telephone, video conference or other means of electronic communication

(14.1) If a judge at a trial conference orders that a trial is to be attended by telephone, video conference or other means of electronic communication, the judge must also direct how, and by what date, to submit and serve any records and other things on which a party intends to rely at trial.

Trial conferences – transition

- (19) Despite Rule 7.5 (13.2) (a), if a notice of trial conference is dated October 2, 2022 or earlier, and if the trial conference is scheduled to take place on or after October 3, 2022, the defendant is not required to submit the medical report referred to in Rule 7.5 (13.2) to the registry before the trial conference.
- 22 Rule 9 (2) is amended by striking out "reasonable estimated travelling expenses." and by adding the following paragraphs:
 - (a) reasonable estimated travelling expenses for a summons to appear in person, or
 - (b) for a summons to appear by another method of attendance, the reasonable estimated cost of the telephone call, video conference or other method of attendance.
- 23 Rule 9 (3.1) and (3.2) are repealed and the following substituted:

How to change a witness's method of attendance

(3.1) A party or a witness may apply to a judge under Rule 16 (7.2) to change a witness's method of attendance.

Trial judge may change a witness's method of attendance

- (3.2) The trial judge may order a witness to attend court by any method of attendance that the trial judge considers appropriate in the circumstances.
- 24 Rule 9 (4) (b) is amended by adding "if the witness attends court in person," before "bring to court".
- 25 Rule 9 (5) is repealed and the following substituted:

Summons may be cancelled or varied

- (5) A person who is served with a summons to witness may apply to a judge (see Rule 16 (7)) who may
 - (a) cancel the summons if
 - (i) the person is not needed as a witness, or

- (ii) it would be a hardship for the person to attend court, or
- (b) vary the summons to allow the witness to attend court by another method of attendance.

If a judge changes a witness's method of attendance

- (5.1) If a judge changes a witness's method of attendance, the judge
 - (a) must direct the witness
 - (i) how, and by what date, to submit and serve any records and other things, if the witness will not be attending in person, and
 - (ii) where or how to attend, including by providing a telephone number or video conferencing information, if applicable, and
 - (b) may order
 - (i) the return of any money that was provided under subrule (2), or
 - (ii) that the party summoning the witness pay for the witness's travelling expenses, telephone call, video conference or other reasonable estimated cost of the method of attendance.

26 Rule 9 (7) (b) is repealed and the following substituted:

- (b) the witness was offered
 - (i) reasonable estimated travelling expenses, or
 - (ii) other reasonable estimated costs of attendance by telephone, video conference or other means of electronic communication if the summons did not require the witness to appear in person, and.
- **Rule 9.1 (31) is amended by striking out** "Rules 8 (1) (b) and (6), 9 (5) and (6), 11, 12 (2) (c), 16 (6) (g) and (o), 17 (14) and (15) and 20" **and substituting** "those Rules".
- 28 Rule 9.2 (7) is amended by striking out "upon which the party will rely at the trial" and substituting "on which the party intends to rely at the trial".
- 29 Rule 11 (12) is amended by striking out "completes the form, following the instructions on the form, and files it at the registry." and by adding the following paragraphs:
 - (a) completes the form, following the instructions on the form, and
 - (b) files it at the registry, together with a copy of the relevant decision, certificate or order.
- 30 Rule 12 is amended by adding the following heading before subrule (3):

If a Creditor Asks for a Payment Hearing.

31 Rule 12 is amended by repealing subrule (3) and substituting the following:

(3) To ask for a payment hearing, a creditor must complete a summons to a payment hearing (Form 12), following the instructions on the form, and file it at the registry at least 14 days before the date of the payment hearing.

- 32 Rule 12 (5) is amended by striking out "company" and substituting "corporation" wherever it appears.
- 33 Rule 12 (7) is repealed and the following substituted:

Service of the summons

- (7) A person named in a summons to a payment hearing must be served by leaving the summons, together with the following documents, with the person at least 14 days before the date of the payment hearing:
 - (a) a blank supporting materials cover sheet (Form 39);
 - (b) a blank statement of finances (Form 40), unless the debtor is a corporation or a partnership.
- Rule 12 (9) is repealed and the following substituted:

What a person summoned by a creditor must file

- (9) A person summoned by a creditor to a payment hearing must file the following records and other things at least 7 days before the date of the payment hearing:
 - (a) a supporting materials cover sheet (Form 39), unless the person is not required to file any other records or other things under this subrule;
 - (b) a statement of finances (Form 40), unless the debtor is a corporation or a partnership;
 - (c) any other records or other things required by the summons;
 - (d) any other records or other things on which the person intends to rely at the payment hearing.

What a person summoned by a creditor must serve

(9.1) A person summoned by a creditor to a payment hearing must serve on the creditor the records and other things filed under subrule (9) (b), (c) or (d) at least 2 business days before the date of the payment hearing.

Debtor must update statement of finances if necessary

- (9.2) If there is a significant change to the debtor's finances after filing a statement of finances and before the payment hearing, the debtor must, before the start of the payment hearing,
 - (a) file a revised statement of finances (Form 40), with a supporting materials cover sheet (Form 39), and
 - (b) serve the revised statement of finances on the creditor.
- 35 Rule 12 is amended by adding the following heading before subrule (10):

If a Debtor Asks for a Payment Hearing.

36 Rule 12 (10) is repealed and the following substituted:

How a debtor asks for a payment hearing

- (10) To ask for a payment hearing, a debtor must complete the following forms, following the instructions on the forms, and file them at the registry at least 14 days before the date of the payment hearing:
 - (a) a notice of payment hearing (Form 13);
 - (b) a supporting materials cover sheet (Form 39), unless the debtor is a corporation or a partnership;
 - (c) a statement of finances (Form 40), unless the debtor is a corporation or a partnership.

37 Rule 12 (11) is repealed and the following substituted:

Service of notice on creditor

- (11) The debtor must serve on the creditor the notice and the statement of finances, if applicable, at least 14 days before the date of the payment hearing.
- 38 Rule 12 is amended by adding the following subrules:

What a debtor must file if the debtor asks for a payment hearing

(11.1) A debtor must file any records or other things on which the debtor intends to rely at the payment hearing and that were not filed under subrule (10), together with a supporting materials cover sheet (Form 39), at least 7 days before the date of the payment hearing.

What a debtor must serve if the debtor asks for a payment hearing

(11.2) A debtor must serve on the creditor any records or other things filed under subrule (11.1) at least 2 business days before the date of the payment hearing.

Debtor must update statement of finances if necessary

- (11.3) If there is a significant change to the debtor's finances after filing a statement of finances and before the payment hearing, the debtor must, before the start of the payment hearing,
 - (a) file a revised statement of finances (Form 40), with a supporting materials cover sheet (Form 39), and
 - (b) serve the revised statement of finances on the creditor.
- Rule 12 is amended by adding the following heading after subrule (11.3):

If a Judge Orders a Payment Hearing.

40 Rule 12 is amended by adding the following subrules:

What a person must file if a judge orders a payment hearing

(11.4) A person ordered by a judge under Rule 11 (5) (a) to attend a payment hearing must file the following records and other things at least 7 days before the date of the payment hearing:

- (a) a supporting materials cover sheet (Form 39), unless the person is not required to file any other records or other things under this subrule;
- (b) a statement of finances (Form 40), unless the debtor is a corporation or a partnership;
- (c) any other records or other things required by the order;
- (d) any other records or other things on which the person intends to rely at the payment hearing.

What a person must serve if a judge orders a payment hearing

(11.5) A person ordered by a judge under Rule 11 (5) (a) to attend a payment hearing must serve on the creditor the records and other things filed under subrule (11.4) (b), (c) or (d) at least 2 business days before the date of the payment hearing.

Debtor must update statement of finances if necessary

- (11.6) If there is a significant change to the debtor's finances after filing a statement of finances and before the payment hearing, the debtor must, before the start of the payment hearing,
 - (a) file a revised statement of finances (Form 40), with a supporting materials cover sheet (Form 39), and
 - (b) serve the revised statement of finances on the creditor.
- 41 Rule 12 is amended by adding the following heading before subrule (12):

What Happens at a Payment Hearing.

- 42 Rule 12 (15) is amended by repealing paragraph (b) and substituting the following:
 - (b) present before a judge or justice when the judge or justice ordered the person to attend.
- 43 Rule 12 is amended by adding the following subrule:

Debtor may swear or affirm – statement of finances

- (16) If a debtor has filed a statement of finances (Form 40), the judge or justice may direct the debtor to swear or affirm to the truth of the contents of the statement of finances at the payment hearing.
- Rule 13 is amended in subrule (3) by striking out "company" and substituting "corporation" wherever it appears.
- 45 Rule 13 (5) is amended by striking out "7 days" and substituting "14 days".
- 46 Rule 13 is amended by adding the following subrule:

What must be served with the summons

- (5.1) The court bailiff or sheriff who serves a person under subrule (5) must also provide the person with
 - (a) a blank supporting materials cover sheet (Form 39), and

(b) a blank statement of finances (Form 40), unless the person being served is a corporation or a partnership.

47 Rule 13 (6) is repealed and the following substituted:

What a person who is served with a summons must file

- (6) A person who is served with a summons to a default hearing must file the following records and other things at the registry at least 7 days before the date of the default hearing:
 - (a) a supporting materials cover sheet (Form 39), unless the person is not required to file any other records or other things under this subrule;
 - (b) a statement of finances (Form 40), unless the debtor is a corporation or a partnership;
 - (c) any other records or other things required by the summons;
 - (d) any other records or other things on which the person intends to rely at the default hearing.

What a person who is served with a summons must serve

(6.1) A person who is served with a summons to a default hearing must serve on the creditor the records and other things filed under subrule (6) (b), (c) or (d) at least 2 business days before the date of the default hearing.

48 Rule 13 is amended by adding the following subrule:

Debtor must update statement of finances if necessary

- (6.2) If there is a significant change to the debtor's finances after filing a statement of finances and before the default hearing, the debtor must, before the start of the default hearing
 - (a) file a revised statement of finances (Form 40), with a supporting materials cover sheet (Form 39), and
 - (b) serve the revised statement of finances on the creditor.

49 Rule 13 (9) is amended by repealing paragraph (b) and substituting the following:

- (b) present before a judge when the judge ordered the person to attend.
- *Rule 13 is amended by adding the following subrule:*

Debtor may swear or affirm - statement of finances

- (10) If a debtor has filed a statement of finances (Form 40), the judge may direct the debtor to swear or affirm to the truth of the contents of the statement of finances at the default hearing.
- 51 Rule 16 (1) is amended by striking out "A registrar" and substituting "Subject to subrule (1.1), a registrar".
- 52 Rule 16 is amended by adding the following subrule:

No consent orders to change method of attendance for a trial, payment hearing or default hearing

- (1.1) An order to change a person's method of attendance for a trial, payment hearing or default hearing cannot be made under subrule (1).
- 73 Rule 16 (2) (c.1) is repealed and the following substituted:
 - (c.1) an order changing the applicant's method of attendance at a conference or hearing, other than a trial, payment hearing or default hearing (see Rule 17 (16.1) (a));.
- *Rule 16 (2) (c.3) is amended by striking out* "remotely" *and substituting* "by telephone, video conference or other means of electronic communication".
- 55 Rule 16 (2) (e) is repealed and the following substituted:
 - (e) an order permitting a claimant to serve a notice of claim or a notice of civil resolution tribunal claim by another method of service (see Rule 18 (8) (a) or (8.1) (a));
- 56 Rule 16 is amended by adding the following subrule:

If a registrar orders a different method of attendance

- (2.1) If a registrar makes an order under subrule (2) (c.1), the registrar must direct the applicant where or how to attend, including by providing a telephone number or video conference information, if applicable.
- 77 Rule 16 (3) is amended by striking out "party" and substituting "person".
- 58 Rule 16 (6) is amended
 - (a) in paragraph (g) by adding "or varying" after "cancelling", and
 - (b) by repealing paragraph (l).
- *Rule 16 is amended by adding the following subrules:*

Orders that do not require a hearing

- (6.1) The following orders may be made without a hearing:
 - (a) an order changing a person's method of attendance at any of the following hearings (see Rule 17 (16.1) (b) and (c)):
 - (i) trial;
 - (ii) payment hearing;
 - (iii) default hearing;
 - (b) an order changing the method of attendance at a conference or hearing, other than a trial, payment hearing or default hearing, (see Rule 17 (16.1) (c)) for
 - (i) a person other than the applicant, or
 - (ii) the applicant and a person other than the applicant;

- (c) an order extending or shortening a time limit (see Rule 17 (12));
- (d) an order correcting an accidental slip or omission in an order (see Rule 17 (14));
- (e) any other order that a judge has the power to make and for which notice to another party is not required.

Judge or justice may require a hearing

(6.2) Despite subrule (6.1), a judge or justice may direct an applicant to appear before a judge or justice to explain why the order should be made.

Service of application and method of attendance if hearing is required

- (6.3) If a judge or justice directs an applicant to appear at a hearing under subrule (6.2), the judge or justice
 - (a) may direct the applicant to serve the application under subrule (7.2) on a party or an affected person, and
 - (b) may, without a hearing, make an order respecting a person's method of attendance at the hearing.

Rule 16 (7) is repealed and the following substituted:

How to apply to a judge

- (7) To apply for an order listed in subrule (6), other than subrule (6) (n.1), a person must complete an application (Form 17), following the instructions on the form, and file it at the registry.
- Rule 16 (7.1) is amended by striking out "where the court file is unless the registrar allows the application to be filed at another registry (see subrule (8))".
- Rule 16 is amended by adding the following subrules:

How to apply to a judge or justice for an order without a hearing

(7.2) To apply for an order under subrule (6.1), a person must complete an application (Form 17), following the instructions on the form, and file it at the registry.

Cost of method of attendance

(7.3) If a judge or justice makes an order under subrule (6.1) (a) or (b), the judge or justice may order that the party requesting to change the person's method of attendance must pay for the telephone call, video conference or other reasonable cost of that person's method of attendance.

Judge or justice must direct where or how to attend

- (7.4) If a judge or justice makes an order under subrule (6.1) (a) or (b) or (6.3) (b), the judge or justice must direct the person
 - (a) how, and by what date, to submit and serve any records and other things, if the party or witness will not be attending in person, and

(b) where or how to attend, including by providing a telephone number or video conferencing information, if applicable.

When registrar must send amended notice

- (7.5) If a judge or justice changes the method of attendance for a hearing or conference for all parties, the registrar must notify the parties of the new method of attendance.
- 63 Rule 16 (8) is amended by striking out "subrule (7) or (7.1) to be filed at another registry" and substituting "subrule (7), (7.1) or (7.2) to be filed at a registry other than the registry where the court file is".
- Rule 16 is amended by adding the following subrules:

Documents to support an application

(9.1) A person who applies for an order that requires a hearing must file all documents on which the person intends to rely at the hearing, with a supporting materials cover sheet (Form 39), at the registry at least 7 days before the date set for the hearing unless the registrar allows the application to be made as an urgent application under subrule (10).

Final decision of the civil resolution tribunal must not be filed

(9.2) Despite subrule (9.1), a person must not file at the registry a final decision of the civil resolution tribunal in relation to the claim.

Service of documents to support an application

(9.3) A person must serve all documents filed under subrule (9.1) on each party that would be affected by the order requested, and on each affected person who must be served under subrule (6.3) (a), at least 7 days before the date set for the hearing, unless the registrar allows the application to be made as an urgent application under subrule (10).

How to respond to an application

(9.4) If a party or affected person is served with a notice of application and wishes to respond, the party or affected person must attend the hearing of the application.

Documents to support a response

- (9.5) If a party or affected person responding to an application intends to rely on documents at the hearing, at least two business days before the date set for the hearing, the party or affected person must
 - (a) file at the registry any documents on which the person intends to rely at the hearing, with a supporting materials cover sheet (Form 39), and
 - (b) serve the documents on each party that would be affected by the order requested and on each affected person.

Applicant must serve order on other parties

(12) As soon as practicable after an order is made under this Rule and unless a judge, justice or registrar otherwise orders, the person who applied for the order must serve a copy of the order on

- (a) all parties who did not attend the hearing of the application or did not receive notice of the application, and
- (b) if the application was about a witness and if the witness did not receive notice of the application, the witness.
- 65 Rule 17 (5) is amended by striking out "a settlement conference, trial or hearing" and substituting "a conference or hearing".
- 66 Rule 17 (5.1) (a) is amended by striking out "Rule 9 (6) or Rule 9.1 (19), (22) (1) (i) or (24)" and substituting "Rule 9 (6), Rule 9.1 (19), (22) (1) (i) or (24) or Rule 17 (16.3)".
- 67 Rule 17 is amended by adding the following subrule:

Where in-person appearances take place

- (5.5) All steps in a proceeding that are to be attended in person will take place at the court location where the proceeding was started, except
 - (a) if a judge orders otherwise, or
 - (b) as provided in Rule 16 (11) and Rule 17 (8).
- Rule 17 (6) is amended by striking out "trial or hearing" and substituting "hearing".
- 69 Rule 17 (7) is amended by striking out "settlement conferences, trial conferences and trials" and substituting "conferences and hearings".
- 70 Rule 17 (12) is amended by striking out "At any time, a judge may extend or shorten a time limit" and substituting "At any time, including after a time limit has expired, a judge may extend or shorten a time limit".
- Rule 17 (16), (16.1) and (16.2) is repealed and the following substituted:

Application to change method of attendance

- (16.1) Despite subrules (25) and (26), a person may apply to change their own or another person's method of attendance at a conference or hearing as follows:
 - (a) to a registrar under Rule 16 (1) or (3) to change the applicant's own method of attendance at a conference or hearing, other than a trial, payment hearing or default hearing;
 - (b) to a judge or justice under Rule 16 (7.2) to change the applicant's own method of attendance at a payment hearing;
 - (c) to a judge under Rule 16 (7.2)
 - (i) to change a person's method of attendance at a trial or default hearing, or
 - (ii) to change the method of attendance at a conference or hearing for
 - (A) a person other than the applicant, or
 - (B) the applicant and a person other than the applicant.
- 72 Rule 17 (16.3) is repealed and the following substituted:

Participants may be required to appear in person

- (16.3) A registrar, justice or judge who is conducting a conference or hearing at which participants are appearing by telephone, video conference or other means of electronic communication may adjourn the conference or hearing at any time and require participants to attend in person or in another manner that the registrar, justice or judge considers appropriate in the circumstances.
- 73 Rule 17 (20) (a) is amended by striking out "company" and substituting "corporation".
- 74 Rule 17 is amended by adding the following subrules:

Physical presence not required

(23) For the purposes of these Rules, a reference to accompanying, attending, appearing, conducting, giving, being before a judge, being in court or being at a place or location is not to be interpreted as requiring in-person attendance.

Hearing or conference has an associated physical location

(24) If a hearing or conference does not take place at a physical location because all participants attend the hearing or conference by telephone, video conference or other means of electronic communication, the hearing or conference is considered to take place at the court served by the registry where the court file is.

Default method of attendance

(25) Conferences and hearings must be attended in person.

Direction of chief judge

(26) Despite subrule (25), the chief judge may direct that a class of conferences or hearings, other than hearings under Rule 9.1 [Simplified Trials for Claims up to \$10 000], 9.2 [Summary Trial for Financial Debt], 10 [The Trial] or 13 [Default Hearing], must be attended by telephone, video conference or other means of electronic communication.

Classes of conferences or hearings

- (27) A direction under subrule (26) may be different for different court locations, court registries, types of court appearances, classes of persons or circumstances.
- 75 Rule 18 (2) is amended by striking out "mother, father" and substituting "parent".
- 76 Rule 18 (7) and (7.1) are repealed.
- 77 Rule 18 (12) is amended
 - (a) by striking out "document" and substituting "document, record or other thing", and
 - (b) by repealing paragraph (b) and substituting the following:
 - (b) by mailing it by ordinary mail to the person's address, unless the document, record or other thing is
 - (i) a notice of claim,

- (ii) a notice of civil resolution tribunal claim,
- (iii) a third party notice,
- (iv) a statement of finances, a record or other thing referred to in Rule 12 (9), (11.1) or (11.4) or Rule 13 (6), or
- (v) a summons to a payment hearing or to a default hearing (see Rules 1.1 (10) to (17), 2, 5 (4), 12 (7) and 13 (5)), or.
- 78 Rule 18 (13), (14), (15), (19) and (20) is amended by striking out "document" wherever it appears and substituting "document, record or other thing".
- 79 Rule 18 (18) is amended
 - (a) in paragraph (a) by striking out "a day that is not a Saturday, Sunday or another holiday listed in the definition of "holiday" in the Interpretation Act" and substituting "a business day", and
 - (b) by repealing paragraph (b) and substituting the following:
 - (b) if the document, record or other thing is transmitted on a day that is not a business day, or after 4 p.m. on a business day, the document, record or other thing is deemed to be served on the next business day.
- 80 Rule 18 is amended by adding the following subrule:

Time limits – transition

- (21) Rule 18 (7) and (7.1), as it read on October 2, 2022, continues to apply in relation to a notice of claim, a third party notice or a notice of civil resolution tribunal claim filed before October 3, 2022.
- 81 Rule 20 (2) (b) is amended by striking out "documents" and substituting "documents, records or other things".
- Rule 21 is amended by adding the following subrules:

Reply - transition

- (3) A party may use Form 2 as it read on October 2, 2022 to reply in either of the following circumstances:
 - (a) the reply is made under Rule 3 (2) in response to a notice of claim that was filed before October 3, 2022;
 - (b) the reply is made under Rule 1.1 (21) in response to a notice of civil resolution tribunal claim that was filed before October 3, 2022.

Third party reply – transition

(4) The requirement to use Form 3.1 to reply under Rule 5 (7) does not apply if the third party claim to which the person is replying was filed before October 3, 2022.

Statement of finances - transition

(5) Despite Rules 12 (9) and 13 (6), a person summoned is not required to file a statement of finances if the creditor filed the summons, or if the judge ordered the payment hearing or default hearing, before October 3, 2022.

83 Schedule B is amended

- (a) by repealing Forms 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 19, 23, 26, 32, 34, 35, 36 and 37, and
- (b) by adding the attached Forms 1, 2, 3, 3.1, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 19, 23, 26, 32, 34, 35, 36, 37, 39 and 40.

FORM 1

FORM 1

NOTICE OF CLAIM
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER	
EGISTRY LOCATION	

court copy

FILL in the name of each				
person or business making the claim. An	NAME		CLAIMANT(
Address for Service (Form 38) must also be filed with your Notice of Claim	Form 38, Address for Service included for filing			
то:	NAME		DEFENDANT(s) 🗃
Fill in the name, address and telephone	ADDRESS			C
number of each person	CITY, TOWN,	TEL.#		–Ť
or business the claim is against.	MUNICIPALITY PROV. POSTAL (-C
WHAT				_に
HAPPENED? Tell what led to the claim.				_
				_
WHERE?	over \$35,000, not including interest and expenses.	d. Mark the additional pages as ed pages must accompany eac	h copy of the Notice of Claim	
happened.	issue in dispute.			
HOW	<u>a</u>		1	1
MUCH? Tell what is being	b		\$	\dashv
claimed from the defendant(s). If the			\$	
claim is made up of several parts, separate	<u>C</u>		s	
them here, and for each part set out the amount	d		1	
being claimed or the value of the property or			\$	_
services being claimed. Add these amounts and values and fill in the total claimed.	<u>e</u>		\$	_{
	TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after	TOTAL		-
	being served outside of British Columbia with this notice. If the defendant does not reply, a court order may be made against the defendant without any further	+ FILING FEES		
	notice to the defendant. Then the defendant could have to pay the amount claimed plus interest and further expenses.	+ SERVICE FEES		court copy
	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	сору
			☐ DEBT ☐ OTHER THAN DEB	Т

page 18 of 105

NOTICE OF CLAIM
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

defendant's copy

FROM:	NAME		CLAIMAN	T(S) Z
This person has made a claim against you in				—c
Small Claims Court.	Form 38, Address for Service included for filing			
				G
TO:	NAME		DEFENDAN	T(S)
	ADDRESS			c
	CITY, TOWN,	TEL.#		—Ť
	MUNICIPALITY PROV. POSTAL			c
WHAT				Ë
WHAI HAPPENED?				—▶
This is what the				_
claimant says led to the				
claim.				
WHERE? This is where the claiman says it happened.	PROV. became aware of the			
	issue in dispute.			
HOW	_a			
MUCH?			\$	
This is what the claimant is asking for.	b		\$	
olaman is asking for.	C		1	
			`{ \$	- 1
	d			
			\$	
	<u>e</u>		\$	į
			1 3	
	TIME LIMIT FOR A DEFENDANT TO REPLY			
	The defendant must complete and file the attached reply and address for service	TOTAL		- 1
	within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does	FILING FFFO		
	not reply, a court order may be made against the defendant without any further	+ FILING FEES		- i
	notice to the defendant. Then the defendant could have to pay the amount claimed	+ SERVICE FEES		
	plus interest and further expenses.	1 OLIVIOL I LLO		a
	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	S
			☐ DEBT	derendant's copy
			☐ OTHER THAN DE	EBT ₹
FORM 1				

page 19 of 105

NOTICE OF CLAIM
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

ROM:	NAME		CLAIMA	NT(S)
	Form 38, Address for Service included for filing	 DY/		(
D:	NAME	_	DEFENDA) ا _{(NT(S)}
•	ADDRESS			(
	CITY, TOWN, MUNICIPALITY	TEL.#		'
	PROV. POSTAL	CODE		
HAT APPENED?				
IFF LINED:				
HERE?	CITY, TOWN, MUNICIPALITY PROV. PROV.			
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UCH?	_ a		⁻ ¦\$	
	<u>b</u>		: \$	
	C		 	+-1
			\$	
	_d		- \$	
	е		1	1
			\$	
	TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service	TOTAL		
	within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does	+ FILING FEES		
	not reply, a court order may be made against the defendant without any further notice to the defendant. Then the defendant could have to pay the amount claimed	+ FILING FLES	1	
	plus interest and further expenses.	+ SERVICE FEES	1	
	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	
			DEBT OTHER THAN	DEBT
FORM 1				
FORM			service copy	

NOTICE OF CLAIM
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER
EGISTRY LOCATION

claimant's copy

the person(s) or	NAME		CLAIM	ANT(S)
				(
business(es) making the claim. An Address for Service (Form 38) must	☐ Form 38, Address for Service included for filing			
also be filed with your				(
Notice of Claim	NAME		DEFEND	ANT(S)
TO: Fill in the name,	ADDRESS			
address and telephone				
number of the person(s) or business(es) the	CITY, TOWN, MUNICIPALITY	TEL.#		
claim is against.	PROV. POSTAL	CODE		
WHAT				
HAPPENED?				
Tell what led to the claim.				
WHERE? Tell where this happened.	Page 3, etc.". A copy of the attacl CITY, TOWN, MUNICIPALITY Tell when the claimant PROV. PROV.	led pages must accompany eac	cn copy of the Notice (or Claim.
HOW	PROV. became aware of the issue in dispute.			
MUCH?	became aware or the			
Tell what is being	a		\$	
	issue in dispute.		\$	
claimed from the defendant(s). If the	a		\$	
claimed from the defendant(s). If the claim is made up of	a b			
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each	a b		\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the	a b CC d		\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or	a b CC C		\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and	a b CC d		\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the	a b C d e TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service	TOTAL	\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the	TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does not reply, a court order may be made against the defendant without any further	TOTAL + FILING FEES	\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the	a b c d TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does		\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the total claimed.	a b c d e TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does not reply, a court order may be made against the defendant without any further notice to the defendant. Then the defendant could have to pay the amount claimed	+ FILING FEES	\$	
claimed from the defendant(s). If the claim is made up of several parts, separate them here, and for each part set out the amount being claimed or the value of the property or services being claimed. Add these amounts and values and fill in the	TIME LIMIT FOR A DEFENDANT TO REPLY The defendant must complete and file the attached reply and address for service within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice. If the defendant does not reply, a court order may be made against the defendant without any further notice to the defendant. Then the defendant could have to pay the amount claimed plus interest and further expenses.	+ FILING FEES + SERVICE FEES = TOTAL CLAIMED	\$	N DEBT

page 21 of 105

FORM 2

REPLYIN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Copy the name of each claimant from the Notice of Claim or Notice of Civil	NAME		CLAIMANT(S)	ᇛ
Resolution Tribunal Claim. Fill in the name of each defendant filing this reply.	NAME		DEFENDANT(S)	U
FROM: Fill in the name of each claimant or defendant filing this reply.	NAME Form 38, Address for Service included for filling Form 38, Address	dress for Service previously filed		-
DISPUTE: If you wish to oppose	_a			-
all or part of the claim, tell why you disagree with each part. Use the "HOW MUCH" section of the Notice of	b			- -
Claim, Notice of Civil Resolution Tribunal Claim, or counterclaim as a guide. If you agree	_c			-
with parts of the claim, say so.	d			-
	_ e			-
PROPOSED PAYMENT:	NAME	agree to p	pay \$	_
If you agree to pay all or part of what is claimed, you can propose a payment schedule.	I could make the following payments: give dates and amounts			- -
COUNTERCLAI Only fill out this part if you wi WHAT HAPPENED? Tell what has led to your counterclaim.	M sh to make a claim against the claimant. Do not fill out this part when replyir	g to a counterclaim or to a Notice of Civil Resolut	ion Claim.	- - -
HOW MUCH?	over \$35,000, not including interest and expenses. additional addi	this box if more space is needed to describe "what h ional page(s) are attached. Mark each additional page the Reply, etc." A copy of each attached page must i	as "Page 2 of the Reply.	
Tell what is being claimed from the	<u>a</u>		\$	
claimant(s). If the counterclaim is made up of several parts, separate them here	ь		\$	7
and for each part set out the amount being claimed or the value of the property or			\$	
services being claimed. Add these amounts	TIME LIMIT FOR A CLAIMANT TO DERIVED A COUNT	FEDOLAIM		8
and values and fill in the total claimed. This counterclaim will be	TIME LIMIT FOR A CLAIMANTTO REPLY TO A COUN A claimant must complete and file the attached Reply within 14 d served with the counterclaim. If the claimant does not reply, the apply to a judge for a default order requiring the claimant to pay the.	ays after being defendant may TOTAL	\$	court copy
heard at the same time as the claimant's claim.	plus interest and further expenses.	+ FILING FEES	\$	-
FORM 2	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	1
			court copy	-

REPLYIN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

	NAME		CLAIMANT(S)	R
FROM:			DEFENDANT(S)	Ë
Except for a Reply to a counterclaim, this is the	NAME			<
defendant who has made this Reply. If you have named more than one				_
defendant, their Replies will	NAME			
be separate.	Form 38, Address for Service included for filing	Form 38, Address for Service previously filed		
DISPUTE: This section tells whether	_ a			-
the person filing a Reply agrees or disagrees with				
the claims made in the "HOW MUCH" section of the Notice of Claim, Notice	_b			-
of Civil Resolution Tribunal Claim or counterclaim. If				
they disagree, it sets out	_ C			-
why. If a defendant agrees with all or part of the claim,				-
to accept the admission in full settlement of the claim, interest and expenses, you	_d			-
must file a Payment Order in the same terms as the	-			-
admission. The Payment Order must be filed before a	e			_
conference or mediation.				-
PROPOSED	NAME	agree to p	pay \$	_
PAYMENT: If this is filled in, the	Lould make the following payments: give dates and amount	S		-
defendant(s) has agreed	-			-
to pay this amount and is proposing this payment schedule.				-
COUNTERCLAII WHAT HAPPENED? If this part is filled in, the defendant has made a counterclaim against you. This is what the	M 			-
defendant says led to the counterclaim against				-
you. If you dispute the				
counterclaim you must file your own Reply.	☐ If this box is checked, the defendant is abandoning the amount of their counterclaim that is over \$35,000, not including interest and	additional page(s) are attached. Mark each additional page	e as "Page 2 of the Reply,	
HOW MUCH? This tells what the	expenses.	Page 3 of the Reply, etc.". A copy of each attached page must	accompany each copy of the Rep	oly.
defendant is asking for.			i i	-
This counterclaim will be heard at the same time as	b		\$	-
your claim.				į
	_C		\$	j
				- ca
	TIME LIMIT FOR A CLAIMANT TO REPLY TO A claimant must complete and file the attached Reply	within 14 days after being		ima
	served with the counterclaim. If the claimant does n apply to a judge for a default order requiring the claiman		\$	claimant's copy
	plus interest and further expenses.	+ FILING FEES	**	copy
FORM 2	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	1
. 2111116			claimant's copy	-

REPLYIN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
ECICEDY I CONTION	
REGISTRY LOCATION	

	NAME		CLAIMANT(S)
			DEFENDANT(S)
ROM:	NAME		DEI ENDANIO)
cept for a Reply to a unterclaim, this is the			
fendant who has made s Reply. If you have	NAME		
ned more than one endant, their Replies	Form 38, Address for Service included for filing	☐ Form 38, Address for Service previously filed	
be separate.	_ romes, radical to some modern or ming	and the second control protocoly most	
SPUTE: u wish to oppose all or	а		
of the claim, tell why disagree with each			
Use the "HOW MUCH" ion of the Notice of m. Notice of Civil	_ b		
olution Tribunal Claim, ounterclaim as a guide.			
ou agree with parts of the m, say so.			
	_d		
	е		
2000050	NAME		
ROPOSED XYMENT:		agree to	pay \$
e person filing the	I could make the following payments: give dates and amou	ints	
ly agrees to pay all or t of what is claimed,			
y can propose a ment schedule.			
OUNTERCLAII			
	sh to make a claim against the claimant. Do not fill out this pa	rt when replying to a counterclaim or to a Notice of Civil Resolu	ition Claim.
IAT HAPPENED?			
what has led to your interclaim.			
	☐ If this box is checked, the defendant is abandoning the amount	of	happened" and attach additional
W MUCH?	their counterclaim that is over \$35,000, not including $\dot{\bar{i}}$ interest and expenses.	additional page(s) are attached. Mark each additional pag Page 3 of the Reply, etc.". A copy of each attached page must	accompany each copy of the Rep
tells what you are ng for. This	<u>a</u>		<u> </u>
nterclaim will be heard			1 1
ne same time as the mant's claim.	b		 \$
	C		\$
	TIME LIMIT FOR A CLAIMANT TO REPLY TO	A COUNTERCLAIM	<u>i</u> i
	A claimant must complete and file the attached Rep	ly within 14 days after being	
	served with the counterclaim. If the claimant does apply to a judge for a default order requiring the claims		. 🔊
	plus interest and further expenses.	+ FILING FEES	\$
	The Court Address for filing documents is:	= TOTAL CLAIMED	\$
FORM 2			defendant's copy

FORM 3

THIRD PARTY NOTICE
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRI FILE NOWIDER
REGISTRY LOCATION
THE GROTTITE ED GITTION

O:	NAME	THIRD PA	ARTY	_
II in the name,	ADDRESS			=
Idress and telephone imber of the person or	CITY, TOWN,	TEL.#		=
isiness the defendant inks should pay all or	MUNICIPALITY PROV, POSTAL			ē
art of the claim against				-
e defendant.				1
ROM:		DEFEND	ANT	5
I in the name of defendant who is	NAME			=
Iding the third party				
				2
opy the name(s) of e claimant(s) from the				
otice of Claim or	NAME	CLAIMAN	IT(S)	
tice of Civil solution Tribunal	IVAME			
aim.				Г
/HAT				
IAPPENED?				
I what happened to				
ake you think the third				
rty should pay all or rt of the claim.				
	Check this box if more space is needed to describe "WHAT HAPPENED" and attac additional pages are attached. Mark the additional pages as "Page 2 of the T A copy of the attached pages must accompany each copy of the Third Party Notic	hird Party Notice, Page 3, e	ı	!!
IOW			; \$	
IUCH?	b		1	I I
Il what you are aiming the third party	. <u> </u>		·	i i
responsible for. If the			1	
aim is made up of veral parts, separate	<u>C</u>			1 1
em here and show the			 \$	
nount for each part. Id these amounts and	d		1	
in the total claimed.	<u>u</u>		: :	i i
	-		1.	
	<u>e</u>		<u></u>	i i
			1	_
	TIME LIMIT FOR A THIRD PARTY TO REPLY	TOTAL	\$	1 1
	If the third party does not settle directly with the claimant and the defendant or file	+ FILING FEES		
	a reply within 14 days after being served in British Columbia or within 30 days	+ FILING FEES	1	1 1
	after being served outside of British Columbia with this notice, a court order may	+ SERVICE FEES		Π,
	be made against the third party . Then the third party may have to pay the amount claimed plus interest and expenses.	. 02.11102.1220	<u> </u>	
	·	= TOTAL CLAIMED	l de	
	The Court Address for filing documents is:			<u> </u>
			□ DEBT□ OTHER THAN DE	ЕВТ
			court copy	
			2 00 p j	

FORM 3

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

то:	NAME	THIRD PA	ARTY	\exists
	ADDRESS			Ξ
	CITY, TOWN, MUNICIPALITY	TEL. #		꼬
	PROV. POSTAL	CODE		OF
FROM:		DEFENI	DANT	¥
	NAME	DEI ENI	<u> </u>	7
				THIRD PARTY NOTICE
	NAME	CLAIMAI	NT(S)	Ħ
				Ж
WHAT				_
HAPPENED? This is why the defendant in this case thinks you are responsible for all or				_ _ _ _
part of the claim. Details of the claim				_
against the defendant and the defendant's reply are in the enclosed documents.				_
	☐ If this box is checked, the "WHAT HAPPENED" section is continued on an addition	nal nagae(e)		_
	additional pages were filed. Be sure you have been given a copy of all additional pages were filed.	onal pages.		
HOW MUCH?	_a		\$	I I
This is what the defendant claims from			1 1	_
you.	<u>b</u>		\$	 - -
	_ c		- 	[[
			+	_
	d		\$	1
	е		1 1	-
			\$	_i
	TIME LIMIT FOR A THIRD PARTY TO REPLY	TOTAL	\$	
	If the third party does not settle directly with the claimant and the defendant or file a reply within 14 days after being served in British Columbia or within 30 days	+ FILING FEES		_ _ _
	after being served outside of British Columbia with this notice, a court order may be made against the third party. Then the third party may have to pay the amount claimed plus interest and expenses.	+ SERVICE FEES		third party copy ┌
	The Court Address for filling documents is:	=TOTAL CLAIMED	\$	arty
			☐ DEBT ☐ OTHER THAN DEBT	сору

FORM 3

third party copy

REGISTRY FILE NUMBER
REGISTRY LOCATION

D:	ADDRESS SERVICE COPY	THIRD P	ARTY	
	CITY, TOWN, MUNICIPALITY PROV. POSTAL PROV. POSTAL			
OM:	NAME	DEFENI	DANT_	
	NAME	CLAIMA	NT(S)	
IAT PPENED?				
	☐ If this box is checked, the "WHAT HAPPENED" section is continued on an additional pages were filed. Be sure you have been given a copy of all addit	nal pages(s). ional pages.		
W MUCH?	_a		 \$]
	<u>b</u>		 \$	
	<u>c</u>		- \$	
	<u>d</u>		 \$	
	е		- 	1
	TIME LIMIT FOR A THIRD PARTY TO REPLY	TOTAL	\$	-
	If the third party does not settle directly with the claimant and the defendant or file a reply within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice, a court order may be made against the third party. Then the third party may have to pay the amount claimed plus interest and expenses.	+ FILING FEES + SERVICE FEES		1 1 1
	claimed plus interest and expenses. The Court Address for filing documents is:	= TOTAL CLAIMED	\$	1
			☐ DEBT ☐ OTHER THAN D	EBT
FORM 3			service copy	

REGISTRY FILE NUMBER
TIEGIOTTI TIEE NOMBETT
REGISTRY LOCATION

TO:	NAME	THIRD PA	ARTY		\exists
Fill in the name, address and telephone	ADDRESS				Ξ
number of the person or	CITY, TOWN,	TEL. 0			$\overline{\mathbf{z}}$
business the defendant thinks should pay all or part of the claim against the defendant.	MUNICIPALITY PROV. POSTAL	CODE			DP.
FROM: Fill in the name of	NAME	DEFENI	DANT		ART
the defendant who is adding the third party.					≺ Z
Copy the name(s), of the claimant(s) from the Notice of Claim or Notice of Civil Resolution Tribunal Claim.	NAME	CLAIMAI	NT(S)		THIRD PARTY NOTICE
WHAT					-
HAPPENED?					-
Tell what happened to make you think the third party should pay all or part of the claim.					- - -
					=
					-
					-
	Check this box if more space is needed to describe "WHAT HAPPENED" and attact additional pages are attached. Mark the additional pages as "Page 2 of the Th A copy of the attached pages must accompany each copy of the Third Party Notice	ird Party Notice, Page 3, e	tc.".		-
HOW	_a		-i . \$	1	I I
MUCH?			<u> </u> Ψ	1	_
Tell what you are claiming from the third	<u>b</u>		\\$	1	1
party. If the claim is made up of several	•		1	1	-1
parts, separate them here and show the	<u>C</u>		\$	-	
amount for each part. Add these amounts and	d		1		1
fill in the total claimed.	<u>u</u>		` \$	i	j
	e		1	1	1
			\$	i	i
	TIME LIMIT FOR A THIRD PARTY TO REPLY	TOTAL	\$		į
	If the third party does not settle directly with the claimant and the defendant or file a reply within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice, a court order may	+ FILING FEES	1		ر ا م
	be made against the third party. Then the third party may have to pay the amount claimed plus interest and expenses.	+ SERVICE FEES		i !	defendant's copy
	The Court Address for filing documents is:	= TOTAL CLAIMED	\$	i	ant's
			☐ DEBT ☐ OTHER THAN [DEBT	сору

defendant's copy

EODM 2

REGISTRY FILE NUMBER
TIEGIOTTI TIEE NOMBETT
REGISTRY LOCATION

claimant's copy

то:	NAME ADDRESS	THIRD PA	ARTY	ᅻ
	GITY TOWN, MUNICIPALITY PROV. POSTAL	TEL. Ø		IIRD
FROM:	NAME	DEFENI	DANT	PART
	NAME	CLAIMAR	NT(S)	THIRD PARTY NOTICE
WHAT HAPPENED? This is why the defendant says the third party should pay part or all of your claim.				
	If this box is checked, the "WHAT HAPPENED" section is continued on an addition additional pages were filed. Be sure you have been given a copy of all additional pages.	nal pages(s). onal pages.		
HOW MUCH? This is what the	_a		- - - -	1 I 1 I
defendant says the third party should pay.	b		 	
	_ c		 	
	d		\$	
	<u>e</u>		- h	1 I 1 I
	TIME LIMIT FOR A THIRD PARTY TO REPLY If the third party does not settle directly with the claimant and the defendant or file a reply within 14 days after being served in British Columbia or within 30 days after being served outside of British Columbia with this notice, a court order may	TOTAL + FILING FEES	1	
	be made against the third party. Then the third party may have to pay the amount claimed plus interest and expenses.	+ SERVICE FEES	•	claimant's copy
	The Court Address for filing documents is:	= TOTAL CLAIMED		ant's
FORM 3			☐ DEBT ☐ OTHER THAN D	ЕВТ 员

page 29 of 105

FORM 3.1

REPLY TO THIRD PARTY NOTICE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

TO: Copy the name of the defendant(s) from the Third Party Notice.	NAME		REPL
FROM: Fill in the name of the third party filing this reply.	NAME Form 38, Address for Service included for filing	THIRD PARTY	T
AND TO: Copy the name of the claimant(s) from the Notice of Claim or Notice of Civil Resolution Tribunal Claim.	NAME	CLAIMANT(S)	HIRD PA
DISPUTE: Using the "HOW MUCH" section of the	a		RTYN
Third Party Notice as a guide, tell why you disagree with each part (a - e). If you agree with parts of the claim,	b		PARTY NOTIC
say so.	С		Ш
	d		
	e		
PROPOSED PAYMENT:	I,agree to pay a gree t	\$	
If you agree to pay all or part of what is claimed, you can propose a payment schedule.			
			Court copy
	The Court Address to Eliza described in		

The Court Address for filing documents is:

court copy Form 3.1

REGISTRY FILE NUMBER
REGISTRY LOCATION

claimant/other party copy

TO:	DEFENDANT(S)	J
This is the defendant(s)	NAME	Ш
who has made a claim against the third party.		PL
EDOM:	THIRD PARTY	Y
FROM: This is the third party	NAME THIRD PART!	7
who has made this reply.	Form 38, Address for Service included for filing	Ŧ
AND TO	CLAIMANT(S)	
AND TO:	NAME CEARMANT(C)	RD
		PΑ
	а	D
DISPUTE: This is how the third		₹
party agrees or disagrees with the claim(s) in the Third	_ b	PARTY NOTI
Party Notice.		$\overline{\overline{C}}$
	_ c	m
		-
		-
	e	-
		-
		-
PROPOSED PAYMENT:	I,agree to pay \$	-
f a third party agrees vith all or part of the laim in the Third Party	I could make the following payments: give dates and amounts	-
Notice, the defendant who made the claim		. Cla
nay decide to accept he admission in full		ima
ettlement of their claim, nterest and expenses as against the third		claimant/other party copy
arty.		er pa
		rty cc
		ģ
	The Court Address for filing documents is:	

page 31 of 105

FORM 3.1

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

TO:	NAME	DEFENDANT(S)	뀨
			甲
			abla
FROM:	NAME	THIRD PARTY	Ħ
This is the third party who has made this reply.	Form 38, Address for Service included for filing		0
теріу.			ヹ
AND TO:		CLAIMANT(S)	BO
	NAME		
			PARTY NOTIC
	a		Ŋ
DISPUTE:			₹
This is how the third party agrees or	L		Ž
disagrees with your claim(s) in the Third Party Notice.	<u>b</u>		임
r arry rrougo.			റ്
	c		Μ̈́
	d		
	e		
PROPOSED PAYMENT:	I,agree to pay I could make the following payments: give dates and amounts	\$	
If the third party agrees with all or part of the			
claim in the Third Party Notice, to accept			
the admission in full settlement of your claim			
against the third party, including interest and			dere
expenses, you must file a Payment Order in the same terms as the			derendant copy
admission. The Payment Order must be			nt cc
filed before a conference or			þý
mediation.			
	The Court Address for filing documents is:		

FORM 3.1 defendant copy

REGISTRY FILE NUMBER
REGISTRY LOCATION

Copy the name of the defendant(s) from the Third Party Notice.	NAME	DEFENDANT(S)	REPL
FROM: Fill in the name of the third party filing this reply.	NAME Form 38, Address for Service included for filing	THIRD PARTY	TOT
AND TO: Copy the name of the claimant(s) from the Notice of Claim or Notice of Civil Resolution Tribunal Claim.	NAME	CLAIMANT(S)	HIRD PA
DISPUTE: Using the "HOW	a		RTY
MUCH" section of the Third Party Notice as a guide, tell why you disagree with each part (a - e). If you agree with parts of the claim,	b		PARTY NOTIC
say so.			Μ̈́
	d		-
	е		- -
PROPOSED PAYMENT: If you agree to pay all or part of what is claimed, you can propose a payment schedule.	I,agree to pay \$ I could make the following payments: give dates and amounts		- - -
			third pa
			third party copy
	The Court Address for filing documents is:		

FORM 3.1 third party copy

FORM 5

APPLICATION FOR DEFAULT ORDER

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
DECICEDA I CONTION
REGISTRY LOCATION

In the case between

Fill in the names of the parties, copying them from the Notice of Claim or Notice of Civil Resolution Tribunal

The registry staff will fill in this section.

_		
3)	DEFENDANT(S	i
	ou monife	
_	ed as the claim is for a debt. OR	No hearing is required
	before a judge of the Provincial Court because the claim is not for a debt. At the hearing,	
	ine the amount the claimant is entitled to (if any), and other terms of an appropriate order.	trie judge will determin
		HEARING WILL BE I
	at sine am /pm or as soon after this time as the court schedule allows	
1		in person at
i	court location	by another method
		of attendance, as
	attendance details	specified
)	onic capabilities to access the link or your lose connectivity, reach out to your local registry to od to connect.	ou do not have electror ain an alternate method
- 1		

Indicate the name of the defendant, and select the applicable reason for the application.

This section is to be completed as follows:

1) If no hearing is required (as the claim is for debt), set out the terms of the order that were requested on your claim.

were requested on your claim.

2) If a hearing was required, set out the amounts ordered by the Court and any terms other than the payment of money that the judge ordered.

This will be signed and dated by the Court.

FORM 5

been served with the Notice of Civil Resolution Tribunal Clai has not complied with an order to make a deposit.	m,			
THIS COURT ORDERS THE DEFENDANT TO PAY DII	RECTLY TO THE CL	AIMANT		amount of clain
THE SUM OF AND		\$		granted by cour
AND	+	\$		expenses
	+	\$		interest
	=	\$		AMOUNT
		\$	1 1	Filing Fee
	=	\$		TOTAL AMOUN
dala	-	3	by the Court	TOTAL

court copy

APPLICATION FOR DEFAULT ORDER IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

	NAME				CL	AIMANT(S)
	and					
	NAME				DEF	ENDANT(S)
	☐ No hearing is required as the claim is for a debt. OR					
	A hearing is required before a judge of the Provincial Court because the claim is not for a debt. At the hearing, the judge will determine the amount the claimant is entitled to (if any), and other terms of an appropriate order.					
nis section is filled in, claimant has peared before a ge of the Provincial urt who determined amount the claimant nititled to, or made or other order, as set below.	A HEARING WILL B	E HELD ON			6 4	
		date	at	am/pm	or as soon after th time as the court schedule allows	IS
	in person at	court loca	ation			
	by another method of attendance, as specified	attendand	io detaile			
	If you cannot attend the default hearing, the ju	nis hearing please notify the Court dge may cancel it.	Registry. If you	do not atte	end at the time s	set for the
	DEFAULT (ORDER				
	DEFAULT (ORDER				
the order of the	As has not filed a Re	defendant ply and the claimant has proved the	defendant has be	en served w	rith the Notice of	 Claim or
	As has not filed a Re	defendant ply and the claimant has proved the				
: the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution Tribunal Claim,				
the order of the	As has not filed a Re Notice of Civil Resolu has not made a resbeen served with the N has not complied THIS COURT ORDEI	defendant ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution	Tribunal Act and t	he claimant h		fendant has
the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	he claimant h		fendant has amount of claim
the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	he claimant h		fendant has amount of claim
the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	AIMANT		fendant has amount of claim granted by court
the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	he claimant h		fendant has amount of claim granted by court expenses
	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	AIMANT		fendant has amount of claim granted by court expenses
	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	AIMANT		fendant has amount of claim granted by court expenses interest
	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	AIMANT \$		amount of claim granted by court expenses interest
s the order of the	As has not filed a Re Notice of Civil Resolu has not made a res been served with the N has not complied THIS COURT ORDE! THE SUM OF	ply and the claimant has proved the tion Tribunal Claim, sponse under s. 7 of the Civil Resolution of Civil Resolution of Civil Resolution and the civil Resolution and Claim, with an order to make a deposit.	Tribunal Act and t	AIMANT \$ \$ \$ \$		amount of claim granted by court expenses interest AMOUNT Filing Fee

defendant's copy

APPLICATION FOR DEFAULT ORDER

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER REGISTRY LOCATION

APPLICATION FOR DEFAULT ORDER In the case between Fill in the names of the CLAIMANT(S) parties, copying them from the Notice of Claim or Notice of Civil Resolution Tribunal Claim. and DEFENDANT(S) NAME The registry staff will ☐ No hearing is required as the claim is for a debt. OR fill in this section. A hearing is required before a judge of the Provincial Court because the claim is not for a debt. At the hearing, the judge will determine the amount the claimant is entitled to (if any), and other terms of an appropriate order. A HEARING WILL BE HELD ON If a hearing has been set, your claim will be assessed by the court. A judge will consider or as soon after this at time as the court schedule allows your claim and you may be questioned about how you arrived at the amount of the claim you in person at arrount of the claim you are seeking. Submit to the court any support-ing documents you wish the judge to consider along with a Supporting by another method of attendance, as specified Materials Cover Sheet (Form 39) at least 2 business days before the hearing. If you cannot attend this hearing please notify the Court Registry. If you do not attend at the time set for the default hearing, the judge may cancel it. **DEFAULT ORDER** What have you been awarded? has not filed a Reply and the claimant has proved the defendant has been served with the Notice of Claim or Notice of Civil Resolution Tribunal Claim, If no hearing was required (the claim was has not made a response under s. 7 of the Civil Resolution Tribunal Act and the claimant has proved the defendant has for debt), set out the terms of the order that been served with the Notice of Civil Resolution Tribunal Claim, has not complied with an order to make a deposit. were requested on your THIS COURT ORDERS THE DEFENDANT TO PAY DIRECTLY TO THE CLAIMANT claim amount of claim THE SUM OF \$ granted by court If a hearing was AND \$ required, set out the amounts ordered by the Court and any terms other than the payment \$ interest of money that the judge ordered. \$ AMOUNT \$ Filing Fee claimant's copy \$

FORM 5

This will be signed and dated by the Court

claimant's copy

TOTAL AMOUNT

THE DEFENDANT IS ORDERED TO CARRY OUT THE TERMS OF THE ORDER IMMEDIATELY.

NOTICE OF HEARING

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

OL AUTANIT(O)

TO: In the case between

NAME		CLAIMANT(5)
and		DEFENDANT(S)
☐ A hearing is required b	as the claim is for a debt. OR efore a judge of the Provincial Court e the amount the claimant is entitled ELD ON	
in person at by another method of attendance, as specified If you cannot attend this hedefault hearing, the judge	attendance detendence of the court Remay cancel it.	end at the time set for the

At the hearing, a judge will consider your application and may ask you questions about your claim. If you have any supporting documents you wish the judge to consider, submit them to the court along with a Supporting Materials Cover Sheet (Form 39) at least 2 business days before the hearing.

WHAT IF YOU DO NOT ATTEND?

If you do not attend at the time set for the default hearing, the Judge may cancel it, but the claimant may ask the registrar to reschedule the hearing.

WHAT WILL HAPPEN AT THE HEARING?

The purpose of the hearing is to allow the judge to determine

- (a) the amount the claimant is entitled to, if the claim is for money, and
- (b) the terms of the appropriate order, in any other case.

For more information, there are guides called "Getting Ready for Court" and "Getting Results".

DO YOU HAVE DOCUMENTS TO SUBMIT FOR THE HEARING?

You must submit to the court registry any supporting documents you wish the judge to consider at least 2 business days before the hearing. All documents must be submitted with a supporting materials cover sheet (Form 39).

claimant's Notice of Hearing

FORM 5

claimant's Notice of Hearing

NOTICE OF SETTLEMENT CONFERENCE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER
EGISTRY LOCATION

In the case between

	CLAIMANT(S)
NAME	
and	
NAME	DEFENDANT(S)
and	
	THIRD PARTY(IES)
NAME	
A settlement confere	nce will be held on
day	month at at or as soon after this time as the court schedule allows
and you are required t	o attend
in person, at	court location
by another method of attendance, as specified	The registry will send within 24 hours before the hearing date noted above the link to connect by MS Teams, including a dial-in conferencing number to be used by any party that is unable to use MS Teams or has problems with their video connection. If you have not provided your email address or telephone number to the registry on your Address for Service (Form 38), you must contact the registry to obtain the telephone conference or MS Teams conference information.

WHO MUST ATTEND?

All parties must attend the settlement conference and have authority to settle the claim, and may be accompanied by a lawyer or articled student, except the defendant need not attend if

- (a) the claim results from a motor vehicle accident,(b) the defendant is disputing the amount of the claim but not liability, and
- (c) a person appointed by the Insurance Corporation of British Columbia attends instead of the defendant.

WHAT SHOULD THE PARTIES SUBMIT?

Each party to a claim must submit to the registry all relevant documents and reports they wish to rely upon at least 14 days before the conference, and serve them on all parties 7 days before the conference.

WHAT IS THE PURPOSE OF THE SETTLEMENT CONFERENCE?

- There are two main purposes for a settlement conference:

 (a) to encourage settlement of the case, or

 (b) if settlement is not possible, to help the parties prepare their cases for trial.

WHAT HAPPENS IF SOMEONE DOES NOT ATTEND?

The judge may dismiss the claim or make a payment order or other appropriate order against a party who does not attend a settlement conference.

			1	
day	month	year		by the Court

FORM 6

Certificate of Readiness In the Provincial Court of British Columbia (Small Claims Court)

EGISTRY FILE NUMBER
EGISTRY LOCATION

Certificate of Readiness

	In the case between
Fill in the names of the parties, copying them	CLAIMANT(S)
from the Notice of Claim	NAME
or Notice of Civil Resolution Tribunal Claim and Third Party Notice, if applicable.	and DEFENDANT(S)
	NAME
	and
	THIRD PARTY(IES)
	NAME
FROM: Fill in the name of the	CLAIMANT
claimant who is filing	NAME
the certificate.	
	I am claiming damages for personal injuries and am ready to discuss settlement of my entire claim.
	I attach all medical reports and all records of expenses or losses incurred or expected.
Fill in the date and sign, print or type the claimant's name.	date sign, print or type name of claimant

FORM 7 court copy

EGISTRY FILE NUMBER
EGISTRY LOCATION

Certificate of Readiness

	In the case between	
	CLAIMAI	NT(S)
	NAME	
	and	
	DEFENDAL	NT(S)
	NAME	
	and	
	THIRD PARTY	r(IES)
	NAME	
FROM:	CLAIN	MANT
	NAME	
	I am claiming damages for personal injuries and am ready to discuss settlement of my entire claim.	
	I attach all medical reports and all records of expenses or losses incurred or expected.	
	date sign, print or type name of claimant	

defendant copy

FORM 7 defendant copy

EGISTRY FILE NUMBER
EGISTRY LOCATION

Certificate of Readiness

	In the case between					
	NAME	CLAIMANT(S)				
	and					
		DEFENDANT(S)				
	NAME					
	and					
		THIRD PARTY(IES)				
	NAME					
FROM:		CLAIMANT				
11101111	NAME	CLAIMANT				
	I am claiming damages for personal injuries and am ready to discuss settlement of my entire claim. I attach all medical reports and all records of expenses or losses incurred or expected.					
	date	sign, print or type name of claimant				

third party copy

FORM 7 third party copy

EGISTRY FILE NUMBER	
EGISTRY LOCATION	

Certificate of Readiness

	In the case between	een		
	NAME			CLAIMANT(S)
	and	SERVIC	E COPY	
	NAME			DEFENDANT(S)
	and			
	NAME			THIRD PARTY(IES)
	-			
FROM:	NAME			CLAIMANT
	entire claim.		and am ready to discuss sett	·
		date	sign, print or type name of clai	mant

FORM 7 service copy

REGISTRY FILE NUMBER
TIEGIOTITI TIEE TOMBETT
REGISTRY LOCATION
REGISTRY LOCATION

	In the cas	se between						01 411441	-(0)
	NAME							CLAIMAN	(5)
	and								
	NAME							DEFENDAN [*]	(S)
	and								
	una						TH	IIRD PARTY(I	ES)
	NAME								
ROM:								CLAIMA	NIT
ROM:	NAME							CLAIMA	NT
OM:			es for personal	injuries an	nd am ready t	to discuss s	ettlement (<u>ANT</u>
ROM:	I am cla entire c	laim.	es for personal ports and all re					of my	<u>INT</u>
ROM:	I am cla entire c	laim.	•					of my	<u>INT</u>
юм:	I am cla entire c	laim.	•					of my	<u>INT</u>
ROM:	I am cla entire c	laim.	•					of my	<u>INT</u>

claimant copy

FORM 7

claimant copy

SUMMONS TO WITNESS
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

TO: Fill in the name and	NAME							
address of the person you are requiring to	ADDRESS							<u>S</u>
attend court.	CITY, TOWN, MUNICIPALITY		PROV.	POSTAL C	ODE	TEL.#		- ≥
FROM:	You have been summoned as a witness by							
earty who requires the vitness to attend.	NAME							SNOWM
	In the case b	etween						S
fill in the names of all parties in the case.	NAME						CLAIMANT(S	7
	and							ີ ≶
	NAME						DEFENDANT(S	* – 1
	and							Z
	NAME						THIRD PARTY(IES	
	You are requi	ired to atte	nd the Provincial Court	of British Co	olumbia			SS
Fill in the date, time and method of attendance	on			at			or as soon after this time as the court	
or the hearing.	_		date		time	am / pm	schedule allows	_
	in perso	n at		c	ourt location			
		ner method dance, as d						
				a	ttendance details			
f you want the witness o bring or submit to court any records or other things list them	You are requ	ired to brir	ng the following records	and other th	nings			_
nere.								_
f the court made an order that the witness attend in a way other han in person, include								_
he terms of the order nade by the judge.								_
	WHAT MUST You must	YOU DO II	YOU ARE SERVED WIT	H A SUMMO	NS?			
	(a) attend (b) bring to	o court (or if	time and by the method state not attending in person, sub- the summons.			any re	cords and other	
	If you are not no	eeded as a ummons. You	E CANCELLED? witness or it would be a hards i may also apply to a judge to					O.
ou must provide the vitness with expenses			U DO NOT ATTEND? It for your arrest.					originator copy
elated to their method of attendance at court.	\$	_is attached	for reasonable expenses rela	ated to the met	thod of you	r attend	lance at court.	сору
Sign and date your summons.			date			signatu	ire of person issuing summons	
FORM 8 SCL 008 09/2022							originator copy	

originator copy

SUMMONS TO WITNESS
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

witness copy

:	NAME							
	ADDRESS							
	CITY, TOWN, MUNICIPALITY		PROV.	PO	STAL CODE	TEL.#		
OM: s the person who res you to attend	You have be	en summoi	ned as a witness l		SIAL GODE			MT(S)
o provide ation relating to a	NAME							
	In the case	between						
e the parties in	NAME						CLAIMAI	NT(S)
	and							
	NAME						DEFENDA	NT(S)
	and						TURD DARTY	((E0)
	NAME						THIRD PARTY	(IES)
	You are requ	uired to atte	nd the Provincial	Court of British	Colum	bia		
	on		date	а		ime am/pm	or as soon after this time as the court schedule allows	
	in pers	on at			court locati	ion		
		other method ndance, as ed			Court Iocett	10/11		
					attendance	e details		
	You are requ	uired to brin	ng the following re	ecords and othe	r things	3		
	You must	T YOU DO II	F YOU ARE SERVI	ED WITH A SUM	MONS?	•		
	(b) bring	to court (or if	time and by the meth not attending in pers the summons.				ecords and other	
	If you are not	needed as a v summons. You					may apply to a judge ance from what is listed	
			U DO NOT ATTEN nt for your arrest.	D?				
	\$	_is attached	for reasonable exper	nses related to the	method o	of your attend	dance at court.	
			date			signatu	ure of person issuing summons	
RM 8 8 09/2022							witness sony	

SUMMONS TO WITNESS
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

	CITY, TOWN, MUNICIPALITY			TEL.#					
	You have been summo	pned as a witness by	POSTAL C	ODE					
OM:	NAME								
	In the case between	SERVICE (COL						
	NAME				CLAIMANT(S				
	and								
	NAME				DEFENDANT(S				
	and				TURD DARTWIE				
	NAME				THIRD PARTY(IES				
	You are required to atte	end the Provincial Court of B	ritish Co	lumbia					
	on	date	at	time am/pm	or as soon after this time as the court schedule allows				
	in person at		co	urt location					
	by another method of attendance, as specified								
			att	endance details					
	You are required to bri	ng the following records and	other th	ings					
		SERWICE COIPY							
		- SIZRWIG E							
		SERWIGE							
		SERAARGE							
		SERWIGE 							
	WHAT MUST YOU DO	IF YOU ARE SERVED WITH A	SUMMO	NS?					
	You must								
	You must (a) attend court at the	e time and by the method stated or if not attending in person, submit a	n the sumn	nons, and	cords and other				
	You must (a) attend court at the (b) bring to court (or inthings required by CAN THE SUMMONS If you are not needed as a	e time and by the method stated or if not attending in person, submit a y the summons.	n the sumn and serve a for you to a	nons, and as directed) any re- attend court, you r	nay apply to a judge				
	You must (a) attend court at the (b) bring to court (or in things required by the court (or in things required by the court (or in things required by the court of the court	e time and by the method stated or if not attending in person, submit a y the summons. BE CANCELLED? I witness or it would be a hardship ou may also apply to a judge to characteristic or in the control of the contr	n the sumn and serve a for you to a	nons, and as directed) any re- attend court, you r	nay apply to a judge				
	You must (a) attend court at the (b) bring to court (or in things required by the court (or in things required by the court (or in things required by the court of the court of the summons. You on the summons. WHAT HAPPENS IF YOU A judge may issue a warra	e time and by the method stated or if not attending in person, submit a y the summons. BE CANCELLED? I witness or it would be a hardship ou may also apply to a judge to characteristic or in the control of the contr	n the summ nd serve a for you to a ange your I	nons, and as directed) any re- attend court, you r method of attenda	nay apply to a judge nce from what is listed				
	You must (a) attend court at the (b) bring to court (or in things required by the court (or in things required by the court (or in things required by the court of the court of the summons. You on the summons. WHAT HAPPENS IF YOU A judge may issue a warra	e time and by the method stated or if not attending in person, submit a y the summons. BE CANCELLED? I witness or it would be a hardship ou may also apply to a judge to chance of the control of the c	n the summ nd serve a for you to a ange your I	nons, and as directed) any relatend court, you remethed of attendance of your attendance of your attendance of your attendance.	nay apply to a judge nce from what is listed				

NOTICE OF WARRANT OF ARREST IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER REGISTRY LOCATION

	In the case between CLAIMANT(S)
	NAME 4
	and \square
	DEFENDANT(S)
	AME OF THE PROPERTY OF THE PRO
	TO:
	name of person to be arrested date of birth
	A warrant has been issued for your arrest. You will be arrested unless you contact the court registry at
	i i i i i i i i i i i i i i i i i i i
f this notice was mailed o you by ordinary mail it	court location, address and phone number
will be considered to be served on you 14 days after it was mailed.	Within 7 days after being served with this holice and afrange to appear voluntarily in court.
f this notice was	The warrant of arrest has been issued because you did not attend court
emailed to you it will be deemed to be served as	ON
ollows: On the day the email	as varying by
was transmitted to you if transmitted before	as required by
1:00 pm on a business	a summons to witness
On the next business day if the email was transmitted on a	
Saturday, Sunday or another holiday, or after	☐ a summons to a payment hearing
4:00 pm on any other	a summons to a default hearing
•	
	Issued on
	month day was by his found

FORM 9

WARRANT OF ARREST IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

In the case between CLAIMANT(S	` ≶
NAME	<u> </u>
and	R
DEFENDANT(S	WARRANT
NAME	- =
	OF
To all sheriffs and peace officers in British Columbia	
This Court orders you to arrest	ARREST
	교
and promptly bring that person before the court. The reason for the arrest is the person did not attend	၂ပ္ပ
court in person at	\dashv
court location, address	
or by another method of attendance	
of by another method of attendance	
on .	
month day year	
as required by	
a summons to witness	
a summons to a payment hearing	
a summons to a default hearing	
Issued on	
This warrant remains in force for 12 months from the date it was issued by the court.	
Warrant cancelled	
by:	
Person contacted Warrant executed	
by phone at m. by:	
Date: Date:	
Date	

FORM 9

PAYMENT ORDER
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

	In the case between						
Fill in the name, address	NAME						CLAIMANT(S)
and phone number of each party. Include a	ADDRESS						CLAIMANT(S) DEFENDANT(S)
third party if one was							
named.	CITY, TOWN, MUNICIPALITY					TEL.#	
	and	PRO	V.	POSTAL 0	CODE		П
	NAME						DEFENDANT(S)
	ADDRESS						
	CITY, TOWN, MUNICIPALITY					TEL.#	
	and	PRO	V.	POSTAL (CODE		THIRD BARTY/IES
	NAME						THIRD PARTY(IES)
	ADDRESS						П
	-						
	CITY, TOWN,					TEL.#	
	MUNICIPALITY	PRO	V.	POSTAL 0	CODE		
		at a					
	date Conformant Conformac	Trial Cantau	onaa whara				failed to appear
Check the appropriate box	☐ Settlement Conference ☐	mai Comei	ence where	E			failed to appear
DOX	Payment Hearing						
	☐ By Agreement						
If the judge, justice of	THIS COURT ORDERED						
the peace or registrar	NAME						
has ordered payment of money, fill in the name	1 W WYLE						
of the party ordered to							
pay and the name of the	TO PAY TO						
party the money is to be paid to.					\$		Amount ordered by the Judge
F	NAME				_		
				+	\$		Expenses allowed
					_		
				+	\$		Interest
					_		<u> </u>
				_	_		TOTAL AMOUNT
Check the	immediately, or			_	\$		OF PAYMENT ORDER
appropriate box	Ininiediately, or				_		
	in accordance with the following	navmont coh	odulo				
If the judge, justice of	In accordance with the following p	Jayment sch	edule				
the peace or registrar							
has ordered payment by							
installments or before a fixed date, set out what							
amounts are to be paid							
and when.							
Has the judge, justice							
of the peace or registrar	THIS COURT ALSO ORDERS						
ordered something other than the payment							
of money?	-						
							any expenses allowed
						•	
					1	- φ	any expenses allowed
This will be signed and							7
dated by the Court.	date			by the Court			
	For more information about enforcement p		oro io o booklot"			ilto" fourl	at unusu gay ba aa (amallalair: -
FORM 10	For more information about enforcement p	roceedings the	ere is a dooklet call	eu Gem	ng Hest	uns iouna	
							court copy

PAYMENT ORDER
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
TEGISTITI ECCATION

	In the case between					
	NAME ADDRESS					CLAIMANT(S)
	CITY, TOWN, MUNICIPALITY				TEL.#	
	and	PROV.	POSTAL (ODE		
	NAME					DEFENDANT(S)
	ADDRESS					
	CITY TOWN				TEL.#	
	CITY, TOWN, MUNICIPALITY	PROV.	POSTAL C	ODE	166.9	
	and NAME					THIRD PARTY(IES)
	ADDRESS					ITIIND PANTI (IES)
	CITY, TOWN, MUNICIPALITY				TEL.#	
		PROV.	POSTAL C	ODE		
	On	at a				
	☐ Settlement Conferer	ice 🗌 Trial Conferen	ce where			failed to appear
	Payment Hearing		NAME			
	☐ By Agreement					
	THIS COURT ORDERED					
ne order of the	NAME					
	TO PAY TO					
	NAME			\$		Amount ordered by the Judge
				. —		
			+	\$		Expenses allowed
			+	\$		
			<u> </u>	Φ		Interest
				. —		TOTAL AMOUNT
	immediately or		=	\$		OF PAYMENT ORDER
	immediately, or			_		
	in accordance with the fo	llowing payment sched	ule			
	THIS COLIDT ALSO ODD	EDC				
	THIS COURT ALSO ORD	ERS				
	THIS COURT ALSO ORD	ERS				
	THIS COURT ALSO ORD	ERS				
	THIS COURT ALSO ORD	ERS				
	THIS COURT ALSO ORD	ERS				
	THIS COURT ALSO ORD	ERS			Φ.	
	THIS COURT ALSO ORD	ERS		+	\$	any expenses allowed
	THIS COURT ALSO ORD	ERS		+	\$	any expenses allowed
	THIS COURT ALSO ORD	ERS		+	\$	any expenses allowed

page 50 of 105

PAYMENT ORDER
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
TEGIOTTI TIEE TOMBETT
REGISTRY LOCATION
NEGISTRY LOCATION

ement Conference [nent Hearing greement RT ORDERED	PROV. PROV. at a ☐ Trial Conferen	ice where	POSTAL C POSTAL C	ODE	TEL.#	THIRD PARTY(IES failed to appea
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	\$	TEL. W	THIRD PARTY(IES
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	\$	TEL. W	THIRD PARTY(IES
nent Hearing greement RT ORDERED	PROV.	ICE Where	POSTAL C	\$		THIRD PARTY(IES
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	*		THIRD PARTY(IES
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	*		failed to appea
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	*		failed to appea
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	*		failed to appea
nent Hearing greement RT ORDERED	PROV.	ice where	POSTAL C	*	TEL.#	failed to appea
nent Hearing greement RT ORDERED	_ at a	nce where	me +	\$	TELθ	failed to appea
nent Hearing greement RT ORDERED	_ at a	ICE Where	me +	\$	TEL.#	Amount ordered by the Judge Expenses allowed
nent Hearing greement RT ORDERED	_ at a	ICE Where NAM	me +	\$	TEL. 0	Amount ordered by the Judge Expenses allowed
nent Hearing greement RT ORDERED	_ at a	nce where NAM	me +	\$		Amount ordered by the Judge Expenses allowed
nent Hearing greement RT ORDERED		NAM	+	\$		Amount ordered by the Judge Expenses allowed
nent Hearing greement RT ORDERED	□ Trial Conferer	NAM	+	\$		Amount ordered by the Judge Expenses allowed
nent Hearing greement RT ORDERED		NAM	+	\$		Amount ordered by the Judge Expenses allowed
greement RT ORDERED				\$		Judge Expenses allowed
RT ORDERED				\$		Judge Expenses allowed
				\$		Judge Expenses allowed
)				\$		Judge Expenses allowed
)				\$		Judge Expenses allowed
				\$		Judge Expenses allowed
				\$		Judge Expenses allowed
				\$		Expenses allowed
				· —		
				· —		
			+	\$		
						Interest
				_		<u> </u>
			=	\$		TOTAL AMOUNT OF PAYMENT ORDER
ately, or				φ		OI FAIMENT ORDER
rdance with the followin	ng payment sched	ule				
RT ALSO ORDERS	;					
				+	\$	
						any expenses allowed
date			by the Court		1	
	IRT ALSO ORDERS	JRT ALSO ORDERS	IRT ALSO ORDERS	JRT ALSO ORDERS	JRT ALSO ORDERS	JRT ALSO ORDERS + \$

page 51 of 105

ORDER FOR SEIZURE AND SALE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Fill in the name, address and telephone number of the person who is named as the creditor	NAME ADDRESS						CREDITO	\bar{x}
in the Payment Order or Default Order.	CITY, TOWN, MUNICIPALITY			-	ΓEL.#			−◘
Delault Order.	MUNICIPALITY	PRO	V. POSTAL CODE					- 찍
Fill in the name, address and telephone number	NAME						DEBTOR	
of the person who is	ADDRESS							Ţ
named as the debtor in the Payment Order or	CITY, TOWN,				TEL.#			_0
Default Order.	MUNICIPALITY	PRO	V. POSTAL CODE		1 666-11			_ JJ
	You are orde under the Co in order to re	riff or court bailiff ered to seize any goods of the debtor rount Order Enforcement Act, and to se balize your fees and disbursements for calculated as follows:	ll them by public auction, se	aled b	id or any o	other simila	r method	SEIZURE A
	(a)	Total Amount of Payment Order or D	efault Order		\$			AND
	(b)	Less any payments to the creditor		-	\$			SAL
				=	\$			É
If claiming interest, attach a sheet showing	(c)	Plus interest calculated to the date the	nis order is issued	+	\$			""
your calculations	(d)	Plus enforcement expenses allowed	by the Court to the date	+	\$			
		this order is issued	TOTAL	=	\$			
If you want to be allowed expenses under	(e)	Plus any expenses allowed by the C	ourt in relation to this order	+	\$			
line (e), submit them to the registrar. They might include search fees at the motor vehicle		TOTAL AMOUNT DU the date this order is	JE TO THE CREDITOR at issued	=	\$			
registry or personal property registry.	 From the proceeds of sale deduct and pay the amounts payable to secured creditors and the debtor under section 71.2 of the <i>Court Order Enforcement Act</i>. Then deduct from the balance your actual fees and disbursements for enforcing this order. From the balance, pay to the creditor the total amount due to the creditor. Then pay any balance remaining after that to the debtor. 							
Attach a copy of the payment or default order you are enforcing.	A copy of the	e Payment Order or Default Order is a	ttached.					
	Issued on:	1						

This order remains in force for one year after the date it was issued by the Court.

What is exempt from seizure?

The Court Order Enforcement Act sets out the personal goods of the debtor which, at the option of the debtor, are exempt from seizure (See the back of this form for a list of exemptions).

NOTE: Only Court Bailiffs specifically authorized by the Ministry of Attorney General may execute this order and seize goods. The Court Bailiff may not seize anything that the debtor owns jointly with someone else

FORM 11

sheriff / court bailiff copy

Debtors may choose any goods they would like to exempt from seizure and sale up to the maximum allowable amount within each category (see chart below). **Debtors are also allowed to retain all necessary clothing and required medical aids.**

Bailiffs must inform debtors of their exemption rights under the Court Order Enforcement Act when they first visit the debtors' home. Debtors then have two days to choose which goods they would like to be exempt from seizure.

Exemption Category A. Personal property of debtor	Maximum Amount Allowable
Household goods	\$4,000
Tools that are used for the debtor's occupation	\$10,000
Motor vehicle	\$5,000
Motor vehicle – if the debt is for maintenance arrears	\$2,000
B. Principal residence of debtor	
Equity in a home – if the debtor's principal residence is in the	\$12,000
Equity in a home – elsewhere in British Columbia	\$9,000

This information is presented as an aid to understanding your right to claim an exemption under the legislation. It is not intended to replace the need to consult the Act or the regulations. If there is any conflict between the legislation and this information, the legislation shall prevail.

ORDER FOR SEIZURE AND SALE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

NAME				OPERITOR	
ADDRESS				CREDITOR	Ē
OUTLY TOWN					_~~~
CITY, TOWN, MUNICIPALITY	PROV	POSTAL CODE	1	FEL. #	-M
NAME	1100	TOUREOUDE		DEBTOR	, JJ
ADDRESS				DEBIO	П
CITY, TOWN,				FEL.#	OR
MUNICIPALITY	PROV.	POSTAL CODE		EC.#	
					<u>S</u>
To the she	riff or court bailiff				Ш
under the Co	ered to seize any goods of the debtor name ourt Order Enforcement Act, and to sell the salize your fees and disbursements for enfollows:	em by public auction, sea	aled b	id or any other similar method	SEIZURE AND
(a)	Total Amount of Payment Order or Defau	llt Order		\$	ND
(b)	Less any payments to the creditor		-	\$	SAL
			=	\$	Ē
(c)	Plus interest calculated to the date this o	rder is issued	+	\$	•••
(d)	Plus enforcement expenses allowed by t	he Court to the date	+	\$	
	this order is issued	TOTAL	=	\$	
(e)	Plus any expenses allowed by the Court	in relation to this order	+	\$	
	TOTAL AMOUNT DUE To the date this order is issu		=	\$	
under sec Then ded From the Then pay	proceeds of sale deduct and pay the amortion 71.2 of the Court Order Enforcement uct from the balance your actual fees and balance, pay to the creditor the total amou any balance remaining after that to the deep Payment Order or Default Order is attact	Act. disbursements for enforent due to the creditor.			

Issued on:

This order remains in force for one year after the date it was issued by the Court.

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FORM 11 debtor's copy debtor's copy

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B. Principal residence of debtor	
Equity in a home – if the debtor's principal residence is in the	\$12,000
Equity in a home – elsewhere in British Columbia	\$9,000

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ORDER FOR SEIZURE AND SALE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

NAME					(CREDITOR	_
ADDRESS							Ĭ
CITY, TOWN, MUNICIPALITY				TEL. #			
NAME	PROV.	POSTAL CODE					ဌ
ADDRESS						DEBTOR	Т
CITY, TOWN,				TEL.#			\subseteq
MUNICIPALITY	PROV.	POSTAL CODE		I take II			I
To the obe	eriff or court bailiff						C
to the she	eriii or court baiiiii						7
under the C in order to re	ered to seize any goods of the debtor named in the ourt Order Enforcement Act, and to sell them by pu ealize your fees and disbursements for enforcing thi calculated as follows:	blic auction, sea	aled b	oid or any oth	ner similar m	ethod	EIZUKE AND
(a)	Total Amount of Payment Order or Default Order			\$			
(b)	Less any payments to the creditor		_	\$			UA A
			=	\$			2
			_	•			İΠ
(c)	Plus interest calculated to the date this order is is:	sued	Т	\$			
(d)	Plus enforcement expenses allowed by the Court	to the date	+	\$			
	this order is issued	TOTAL	=	\$			
			+	¢			
(e)	Plus any expenses allowed by the Court in relation	n to this order		\$			
	TOTAL AMOUNT DUE TO THE Country the date this order is issued	REDITOR at	=	\$			
under see Then dec From the Then pay	proceeds of sale deduct and pay the amounts payaction 71.2 of the Court Order Enforcement Act. fluct from the balance your actual fees and disburse balance, pay to the creditor the total amount due to any balance remaining after that to the debtor.	ments for enfor			debtor		
.,	e Payment Order or Default Order is attached.						
Issued on	:						

This order remains in force for one year after the date it was issued by the Court.

What is exempt from seizure?

The Court Order Enforcement Act sets out the personal goods of the debtor which, at the option of the debtor, are exempt from seizure (See the back of this form for a list of exemptions).

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FORM 11 court copy court copy

Debtors may choose any goods they would like to exempt from seizure and sale up to the maximum allowable amount within each category (see chart below). **Debtors are also allowed to retain all necessary clothing and required medical aids.**

Bailiffs must inform debtors of their exemption rights under the Court Order Enforcement Act when they first visit the debtors' home. Debtors then have two days to choose which goods they would like to be exempt from seizure.

Exemption Category A. Personal property of debtor	Maximum Amount Allowable
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Tools that are used for the debtor's occupation	\$10,000
Motor vehicle	\$5,000
Motor vehicle – if the debt is for maintenance arrears	\$2,000
B. Principal residence of debtor	
Equity in a home – if the debtor's principal residence is in the	\$12,000
Equity in a home – elsewhere in British Columbia	\$9,000

This information is presented as an aid to understanding your right to claim an exemption under the legislation. It is not intended to replace the need to consult the Act or the regulations. If there is any conflict between the legislation and this information, the legislation shall prevail.

ORDER FOR SEIZURE AND SALE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER	
EGISTRY LOCATION	

Fill in the name, address and telephone number	NAME						CF	REDITOR O			
of the person who is named as the creditor	ADDRESS										
in the Payment Order or Default Order.	CITY, TOWN, MUNICIPALITY				Т	EL. 0		R			
Fill in the name, address	NAME		PROV.	POSTAL CODE				77			
and telephone number	ADDRESS							DEBTOR T			
of the person who is named as the debtor in								— ÖR			
the Payment Order or Default Order.	CITY, TOWN, MUNICIPALITY				Т	EL.#		_			
			PROV.	POSTAL CODE				S			
	To the sheri	iff or court bailiff						Ξ.			
	under the Cou	ed to seize any goods of the urt Order Enforcement Act, a alize your fees and disburser alculated as follows:	and to sell them by	public auction, se	aled bi	d or any othe	r similar met	thod 📆			
	(a)	Total Amount of Payment O	rder or Default Orde	er		\$		N D			
	(b)	Less any payments to the c	reditor		_	\$		SAL			
					=	\$		É			
If claiming interest, attach a sheet showing	(c)	Plus interest calculated to the	ne date this order is	issued	+	\$					
your calculations		Plus enforcement expenses this order is issued	allowed by the Cou	urt to the date	+	\$					
		triis order is issued		TOTAL	=	\$					
If you want to be allowed expenses under	(e)	Plus any expenses allowed	by the Court in rela	tion to this order	+	\$					
line (e), submit them to the registrar. They might include search fees at the motor vehicle	TOTAL AMOUNT DUE TO THE CREDITOR at the date this order is issued					\$					
registry or personal property registry.	 From the proceeds of sale deduct and pay the amounts payable to secured creditors and the debtor under section 71.2 of the Court Order Enforcement Act. Then deduct from the balance your actual fees and disbursements for enforcing this order. From the balance, pay to the creditor the total amount due to the creditor. Then pay any balance remaining after that to the debtor. 										
Attach a copy of the payment or default order you are enforcing.	A copy of the	Payment Order or Default C	Order is attached.								
	Issued on:										

This order remains in force for one year after the date it was issued by the Court.

What is exempt from seizure?

The Court Order Enforcement Act sets out the personal goods of the debtor which, at the option of the debtor, are exempt from seizure (See the back of this form for a list of exemptions).

NOTE: Only Court Bailiffs specifically authorized by the Ministry of Attorney General may execute this order and seize goods. The Court Bailiff may not seize anything that the debtor owns jointly with someone else

FORM 11 creditor's copy

Debtors may choose any goods they would like to exempt from seizure and sale up to the maximum allowable amount within each category (see chart below). **Debtors are also allowed to retain all necessary clothing and required medical aids.**

Bailiffs must inform debtors of their exemption rights under the Court Order Enforcement Act when they first visit the debtors' home. Debtors then have two days to choose which goods they would like to be exempt from seizure.

Exemption Category A. Personal property of debtor	Maximum Amount Allowable
Household goods	\$4,000
Tools that are used for the debtor's occupation	\$10,000
Motor vehicle	\$5,000
Motor vehicle – if the debt is for maintenance arrears	\$2,000
B. Principal residence of debtor	
Equity in a home – if the debtor's principal residence is in the	\$12,000
Equity in a home – elsewhere in British Columbia	\$9,000

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SUMMONS TO A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

SUMMONS TO A PAYMENT HEARING

TO: Fill in the name, address	NAME							
and telephone number of the person you are	ADDRESS							
equiring to come to	CITY, TOWN,						TEL.#	
court.	MUNICIPALITY		PROV.		Dr	OSTAL CODE	TEL.#	
For the creditor(s), copy the name(s) of the person(s) who obtained he order, decision or	You have been	en su	mmoned to a payment hearing	j in th				REDITOR(S)
certificate being enforced as set out in the Payment								
Order, Default Order or document registered with he court. For the debtor(s), copy the name	and							DEBTOR(S)
of each person required to pay money as set out in the order,	Form 38, Address							
decision or certificate. Complete and file an	tou are requ	irea	to attend the Provincial Court of	וזם ונ	usn C	Jumbia		or as soon after this
Address for Service Form 38)	on		date		at	time	am / pm	time as the court schedule allows
Fill in the date, time and method of attendance	in person at				court lo	cation		
or the hearing.	by another method of attendance, a specified	as			appears	ance details		
A creditor may require hat a debtor file and serve any records or other things that relate to the evidence that may be heard at a payment learing. A debtor who	at least 7 days	befor	wing records and other things with a e the payment hearing and serve the e the payment hearing:					
s an individual is already required to file	List of documents of		on attached page(s)					
indexify required to life ind serve a Statement of Finances with upporting records. List unything else the debtor will be required to file ind serve.	If the debtor is Statement of Fi hearing. You muhearing.	an inc nance ust se	iividual (rather than a corporation or es (Form 40) and Supporting Materia rve the creditor with the filed Stateme	ils Cov ent of	er She Finance	et (Form 3 es at leas	39) at lea t 2 busin	st 7 days before the paymen ess days before the paymen
	If you intend to	rely o	n anything else at the payment heari	ng, yo	u must	file and s	erve it wit	thin the timelines noted above
f claiming interest, show the calculation. Attach extra page(s) if necessary.	(b) Le (c) Ar (d) In (e) Cr Ar	ess an mount erest editor mount	ount of order/decision/certificate beir y payments to the creditor remaining due (calculated to the date below) 's expenses allowed by the Court due to the creditor atton continued on attached page(s).	Tota	orced - = + +	\$		
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	(a) cancel	the s	ummons if the person is not the right gistrar to issue a new summons to so	perso	on to pr	ovide info	rmation o	n behalf of the debtor, and

court copy

court copy

WHAT HAPPENS IF THE PERSON SUMMONED DOES NOT ATTEND? If the creditor asks, a warrant for the arrest of the person may be issued.

FORM 12

SUMMONS TO A PAYMENT HEARING

SUMMONS TO A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY LOCATION	

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		AT HAPPENS purpose of the p nent schedule sh						
(C) any assets that the debtor has disposed of since the claim arose:		AT HAPPENS purpose of the p nent schedule sh (a) the income a	e and assets of the debtor;					
(d) the means that the debtor has, or may have in the future, of paying the amount owed.		AT HAPPENS purpose of the p nent schedule sh (a) the income a (b) the debts ov	e and assets of the debtor; bwed to and by the debtor;	of since the cla	aim ar	ose.		
ON THE STREET IN THE PROPERTY OF THE PROPERTY	AN THE SUMMONS BE CANCELLED? By person who is served with a Summons to a Payment Hearing may apply to a judge wh	AT HAPPENS purpose of the p nent schedule st (a) the income a (b) the debts ov (c) any assets t (d) the means t	e and assets of the debtor; bwed to and by the debtor; that the debtor has disposed that the debtor has, or may ha				amount o	owed.

- (b) direct the registrar to issue a new summons to someone who is the right person to provide the information.

WHAT HAPPENS IF THE PERSON SUMMONED DOES NOT ATTEND? If the creditor asks, a warrant for the arrest of the person may be issued.

FORM 12

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	date		by the Court
			summons copy

SUMMONS TO A PAYMENT HEARING

service copy

service copy

SUMMONS TO A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

TO:

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

MUNICIPALITY	PROV. POSTAL CODE
	en summoned to a payment hearing in the case between CREDITOR(S)
and	SERVICE COPY DEBTOR(S)
Form 38, Address	s for Service included for filling
You are requi	ired to attend the Provincial Court of British Columbia
on	at at am /pm or as soon after time as the court schedule allows
in person at	court location
by another method of attendance, a specified	
	days before the payment hearing and serve these records and other things on the credito days before the payment hearing:
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AFFIDAVIT OF SERVICE

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the address or location service took place.	а	t				$_{\perp}$ \dashv
Tell what was served. Check appropriate boxes.	W	vith		a copy of the "Summons to a Payme a copy of the "Summons to a Default a blank "Statement of Finances". a blank "Supporting Material Cover S	t Hearing [®] attached.	OF SERVIC
Tell how service took place	b	у		leaving a copy of it with them. as directed by the court by		SE
Do not sign your affidavit until a commissioner for the taking of affidavits is present.					signature of person who served the document	
	5	Sworn/	affir	med before me on		
A commissioner for the taking of affidavits will administer the oath or affirmation and witness your signature.				date	location where affidav/t is sworn or affirmed	
					signature of commissioner for taking affidavits for British Columbia	

SUMMONS TO A PAYMENT HEARING

REGISTRY FILE NUMBER

REGISTRY LOCATION

creditor copy

creditor copy

SUMMONS TO A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

				,		,		
το.	NAME							
Fill in the name, address	ADDRESS							_
and telephone number of the person you are	CITY, TOWN,					TEL#		_
equiring to come to court.	MUNICIPALITY		PROV.	F	OSTAL CODE	TEL.#		_
For the creditor(s),	You have bee	n su	ummoned to a payment hearii	ng in the cas	e betwe	en		
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ertificate being enforced as set out in the Payment Order, Default Order or document registered with							DEBTOR(S	_ <u>}</u>
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n the order, lecision or certificate.						-	or as soon a	
Complete and file an Address for Service Form 38).	on		date	at	time	am / pm	time as the o	
Fill in the date, time and	in person at			court k	ocation			
method of attendance or the hearing.	by another method of attendance, a	ıs						
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serve any records or other things that relate to the evidence that may be heard at a payment hearing. A debtor who			before the payment hearing and so before the payment hearing:		orao ana			
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f claiming interest, show the calculation.			(calculated to the date below) r's expenses allowed by the Court	+				
Attach extra page(s) if necessary.	An	nount	t due to the creditor ation continued on attached page(Total =	\$			
			AT THE PAYMENT HEARING?					
	The purpose of the payment hearing is to assess the debtor's ability to pay and consider whether a payment schedule should be ordered. As such, the Court may hear evidence about the following: (a) the income and assets of the debtor; (b) the debts owed to and by the debtor; (c) any assets that the debtor has disposed of since the claim arose; (d) the means that the debtor has, or may have in the future, of paying the amount owed.							
	Any person who (a) cancel	is se	ONS BE CANCELLED? erved with a Summons to a Payme summons if the person is not the rig gistrar to issue a new summons to	ht person to p	rovide inf	ormation o	on behalf of t	,
			IF THE PERSON SUMMONED a warrant for the arrest of the perso			D?		

FORM 12

NOTICE OF A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER REGISTRY LOCATION

NOTICE OF A PAYMENT HEARING

		OPERITOR(C)					
TO: Fill in the name of each	NAME	CREDITOR(S)					
person you are notifying about the							
payment hearing.							
FROM:	NAME	DEBTOR					
Fill in the name of the debtor. If not previously filed, then complete, file,	☐ Form 38, Address for Service	included for filling					
and serve an Address for Service (Form 38).		_ · · · · · · · · · · · · · · · · · · ·					
Fill in the data time and	A payment hearing	will be held in the Provincial Court of British Columbia					
Fill in the date, time and method of attendance		or as soon after this					
for the hearing. This notice must be served on the creditor at least	on	at time as the court					
14 days before the date of the payment hearing.		date time am / pm schedule allows					
or the payment hearing.	You are required to	attend the Provincial Court of British Columbia					
	in person at						
		court location					
	by another method of						
	attendance, as						
	specified	appearance details					
A debtor that is	If the debtor is an ind	ividual (rather than a corporation or partnership), then along with the Notice of Payment					
a corporation or partnership must also	Hearing, the debtor must file with the registry a Supporting Materials Cover Sheet (Form 39) and a Statement of Finances (Form 40), including any supporting records. The debtor must serve the Notice of Payment Hearing,						
serve this notice on the creditor at least 14 days before the date of the	Statement of Finances and supporting records on the creditor at least 14 days before the payment hearing.						
payment hearing.	If the debtor, includin	g a debtor who is a corporation or a partnership, intends to rely on any records or other					
		nearing (which were not already required to be filed), then the debtor must file those records the registry along with a Supporting Materials Cover Sheet (Form 39) at least 7 days before					
	the payment hearing. T	he debtor must serve those records and other things on the creditor at least 2 business days					
	before the payment he	aring.					
	WHAT HAPPENS AT THE PAYMENT HEARING?						
	The purpose of the payment hearing is to assess the debtor's ability to pay and consider whether a payment schedule should be ordered. As such, the court may hear evidence						
	about the following:						
	(a) the income and assets of the debtor;(b) the debts owed to and by the debtor;						
		t the debtor has disposed of since the claim arose; t the debtor has, or may have in the future, to pay the amount owed.					
	The judge or justice me	ay order a payment schedule specifying					
	(a) the date by wh	ich the debt must be paid, or					
	(b) the amounts a	nd dates of installments.					

FORM 13

court copy

NOTICE OF A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
THE GIOTITI THEE THOMBETT
REGISTRY LOCATION

NOTICE OF A PAYMENT HEARING

го:	NAME	CREDITOR(S)					
FROM:	NAME	DEBTOR					
	NAME						
	Form 38, Address for Service	e included for filling Form 38, Address for Service previously filed					
The debtor must serve	A payment hearing	g will be held in the Provincial Court of British Columbia					
east 14 days before ne date of the payment earing.	on	at time am/pm or as soon after this time as the court schedule allows					
	You are required to	attend the Provincial Court of British Columbia					
	in person at	court location					
	by another method of attendance, as specified						
		appearance details					
debtor that is corporation or artnership must also erve this notice on the reditor at least 14 days efore the date of the	If the debtor is an individual (rather than a corporation or partnership), then along with the Notice of Payment Hearing, the debtor must file with the registry a Supporting Materials Cover Sheet (Form 39) and a Statement of Finances (Form 40), including any supporting records. The debtor must serve the Notice of Payment Hearing, Statement of Finances and supporting records on the creditor at least 14 days before the payment hearing.						
efore the date of the ayment hearing.	If the debtor, including a debtor who is a corporation or a partnership, intends to rely on any records or other things at the payment hearing (which were not already required to be filed), then the debtor must file those records and other things with the registry along with a Supporting Materials Cover Sheet (Form 39) at least 7 days before the payment hearing. The debtor must serve those records and other things on the creditor at least 2 business days before the payment hearing.						
	WHAT HAPPENS AT	THE PAYMENT HEARING?					
	whether a payment scl about the following:	yment hearing is to assess the debtor's ability to pay and consider hedule should be ordered. As such, the court may hear evidence assets of the debtor;					
	(b) the debts owe (c) any assets that	id to and by the debtor; at the debtor has disposed of since the claim arose; at the debtor has, or may have in the future, to pay the amount owed.					
	(a) the date by wh	ay order a payment schedule specifying hich the debt must be paid, or and dates of installments.					
		OU DO NOT ATTEND THE PAYMENT HEARING? ay hold the hearing, cancel it or postpone it.					

FORM 13

creditor copy

creditor copy

NOTICE OF A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

NOTICE OF A PAYMENT HEARING

то:	CREDITOR(S)	
FROM:	NAME DEBTOR	
	Form 38, Address for Service included for filing	
	A payment hearing will be held in the Provincial Court of British Columbia	
	on at	
	You are required to attend the Provincial Court of British Columbia	
	in person at	
	by another method of attendance, as specified	_
	If the debtor is an individual (rather than a corporation or partnership), then along with the Notice of Paymen Hearing, the debtor must file with the registry a Supporting Materials Cover Sheet (Form 39) and a Statement of Finances (Form 40), including any supporting records. The debtor must serve the Notice of Payment Hearing, Statement of Finances and supporting records on the creditor at least 14 days before the payment hearing.	t
	If the debtor, including a debtor who is a corporation or a partnership, intends to rely on any records or other things at the payment hearing (which were not already required to be filed), then the debtor must file those records and other things with the registry along with a Supporting Materials Cover Sheet (Form 39) at least 7 days before the payment hearing. The debtor must serve those records and other things on the creditor at least 2 business debefore the payment hearing.	3
	WHAT HAPPENS AT THE PAYMENT HEARING? The purpose of the payment hearing is to assess the debtor's ability to pay and consider whether a payment schedule should be ordered. As such, the court may hear evidence about the following: (a) the income and assets of the debtor; (b) the debts owed to and by the debtor; (c) any assets that the debtor has disposed of since the claim arose; (d) the means that the debtor has, or may have in the future, to pay the amount owed.	
	The judge or justice may order a payment schedule specifying (a) the date by which the debt must be paid, or (b) the amounts and dates of installments.	
	WHAT HAPPENS IF YOU DO NOT ATTEND THE PAYMENT HEARING? The judge or justice may hold the hearing, cancel it or postpone it.	

FORM 13

service copy

service copy

NOTICE OF A PAYMENT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

NOTICE OF A PAYMENT HEARING

	NAME	CREDITOR(S)
OM:	NAME	DEBTOR
	Form 38, Address for Service	included for filing Form 38, Address for Service previously filed
must serve notice	A payment hearing	will be held in the Provincial Court of British Columbia
lays before the date ne payment hearing.	on	at time as the court schedule allows
	You are required to	attend the Provincial Court of British Columbia
	in person at	court location
	by another method of attendance, as specified	appearance details
u are a corporation artnership you must serve this notice on creditor at least 14 before the date of payment hearing.	Hearing, the debtor mu of Finances (Form 40),	lividual (rather than a corporation or partnership), then along with the Notice of Payment ust file with the registry a Supporting Materials Cover Sheet (Form 39) and a Statement including any supporting records. The debtor must serve the Notice of Payment Hearing, and supporting records on the creditor at least 14 days before the payment hearing.
	things at the payment hand other things with the	g a debtor who is a corporation or a partnership, intends to rely on any records or other hearing (which were not already required to be filed), then the debtor must file those records he registry along with a Supporting Materials Cover Sheet (Form 39) at least 7 days before The debtor must serve those records and other things on the creditor at least 2 business day aring.
	The purpose of the pay whether a payment sch	THE PAYMENT HEARING? Imment hearing is to assess the debtor's ability to pay and consider nedule should be ordered. As such, the court may hear evidence
		d assets of the debtor;
	(a) the income and (b) the debts owed (c) any assets that	d assets of the debtor; d to and by the debtor; t the debtor has disposed of since the claim arose; t the debtor has, or may have in the future, to pay the amount owed.
	(a) the income and (b) the debts owed (c) any assets that (d) the means that The judge or justice material (a) the date by wh	d to and by the debtor; t the debtor has disposed of since the claim arose;

FORM 13

debtor copy

debtor copy

SUMMONS TO A DEFAULT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

го:	NAME							
ill in the name, address	ADDRESS							\equiv
nd telephone number f the person you are								
equiring to come to	CITY, TOWN, MUNICIPALITY					TEL.#		
ourt.		PROV.			POSTAL			
or the creditor(s),		r has not obeyed the paym			e in t	the attached	order, you	
opy the name(s) of the erson(s) who obtained	are summoned to a	default hearing in the cas	e betwe	en				
ne order, decision or							CREDIT	OR(S)
ertificate being enforced s set out in the Payment								
order, Default Order or ocument registered with ne court. For the	and						DEBT	OR(S)
ebtor(s), copy the ame(s) of the person(s)	You are required to	attend the Provincial Cou	rt of Brit	ish (Colu	mbia		
equired to pay money s set out in the order, ecision or certificate.	on			at			or as soon after this time as the court	i
ill in the date, time and	L	date				time am / pm	schedule allows	
lace of the hearing.	in person at							istry
creditor may require	Luciu mount file the fellow	ing records and other things wi	court locatio		. Mat	ariala Caucar Ch	ant (Farm 20) at the rea	iotm
nat a debtor file and		ing records and other things wi the default heairng, and serve						istry
erve any records or other things that relate	business days before			5,40 0		anor annigo orra	io oroanor at roadt z	:
the evidence that may	•	· ·						Ī
e heard at a default earing. A debtor who is								;
n individual is already								;
equired to file and erve a Statement						☐ List of d	locuments continued on attach	ned page(s)
f Finances with upporting records. List		If you are the debtor (meaning the debtor is an individual rather than a corporation or partnership), you must also complete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 39) at least 7						
nything else the debtor		tement of Finances (Form 40)						
vill be required to file and serve.	days before the default hearing. You must serve the creditor with the filed Statement of Finances at least 2 business							
110 001 10.	•	days before the default hearing. If you intend to rely on anything else at the default hearing, you must file and serve if within the timelines noted above.						
	ii you iiiteila to reiy oii	anything else at the deladit hea	aring, you	must	ille a	na serve ii wiin	in the timelines noted at	JOVE.
	I certify that the debto	r named in the attached order h	as not ob	eyed	the p	ayment schedu	le in the order.	
ill in the date and sign ere.						-		
		date				signature of creditor		
	(a) Total amount of a	rdor/docinion/cortificate bains s	nforced		¢.			
	, ,	order/decision/certificate being e	emorcea		\$_			
	(b) Less any paymer			-	\$_			
	(c) Amount remainin	g due		=	\$_			
claiming interest, how the calculation.	(d) Interest (calculate	ed to the date below)		+	\$_			
ttach extra page(s) if	(e) Creditor's expens	ses allowed by the Court		+	\$			
ecessary.	Amount due to th ☐ Calculation conti		Total	=	\$			
	WHAT HAPPENS AT A DEFAULT HEARING?							
	At a default hearing, the judge may							
	(a) confirm the terms of a payment schedule or other order, or							
	(b) change the terms of a payment schedule or other order in any manner that the judge thinks is fair to							
	the debtor and the creditor.							
	The judge may also issue a warrant for the imprisonment of the debtor, for a period of up to 20 days, if (a) the debtor has not obeyed a payment schedule, and							
		kplanation, or failure to give an		n, of	why t	the payment scl	hedule has not been	
	obeyed is cor	sidered by the judge to amount	t to conten	npt of	cour	t.		
	WHAT HAPPENS IF	YOU DO NOT ATTEND?						
		varrant for your arrest may be is	sued.					
								\neg
FORM 14		date					by the Court	
-							court copy	
							Jour Copy	

SUMMONS TO A DEFAULT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

	ADDRESS											
	CITY, TOWN, MUNICIPALITY		TEL. 0									
		Because the debtor has not obeyed the payment schedule in the attached order, you are summoned to a default hearing in the case between CREDITOR(S)										
	are summoned to a default hearing in the case between CREDITOR(S)											
	and DEBTOR(S)											
	You are required to attend the Provincial Court of British Columbia on at at at a or as soon after this time as the court schedule allows in person at court location you must file the following records and other things with a Supporting Materials Cover Sheet (Form 39) at the registry											
		on	date		at		time	am / pm	or as soon after this time as the court schedule allows			
	in pers	on at		cour	t location							
sted here are records other things the editor requires you to e and serve. creditor may require	at least 7 day	ys before the	records and other things w default heairng, and serve default hearing:	ith a Supp	ortino				eet (Form 39) at the registr he creditor at least 2	ry		
debtor file and any records or things that relate												
the evidence that may e heard at a default earing. A debtor who is n individual is already equired to file and erve a Statement f Finances with suporting records.	business days before the default hearing:											
ed to file and a Statement ances with sup-	days before t	he default he he default he	aring. You must serve the a	and Suppo creditor with	n the	Mate filed S	tateme	over Sho nt of Fi	eet (Form 39) at least 7 nances at least 2 busines			
red to file and a Statement ances with sup-	days before t days before t If you intend t	the default he the default he to rely on any	aring. You must serve the a	and Suppo creditor with aring, you	n the	Mate filed S	stateme	over Sho nt of Fi	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t If you intend t	the default he the default he to rely on any	aring. You must serve the daring. thing else at the default he	and Suppo creditor with aring, you	n the	Mate filed S	stateme	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t If you intend t	the default he the default he to rely on any the debtor na	aring. You must serve the daring. thing else at the default he	and Supporceditor with aring, you has not ob	n the	Mate filed S	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t If you intend t	the default he the default he to rely on any the debtor na	aring. You must serve the daring. thing else at the default he med in the attached order	and Supporceditor with aring, you has not ob	n the	y Mate filed S file ar the pa	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t If you intend t I certify that t (a) Total am (b) Less an	the default he the default he to rely on any the debtor na	aring. You must serve the daring. thing else at the default he med in the attached order date //decision/certificate being or the creditor	and Supporceditor with aring, you has not ob	n the	y Mate filed S file ar the pa	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t lf you intend to l certify that the case of the ca	the default he the default he to rely on any the debtor na count of order by payments to the demand of the temporary for the temporary for the default has been default he default has been default he	aring. You must serve the daring. thing else at the default he med in the attached order date //decision/certificate being or the creditor	and Supporceditor with aring, you has not ob	must eyed	y Mate filed S file ar the pa	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t days before t lf you intend t l certify that the days days are to be days before to days before to days before the days before the days days days days days days days days	the default he the default he to rely on any the debtor na count of order by payments to remaining du (calculated to	aring. You must serve the daring. thing else at the default he med in the attached order date //decision/certificate being or the creditor use	and Supporceditor with aring, you has not ob	must eyed	y Mate filed S file ar the pa	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
red to file and a Statement ances with sup-	days before t days before t days before t lf you intend to l certify that the least and the least and the least and the least and least	the default he the default he to rely on any the debtor na construction of order by payments to the remaining du (calculated to s's expenses and due to the critical default he construction of the constructi	aring. You must serve the daring. thing else at the default he med in the attached order date //decision/certificate being to the creditor the date below) allowed by the Court editor	and Supporteditor with aring, you has not ob enforced	must eyed	s Mate filed S file ar the passes \$	itateme nd serve	over Sho nt of Fine if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above			
ed to file and a Statement ances with sup-	days before t days before t days before t lf you intend to l certify that the l certification that the location th	the default he the default he to rely on any the debtor na mount of order by payments to the remaining du (calculated to the cration continued PENS AT A learing, the juirm the terms age the terms	aring. You must serve the daring. thing else at the default he med in the attached order date. The decision/certificate being to the creditor the date below) allowed by the Court editor of a may of a payment schedule or o	and Supporteditor with aring, you has not ob enforced	must eyed + + - =	y Materials of Materials of States o	d serve	over Sho nt of Fir e if with schedu	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above alle in the order.			
ed to file and a Statement ances with sup-	days before t days before t days before t lf you intend to learn the following series and the fo	the default he the default he to rely on any the debtor na mount of order by payments to the remaining du (calculated to due to the cration continued PENS AT A learing, the juil mirm the terms in the terms debtor and the ay also issue debtor has no debtor's expla	aring. You must serve the daring. thing else at the default he med in the attached order date. The decision/certificate being to the creditor the date below) allowed by the Court editor of a payment schedule or a payment	and Supporteditor with aring, you has not ob enforced Total other order order other order enent of the ule, and explanation	rust eyed - = + + = c, or in a debt	symmetry Materials (Materials)	a perior	wer Shint of File in the file	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above alle in the order.			
red to file and a a Statement nances with sup-	(a) Total am (b) Less an (c) Amount (d) Interest (e) Creditor Amount □ Calculi WHAT HAP At a default h (a) confi (b) chan the co (b) the d obey WHAT HAP	the default he the default he to rely on any the debtor na mount of order by payments to remaining du (calculated to s's expenses and due to the cration continued PENS AT A pearing, the justified by also issue debtor and the debtor and the debtor has no debtor's explayed is consider PENS IF YO	aring. You must serve the daring. thing else at the default he med in the attached order date. The date being of the creditor lie of the date below) allowed by the Court editor attached page(s) DEFAULT HEARING? dge may of a payment schedule or of a payment schedule or e creditor. It obeyed a payment schedule or to beyed a payment schedule or to be the date of th	and Supporteditor with aring, you has not ob enforced Total other order other order other order ent of the ule, and explanatic it to contern to contern to the other order other order explanatic it to contern to the unit of the ule, and explanatic it to contern to the unit of the u	rust eyed - = + + = c, or in a debt	symmetry Materials (Materials)	a perior	wer Shint of File in the file	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above alle in the order.			
red to file and a Statement ances with sup-	(a) Total am (b) Less an (c) Amount (d) Interest (e) Creditor Amount □ Calculi WHAT HAP At a default h (a) confi (b) chan the co (b) the d obey WHAT HAP	the default he the default he to rely on any the debtor na mount of order by payments to remaining du (calculated to s's expenses and due to the cration continued PENS AT A pearing, the justified by also issue debtor and the debtor and the debtor has no debtor's explayed is consider PENS IF YO	aring. You must serve the daring. thing else at the default he med in the attached order date. Indicate the default he med in the attached order date. Indicate the decision/certificate being to the creditor decision decision date. The date below date date below datached page(s) attached page(s) DEFAULT HEARING? deg may of a payment schedule or of a payment schedule or of a payment schedule or e creditor. The decision date date date date datached payment schedule or e creditor. The decision datached payment schedule or e decision, or failure to give an ered by the judge to amount the date of the da	and Supporteditor with aring, you has not ob enforced Total other order other order other order ent of the ule, and explanatic it to contern to contern to the other order other order explanatic it to contern to the unit of the ule, and explanatic it to contern to the unit of the u	rust eyed - = + + = c, or in a debt	symmetry Materials (Materials)	a perior	wer Shint of File in the file	eet (Form 39) at least 7 nances at least 2 busines in the timelines noted above alle in the order.			

debtor copy

SUMMONS TO A DEFAULT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

	Because the debtor has not obeyed the payment schedule in the attached order, you are summoned to a default hearing in the case between											
							CF	REDITOR(S				
and		SERVIC	EC		P	7		DEBTOR(S)				
You a	You are required to attend the Provincial Court of British Columbia											
	on	date		at		time am/pm	or as soon after this time as the court schedule allows					
iı	n person at				location							
at leas	st 7 days before t	ng records and other things whe default heairng, and serve he default hearing:		ortin	g Mate							
If you	are the debtor (m	eaning the debtor is an individ	lual rathe	thar	a cor		documents continued on	attached page				
compl days t	ete and file a Stat	ement of Finances (Form 40) hearing. You must serve the o	and Supp	ortin	g Mate	rials Cover Sh	eet (Form 39) at le	east 7				
If you	intend to rely on a	nything else at the default he	aring, you	mus	t file aı	nd serve if with	in the timelines no	ted above.				
I certi	fy that the debtor	named in the attached order	has not ob	eyec	the p	ayment schedu	ule in the order.					
		date				signature of creditor						
(a) 1	└─── Fotal amount of or	der/decision/certificate being	enforced		\$							
. ,	 Fotal amount of on Less any payment	der/decision/certificate being s to the creditor	enforced	_	\$_ \$							
(b) L		s to the creditor	enforced	- =	- : -							
(b) L	Less any payment Amount remaining	s to the creditor	enforced	- = +	\$							
(b) L (c) A (d) I	ess any payment Amount remaining nterest (calculated	s to the creditor	enforced		\$_ \$_							
(b) L (c) A (d) I (e) C	Less any payment Amount remaining Interest (calculated Creditor's expense Amount due to the	s to the creditor due d to the date below) s allowed by the Court	Total	+	\$_ \$_ \$_							
(b) L (c) A (d) I (e) C WHA At a de (a	Less any payment Amount remaining interest (calculated Creditor's expense Amount due to the Calculation continuer T HAPPENS AT Less the Confirm the terroit change the terroit change the terroit cannot be confirmed the terroit change the terroit cannot remain the confirmed the terroit change the terroit cannot remain the cannot remain the cannot remain the terroit change the terroit cannot remain the canno	s to the creditor due d to the date below) as allowed by the Court creditor ued on attached page(s). A DEFAULT HEARING? judge may ms are	Total	+ + =	\$ \$ \$ \$	nner that the ju	udge thinks is fair t	0				
(b) L (c) A (d) I (e) C WHA At a de (b) The ju	Less any payment Amount remaining interest (calculated Creditor's expense Amount due to the Calculation continut T HAPPENS AT effault hearing, the confirm the terry the debtor and dige may also issu the debtor has by the debtor has by the debtor's expense.	s to the creditor due d to the date below) as allowed by the Court creditor ued on attached page(s). A DEFAULT HEARING? judge may ms are	Total Total of the control of the	+ + = In a deb	\$ \$ \$ \$ tor, for	a period of up	to 20 days, if					
(b) L (c) A (d) I (e) C A E WHA At a da (b) The ju (a) (b) WHA	Less any payment Amount remaining interest (calculated Creditor's expense Amount due to the Calculation continuing the confirm the territory of the debtor and dige may also issue the debtor's expobeyed is constituted.	s to the creditor due d to the date below) s allowed by the Court creditor ued on attached page(s). A DEFAULT HEARING? judge may ns in in the creditor. ue a warrant for the imprisonm not obeyed a payment sched planation, or failure to give an	Total OFFICE TO	+ + = In a deb	\$ \$ \$ \$ tor, for	a period of up	to 20 days, if					
(b) L (c) A (d) I (e) C WHA At a da (b) The ju (a (b)	Less any payment Amount remaining interest (calculated Creditor's expense Amount due to the Calculation continuing the confirm the territory of the debtor and dige may also issue the debtor's expobeyed is constituted.	s to the creditor due d to the date below) es allowed by the Court creditor ued on attached page(s). A DEFAULT HEARING? judge may ns argument for the imprisonment obeyed a payment sched planation, or failure to give an oidered by the judge to amour YOU DO NOT ATTEND?	Total OFFICE TO	+ + = In a deb	\$ \$ \$ \$ tor, for	a period of up	to 20 days, if					

service copy

AFFIDAVIT OF SERVICE

Fill in:	name		occupation	
your name and address;	of add	ress		\triangleright
		Sw	ear that:	Ξ.
		Aff	irm that:	
the name of the party or other person served;	I serv	ed _		Ų
the date service took place	on _	ite		FIDAVIT
the address or location service took place.	at			=
Tell what was served. Check appropriate	with		a copy of the "Summons to a Payment Hearing" attached.	0
boxes.			a copy of the "Summons to a Default Hearing" attached.	П
			a blank "Statement of Finances"	S
			a blank "Supporting Material Cover Sheet"	m
				— <u> </u>
Tell how service took place				RVIC
	by		leaving a copy of it with them	C
	Бу		as directed by the court by	ш
			as another by the court by	
				<u></u>
Do not sign your affidavit until a commissioner for the				
taking of affidavits is present.				
procent.			signature of person who served the document	
A commissioner for the taking of affidavits will administer the oath or	Swor	n/affi	rmed before me on	
affirmation and witness your signature.			at	
,			date location where affidavit is sworn or affirmed	
			signature of commissioner for taking affidavits for British Columbia	

SUMMONS TO A DEFAULT HEARING IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

TO:	NAME							
ill in the name, address	ADDRESS							(0
and telephone number of the person you are								_ ~~
equiring to come to	CITY, TOWN, MUNICIPALITY					TEL. #		_ >
court.		PROV.		POS	STAL CODE			_ =
For the creditor(s), copy the name(s) of the	Because the debt	or has not obeyed the paym	ent sche	dule i	n the at	tached	order, you	
person(s) who obtained	are summoned to	a default hearing in the cas	e betwee	n				0
he order, decision or							CREDITOR	(S) Z
ertificate being enforced as set out in the Payment								ഗ
Order, Default Order or	and							
locument registered with he court. For the							DEBTOR	(S) O
lebtor(s), copy the								_ ~
ame(s) of the person(s) equired to pay money	You are required t	o attend the Provincial Cour	t of Britis	sh Co	lumbia			
s set out in the order,	•			Г			or as soon after this	D
lecision or certificate.	on			at	time	am / pm	time as the court schedule allows	Ш
Ill in the data time and		date			ume	am / pm	Scriedale allows	
fill in the date, time and place of the hearing.	in person at							≥
			٥	ourt location				」⊆
A creditor may require	you must file the follo	wing records and other things wit	h a Suppo	rting N	1aterials	Cover Sh	neet (Form 39) at the registr	√ ⊑
hat a debtor file and		e the default heairng, and serve t						_
serve any records or other things that relate	business days before	e the default hearing:						I
o the evidence that may								Ш
e heard at a default								➤
nearing. A debtor who is an individual is already								刀
equired to file and						List of	documents continued on attached p	age(s)
serve a Statement of Finances with	business days before the default hearing: List of documents continued onattached page(s) Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and file a Statement of Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and Finances (Form 40) and Supporting Materials Cover Sheet (Form 30) at least 7 Recomplete and Finances (Form 40) and Supporting Materials Cover Sheet (Form 40) and							
supporting records. List	complete and file a S	tatement of Finances (Form 40) a	and Suppo	rting M	laterials	Cover Sh	neet (Form 39) at least 7	77
anything else the debtor will be required to file	days before the default hearing. You must serve the creditor with the filed Statement of Finances at least 2 business							
and serve.	days before the default hearing.							
	If you intend to rely o	n anything else at the default hea	ring, you n	nust file	e and se	rve if with	nin the timelines noted abov	e.
	Leartify that the deb	tor named in the attached order h	as not obo	wod the	o navmo	nt cohodi	ula in the order	
	r certify that the deb	tor flamed in the attached order fi		yeu iii	е рауппе	iii scrieui	uie iii tile oldel.	
Fill in the date and sign								
nere.		date			signatu	re of creditor		
	(a) Total amount of	order/decision/certificate being e	nforced	\$				
	(b) Less any payme	ents to the creditor		- \$				
	(c) Amount remain			= \$				
	* *	•						
		ited to the date below)		+ \$				
	(e) Creditor's exper	nses allowed by the Court		+ \$				
	Amount due to		Total	= \$				
	☐ Calculation cor	ntinued on attached page(s).						
	WHAT HAPPENS	AT A DEFAULT HEARING?						
	At a default hearing,	, , ,						
		erms of a payment schedule or o						
	. ,	(b) change the terms of a payment schedule or other order in any manner that the judge thinks is fair to						
	the debtor and the creditor. The judge may also issue a warrest for the imprisonment of the debtor, for a paried of up to 20 days, if							
	The judge may also issue a warrant for the imprisonment of the debtor, for a period of up to 20 days, if (a) the debtor has not obeyed a payment schedule, and							
	· /	explanation, or failure to give an		n, of wh	ny the pa	yment so	chedule has not been	
		onsidered by the judge to amount				•		CF
	-							creditor copy
	WHAT HAPPENS	IF YOU DO NOT ATTEND?						φ
	If the creditor asks, a	warrant for your arrest may be is	sued.					8
]				Þ
EODM 14		date					by the Court	
FORM 14							,	

creditor copy

WARRANT OF IMPRISONMENT IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT) In the case between CREDITOR NAME and **DEBTOR** NAME To all sheriffs and peace officers in British Columbia and to the director of the correctional centre referred to below: This Court orders that _ name of person to be imprisoned be arrested and taken to _ correctional centre _____ days for contempt of Court and imprisoned for __ under Rule 13(8) of the Small Claims Rules. under Rule 19(1) of the Small Claims Rules. Issued on _ Where the Warrant is issued under Rule 13(8) of the Small Claims Rules (a) Total Amount of Payment Order (b) Less any payments to the creditor (c) Amount remaining due (d) Interest (calculated to the date below) (e) Creditor's expenses allowed by the Court Amount due to the creditor Total If the Total is paid to the registrar before the debtor is arrested, the warrant will be cancelled. If the Total is paid after the arrest of the debtor, to the registrar or the person who has custody of the debtor, the warrant will be cancelled. Any money received must be forwarded to the registrar for payment to the creditor named above. I certify these figures to be true. This warrant remains in force for 1 year after the date it was issued by the Court. Warrant Cancelled by ____ Warrant Executed Person contacted ____ by phone at _____ m.

FORM 15

Date -

This part must be completed if the warrant is for the imprisonment of a debtor under Rule 13(8).

If claiming interest, show your calculation. Attach an extra sheet if necessary.

APPLICATION TO A REGISTRAR IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Copy the names of the parties from the Notice	In the case between				_
of Claim or Notice of Civil Resolution				CLAIMANT(S)	
Tribunal Claim and	NAME				E
Third Party Notice, or fill in the names of the	and			DEFENDANT(S)	τ
parties from the order, decision or certificate	NAME			DEFENDANT(3)	ַ
filed with the court for enforcement.	and			THIRD PARTY(IES)	_
	NAME			TRIND PARTY(IES)	È
FROM:				APPLICANT(S)	
Fill in the name of each person filing this	NAME				C
application. If the	Form 38, Address for Service included for filing Form 38	, Address	s for Service previously filed	:	Z
applicant has not previously filed an	The applicant asks for an order		permitting service of a claim	outside B.C.;	_
Address for Service (Form 38), they must	renewing a claim;		exempting the applicant from	n paying fees;	C
complete and file it with	□ renewing a third party notice;		changing the applicant's met	hod of attendance	D
this application and	changing the date of a settlement conference, trial		except for a trial, payment he	earing or default hearing: `	-
serve the Address for Service on all parties.	conference, simplified trial, summary trial, or mediation;		permitting another method of		Į
Check the appropriate	 extending the time for filing a certificate of readiness; 		Claim/Notice of Civil Resolut		П
box.	 extending the time for filing a certificate of compliance; 		other (provide details below)	:	<u>G</u>
If the "other" box is					U
checked, or the applicant wishes to					I
provide more details,					5
give the details of the	The first of the second			:	X A I
order the applicant is asking for.	The facts on which this application is based are as f	ollow	/S		_
Give the facts the					
applicant wishes the registrar to consider and					
sign, print or type their					
name on the					
Application.					
Sign, print or type name.	I certify these facts are true.				
Г	The Court orders that	pplicant			
This will be completed by the Court.					
After an order is made,					
unless a judge, justice or registrar otherwise					
orders, the applicant					
must serve a copy of					
the order on all parties.					

FORM 16 court copy

by the registrar

APPLICATION TO A REGISTRAR

In the case between

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
TEGIOTITI TIEE TOMBETT
REGISTRY LOCATION
TEGIOTITI EGGITTOTI

U

OT NO

REGISTRAR

applicant copy

Copy the names of the parties from the Notice of Claim or Notice of Civil Resolution Tribunal Claim and Third Party Notice, or fill in the names of the parties from the order, decision or certificate filed with the court for enforcement.

CLAIMANT(S) and DEFENDANT(S) and THIRD PARTY(IES) NAME APPLICANT(S) FROM: NAME Fill in the name of each person filing this application. If the Form 38, Address for Service included for filing Form 38, Address for Service previously filed applicant has not The applicant asks for an order $\hfill \square$ permitting service of a claim outside B.C.; previously filed an Address for Service (Form 38), they must complete and file it with ☐ renewing a claim; exempting the applicant from paying fees; changing the applicant's method of attendance ☐ renewing a third party notice; ☐ changing the date of a settlement conference, trial except for a trial, payment hearing or default hearing; this application and serve the Address for Service on all parties. permitting another method of service of a Notice of conference, simplified trial, summary trial, or mediation; ☐ extending the time for filing a certificate of readiness; Claim/Notice of Civil Resolution Tribunal Claim; □ other (provide details below): Check the appropriate $\hfill \square$ extending the time for filing a certificate of compliance; If the "other" box is checked, or the applicant wishes to provide more details. give the details of the order the applicant is The facts on which this application is based are as follows asking for. Give the facts the applicant wishes the registrar to consider and sign, print or type your name on the Application. I certify these facts are true. Sign, print or type name. name of applicant The Court orders that This will be completed by the Court. After an order is made unless a judge, justice or registrar otherwise orders, the applicant must serve a copy of the order on all parties

FORM 16

applicant copy

APPLICATION TO A REGISTRAR IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

In the case between	
NAME	CLAIMANT(S)
and	
IAME	DEFENDANT(S)
nd	
IAME	THIRD PARTY(IES)
	APPLICANT(S)
АМЕ	711 235 111 (6)
Form 38, Address for Service included for filing Form 38,	Address for Service previously filed
The applicant asks for an order □ renewing a claim; □ renewing a third party notice; □ changing the date of a settlement conference, trial conference, simplified trial, summary trial, or mediation; □ extending the time for filing a certificate of readiness; □ extending the time for filing a certificate of compliance;	permitting service of a claim outside B.C.; exempting the applicant from paying fees; changing the applicant's method of attendance except for a trial, payment hearing or default hearing; permitting another method of service of a Notice of Claim/Notice of Civil Resolution Tribunal Claim; other (provide details below):
ne facts on which this application is based are as fo	llows
certify these facts are true.	
name of app he Court orders that	Slicant

FORM 16 other party's copy

APPLICATION TO A JUDGE OR JUSTICE

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

court copy

In the case between Fill in the names of the parties, copying them from the Notice CLAIMANT(S) NAME of Claim or Notice U of Civil Resolution Tribunal Claim and any Third Party Notice. and U DEFENDANT(S) NAME റ and THIRD PARTY(IES) **ATION TO** FROM: APPLICANT(S) Fill in the name of the applicant. If the applicant has not NAME Form 38, Address for Service previously filed Form 38, Address for Service included for filing previously filed an Address for Service Address for Service (Form 38), they must complete, file, and serve on all parties an Address for Service with this application. The applicant(s) ask(s) for the following order(s) D JUDG Check the appropriate The order(s) sought do not require a hearing (Rule 16(6.1)) require a hearing (Rule 16(6)) Ш This application, which requires a hearing, will be heard by the court **OR JUSTICE** or as soon after this time as the court schedule allows at If a hearing is required, the registry staff will tell you the date, time and method of attendance in person at by another method of attendance, as If the applicant intends to rely on documents, they must file them with a Supporting Materials Cover Sheet (Form 39). If a hearing is not required, file them with this application. Otherwise file them and serve them on each affected party at least 7 days before the date of the hearing, unless the registrar allows the application to be made specified The facts on which the application is based are as follows Set out the facts you are relying on for the order(s) you are asking for. application to be made If you need more space to set out the orders you are asking for or the relevant facts, attach additional pages.

additional pages are attached. Mark the additional pages as "Page 2 of the Application, Page 3, etc." A copy of the attached pages must accompany each copy of the Application. as an urgent application. Sign, print or type name. I certify these facts are true. The Court orders that This will be completed by the Court. court copy

FORM 17

APPLICATION TO A JUDGE OR JUSTICE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER	
REGISTRY LOCATION	

	In the case between	en			
	NAME			CLAIMANT(S)	≥
	and			DEFENDANT(S)	PPL
	and NAME			THIRD PARTY(IES)	CAT
FROM: The person named as "applicant" is who is asking the court to make this order.	NAME Form 38, Address for S	ervice included for filing	Form 38, Address for S	APPLICANT(S) Service previously filed	OT NOIT
	The applicant(s) as	k(s) for the following order(s)			
	The order(s) sought	e a hearing (Rule 16(6))	☐ do not require a	a hearing (Rule 16(6.1))	A JUDGE
If a hearing is required, the date, time, and method of attendance for the hearing is indicated here.	This application, w	hich requires a hearing, will be he		or as soon after this time as the court schedule allows	
	in person at		court location		۲
	by another method of attendance, as specified				OR JUSTICE
	Specified		appearance details		Ш
If a person responding to an application wishes to rely on documents at the hearing, the documents must be filed with a Supporting Materials Cover Sheet	The facts on which	the application is based are a	s follows Set out the	facts you are relying on for the order(s) you are ask	ng for.
(Form 39) at least two business days before					
the hearing and served on the other parties.					
	☐ If this box is checked, the	application is continued on an additional page(s).			
		ed. Be sure you have been given a copy of all addi	tional pages.		
	I certify these fact	s are truesi	n, print or type name of applicant		
	The Court orders t	hat			oth
					er pa
					arty's
					s/affe
					ected
					per
					other party's/affected person's copy
					s co
FORM 17		date	by the Co	ourt	þ
FUNNI/				other party's/affected person's copy	,

APPLICATION TO A JUDGE OR JUSTICE REGISTRY LOCATION IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT) In the case between CLAIMANT(S) Ū and Ŭ DEFENDANT(S) NAME and THIRD PARTY(IES) FROM: **ION TO A JUDGE OR JUSTICE** APPLICANT(S) Form 38, Address for Service included for filing Form 38, Address for Service previously filed The applicant(s) ask(s) for the following order(s) The order(s) sought require a hearing (Rule 16(6)) do not require a hearing (Rule 16(6.1)) This application, which requires a hearing, will be heard by the court or as soon after this time as the court schedule allows in person at by another method of attendance, as specified The facts on which the application is based are as follows If you need more space to set out the orders you are asking for or the relevant facts, attach additional pages. additional pages are attached. Mark the additional pages as "Page 2 of the Application, Page 3, etc." A copy of the attached pages must accompany each copy of the Application. I certify these facts are true. The Court orders that SERVICE COPY FORM 17

REGISTRY FILE NUMBER

service copy

APPLICATION TO A JUDGE OR JUSTICE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

Fill in the names of the parties, copying

ne parties, copying	In the sees between				
them from the Notice of Claim or Notice	In the case betwee	n			
of Civil Resolution Tribunal Claim and	NAME			CLAIMAN	
any Third Party Notice.	and			DEFENDAN [*]	Ť
	NAME			52, 21,5711	
	and			THIRD DARTY/	<u> </u>
	NAME			THIRD PARTY(I	
EDOM.					— ⊒
FROM: Fill in the name of the				APPLICAN	T(S) 2
applicant. If the applicant has not	NAME	and the first and all the filters			_ Z
previously filed an Address for Service	Form 38, Address for S	ervice included for filing	Form 38, Address for Se	rvice previously filed	⊺
(Form 38), they must complete, file, and	The applicant(s) asl	(s) for the following order(s)			
serve on all parties an Address for Service					
with this application.					=
Check the appropriate	The order(s) sought				
box.	requir	e a hearing (Rule 16(6))	do not require a	hearing (Rule 16(6.1))	JUDGE
	This application, wl	nich requires a hearing, will be	heard by the court		I .
	on	at		or as soon after this time as the court schedule allows	0
If a hearing is required,		date	time am/pm		_ QR
the registry staff will tell you the date, time and	in person at		court location		JUSTICE
method of attendance for the hearing.	by another		court location		= 5
v	method of				ျပ
	attendance, as				
	specified				
If the applicant intends to rely on documents,			appearance details		''''
they must file them with a Supporting Materials	The facts on which	the application is based are	as follows Set out the fa	acts you are relying on for the order(s) you ar	re asking for.
Cover Sheet (Form 39). If a hearing is					
not required, file them with this application.	-				
Otherwise file them and					
serve them on each affected party at least					
7 days before the date of the hearing, unless					
the registrar allows the					
application to be made as an urgent application.	additional pages are atta	et out the orders you are asking for or the releva ched. Mark the additional pages as "Page 2 of th	int facts, attach additional pages. ne Application, Page 3, etc." A col	py of the attached pages must accompany each o	сору
Sign, print or type	of the Application. I certify these facts	are true			
name.	- Toorting theore label		sign, print or type name of applicant		
This will be completed by the Court.	The Court orders t	hat			
,					
					ap
					Si
					ant
					applicant copy
					9
FORM 17		date	by the Cour	п	
FUNIVI I/				applicant copy	

ACCEPTANCE OF OFFER IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY	FILE NUMBER	
REGISTRY	LOCATION	_

In the case between	CLAIMANT(S)
NAME	
	DEFENDANT(S)
and	DEFENDANT(S)
NAME -	
and	THIRD PARTY(IES)
NAME	9
ACCEPTANCE OF OFFER The claimant(s) or defendant(s) or third party(ies)	
name	
accepts the offer to settle in full settlement of the claim, interest and ex-	xpenses, made by
served on	
Dateddate of completion	
atcity and province	sign, print or type name
TIME LIMIT FOR ACCEPTANCE	
TIME LIMIT FOR ACCEPTANCE A party who receives an offer has 28 days after being served with the offer to accept the offer. No response will be considered a rejection.	REGISTRY USE ONLY Dated
ACCEPTANCE OF OFFER To accept an offer to settle, a party must complete this form and within 28 days of being served the offer, serve the other party as outlined in Rule 10.1(3)(b).	
FILING OFFER AND ACCEPTANCE If a party served with an Acceptance of Offer files the offer and the acceptance in the registry, the acceptance is deemed a payment order.	
	signature

FORM 19

REQUEST FOR JUDGMENT OR FOR DISMISSAL IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
DECICEDAL
REGISTRY LOCATION

Fill in the names of the parties, copying them	In the case between	
from the Notice of Claim and any Third Party Notice.	n _{NAME}	LAIMANT(S) 】
	and	<u> </u>
	NAME DEF	ENDANT(S)
	and	
		PARTY(IES)
		ح
Fill in the name	TAME APP	LICANT(S)
of each person requesting judgment	Form 38, Address for Service included for filing Form 38, Address for Service previously filed	
or dismissal.	To this co, Addition for the included for filling	П
Indicate what you are	Because	
asking for and your reasons.	☐ the claimant(s)	5
	a defendant(s):	Š
	did not	2
	attend the mediation session	
	\square sign the fee declaration and a Verification of Default (Form 31) has been filed	Ū
	the applicant asks for	Ž
	☐ an order dismissing the claim	
	\square a default order because the claim is for debt	
	$\hfill \square$ a date for a hearing before a judge because the claim is not for a debt	
	The Court orders that	
This will be completed by the Court.		
	date by the registrar	

page 83 of 105

Form 23

REGISTRY	FILE NUMBER	
REGISTRY	LOCATION	

	In the case between				
Fill in the names of the parties, copying them	NAME			CLAIMANT(S)	\leq
from the Notice of Claim and Third Party Notice, if applicable.					EDI
	and				A
	NAME			DEFENDANT(S)	<u>Ö</u>
					2
	and			THIRD PARTY(IES)	8
	NAME			Timb Partition	Ĭ
	As a party has failed to comply with a provision of a file one requiring payment of money, and as the mediation damages to be paid in the event of that provision being	agreement			COMPENSATION ORDER
	THIS COURT ORDERS				OL
If the judge orders payment of money, fill in the name of the party	Name				ž
ordered to pay and the name of the party the					0
money is to be paid to.	TO PAY DIRECTLY TO		\$	Amount Judge orders	RD
	Name				田
		_ +	\$ 	Expenses	
		_ =	\$	TOTAL AMOUNT OF ORDER	
Check the appropriate box	immediately, or				
If the civalence and are	☐ in accordance with the following payment schedule				
If the judge orders payment by installments or before a fixed date, say what amounts are					
to be paid and when.					
Set out in this section	THIS COURT ORDERS				
any terms other than the payment of money that the judge orders.					
, ,					
					S
		+	\$	Expenses	court copy
This will be signed and dated by the Court.	date	by the Cour	t		Ψ.
FORM 26				court copy	

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

	In the case between			
Fill in the names of the parties, copying them	NAME		CLAIMANT(S)	
from the Notice of Claim and Third Party Notice, if applicable.				J
	and			2
	NAME		DEFENDANT(S)	5
				2
	and		THIRD PARTY(IES)	2
	NAME			₹
	As a party has failed to comply with a provision of a file one requiring payment of money, and as the mediation damages to be paid in the event of that provision being	agreement does not establ		ロロNの>
w	THIS COURT ORDERS		=	7
If the judge orders payment of money, fill	Name			Ź
in the name of the party ordered to pay and the				כ
name of the party the money is to be paid to.	TO PAY DIRECTLY TO			U
		\$		J
	Name		-	Ü
		+	Expenses	
		= \$	TOTAL AMOUNT OF ORDER	
Check the appropriate box	immediately, or	_		
If the judge orders payment by installments or before a fixed date, say what amounts are to be paid and when.	in accordance with the following payment schedule			
Set out in this section any terms other than the payment of money that the judge orders.	THIS COURT ORDERS			
				0
		+ \$		debtor's copy
		+ \$	Expenses	SCO
This will be signed and dated by the Court.	date	by the Court		ρV
FORM 26			debtor's copy	

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

	In the case between		
Fill in the names of the parties, copying them	NAME		CLAIMANT(S)
from the Notice of Claim and Third Party Notice, if applicable.			<u>E</u>
	and		≥
	NAME		DEFENDANT(S)
			ž
	and		THIRD PARTY(IES)
	NAME		<u> </u>
	As a party has failed to comply with a provision of a filed one requiring payment of money, and as the mediation a damages to be paid in the event of that provision being I	agreement does not establ	d that provision was not
	THIS COURT ORDERS		
If the judge orders payment of money, fill in the name of the party	Name		ž
ordered to pay and the name of the party the			<u>C</u>
money is to be paid to.	TO PAY DIRECTLY TO	\$	Amount Judge orders
	Name		— <u> </u>
		+ *	Expenses
		= \$	TOTAL AMOUNT OF ORDER
Check the appropriate box.	immediately, or		
	in accordance with the following payment schedule		
If the judge orders payment by installments or before a fixed date,			
say what amounts are to be paid and when.			
•			
Set out in this section	THIS COURT ORDERS		
any terms other than the payment of money			
that the judge orders.			
		+ \$	Expenses of SQ
This will be signed and			COPY
dated by the Court.	date	by the Court	
FORM 26			creditor's copy

REGISTRY	FILE NUMBER
REGISTRY	LOCATION

	In the case between		
Fill in the names of the parties, copying them	NAME		CLAIMANT(S)
from the Notice of Claim and Third Party Notice, if applicable.			
	and		DESCRIPANITION A
	NAME		DEFENDANT(S)
			ž
	and		THIRD PARTY(IES)
	NAME		
	As a party has failed to comply with a provision of a filed one requiring payment of money, and as the mediation adamages to be paid in the event of that provision being	agreement does not estab	
	THIS COURT ORDERS		TIC
If the judge orders payment of money, fill	Name		ž
in the name of the party ordered to pay and the			
name of the party the money is to be paid to.	TO PAY DIRECTLY TO		————⊅
		\$	Amount Judge orders
	Name		— <u> </u>
		+ \$	Expenses
		= \$	TOTAL AMOUNT OF ORDER
Check the appropriate box.	immediately, or		
If the judge orders payment by installments or before a fixed date, say what amounts are to be paid and when.	in accordance with the following payment schedule		
Set out in this section any terms other than the payment of money that the judge orders.	THIS COURT ORDERS		
		+ \$	Hird party's copy Expenses copy
This will be signed and dated by the Court.	date	by the Court	Э
FORM 26			third party's copy

NOTICE OF TRIAL CONFERENCE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION

n	the	0200	hotwoon

iii tile case betwe	GII						
NAME							CLAIMANT(S)
and							
NAME							DEFENDANT(S)
and							THIRD PARTY(IES)
NAME							I HIND PANT T(IES)
A trial conference	ce will be held on						
da	isy mor	nth	year	at	time	М	or as soon after this time as the court schedule allows
in person at							
by another methor of attendance, a specified			court location				
			attendance det	tails			
conference, which m (a) the party, (b) if the party i (c) a representa	the individual who wi	representative wh	no has the au	thority to			d the trial
At least 14 days before (Form 33) and file it a	rties do before the ore the date set for the at the registry with atta rty must serve a copy	e trial conference ached copies of a	, each party i Il relevant do	cuments.	. At least 7	days be	fore the trial
At the trial conferenc give a non-binding of	a trial conference? e, a judge can discuss pinion on the probable miss the claim, counte	trial procedure a outcome of the	rial. A judge	may also			
If a party or their repr	a party, either them resentative does not a ainst a defendant or th	ttend, the judge i					t order or other

FORM 32

NOTICE OF CIVIL RESOLUTION TRIBUNAL CLAIM IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

			Civil Resolution Tribunal FILE NUMBE
WHO? Fill in the name of the person(s) or person(s) or	NAME ADDRESS		CLAIMANT(S)
organization(s) that initiated the original	AUUNEOO		
proceeding before the Civil Resolution Tribunal.	CITY	TEL.#	
Fill in the name of the person(s) or organization(s) the	PROV. POSTAL O	CODE	DEFENDANT(S)
claimant's claim was against at the Civil Resolution Tribunal.	ADDRESS	TEL.#	
Fill in the name(s) of any other person(s) or	PROV. POSTAL O		THIRD PARTY(IES)
organization(s) claimed against by the defendant on a Notice	ADDRESS		THIND PART T(IES)
of Objection filed with this form.	PROV. POSTAL.	TEL.#	
Name of party filing this Notice of Civil	FILED BY	30DE	FILING PARTY(IES)
Resolution Tribunal Claim.	☐ Form 38, Address for Service included for filling		
to be made in Small Claims Court.	□ the Civil Resolution Tribunal has issued a notice refusing to resolve notice. □ the Small Claims Court ordered the Civil Resolution Tribunal not adju	ū	ssued an initiating
WHERE?	☐ An order for deposit under section 56.3 of the Civil Resolution Tribuna	Act is being sought.	
Tell where the event or transaction that resulted	CITY, PROV WHEN? Tell when the		
in the initial claim took place.	claimant became aware of the issues in dispute.		
All initiating notices and responses described must be filed. The document showing why the Small Claims Court may hear this claim must also be filed. Include one copy of	DOCUMENTS TO BE FILED WITH THE NOTICE OF CIVIL RESOLUTION Check all applicable boxes. all initiating notices, as defined in the Civil Resolution Tribunal Act, recall all responses, made under section 7 of the Civil Resolution Tribunal Act, recall all responses, made under section 5 and certificate provided by the tribunal to the filing party under section 5 anotice provided by the tribunal to the filing party to notify the filing party.	ceived by the filing par ct, received or made 6.2 of the Civil Resolu	by the filing party; ution Tribunal Act;
each document for each copy of this form being filed. A copy of each filed document must be served on each party	tribunal small claim; the Court order that the Civil Resolution Tribunal not adjudicate the tri	•	eluses to resolve the
	Amount of filing party's claim		\$
HOW MUCH?	TIME LIMIT FOR REPLY IF RESPONSE IS NOT CONTINUED A reply must be completed and filed with an Address for Service within 14 days after	+ EXPENSES	\$
File the documents from the Civil Resolution Tribunal that describe	being served in British Columbia or within 30 days after being served outside of British Columbia with this notice, unless a response was already made at the Civil Resolution	+ SERVICE FEES	\$
what is being claimed, how much is being claimed and what is being disputed.	Tribunal in relation to the continued claim and filed with this notice. If a party's response made at the tribunal was filed with this notice, that response has been continued as a reply, but the party must still file an Address for Service. If a reply is not filed, or a response not continued as a reply, a court order may be made without further notice.	= TOTAL CLAIMED	\$
	The Court Address for filing documents is:		

FORM 34

court copy

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

WHO? This party initiated the	NAME	s		CLAIMANT(S)				
file in the Civil Resolution Tribunal.								
	CITY		TEL. #					
This seek was seed as		PROV. POSTAL	CODE	(
This party was required to make a response to	NAME			DEFENDANT(S)				
the initial claim at Civil Resolution Tribunal.	ADDRES	5		(
ricoolation mountai.	CITY		TEL #	-				
	CITY	PROV. POSTAL						
This party was added by the defendant on the claim at the Civil	NAME ADDRESS	3		THIRD PARTY(IES)				
Resolution Tribunal. This				-				
is who the defendant thinks should pay all or	CITY		TEL.#	F				
part of the claim.		PROV. POSTAL	CODE	FILING PARTY(IES)				
	FILED	Party name(s)		FILING PARTY(IES)				
		Form 38, Address for Service included for filing						
WHY?		E Form 36, Address for Service included for limity						
This is what the filing	TAKE	NOTICE that this proceeding is being filed in accordance with	Rule 1.1 as:					
party says is bringing this proceeding to	_	a notice of objection was filed and the Civil Resolution Tribunal has		2				
Small Claims Court.		he Civil Resolution Tribunal has issued a notice refusing to resolve	a claim after having i	ssued an initiating				
		notice.		=				
		he Small Claims Court ordered the Civil Resolution Tribunal not adj u	idicate the claim.					
WUEDEO		TAKE NOTICE that this proceeding is being filed in accordance with Rule 1.1 as: a notice of objection was filed and the Civil Resolution Tribunal has issued a Certificate. the Civil Resolution Tribunal has issued a notice refusing to resolve a claim after having issued an initiating notice. the Small Claims Court ordered the Civil Resolution Tribunal not adjudicate the claim.						
WHERE? This is where the	CITY, PRO	N/		f				
claimant says the claim happened.	CITY, PHO	WHEN?						
паррепец.		claimant became		ŕ				
		aware of the issues in dispute.)				
These are the	DOCUMENTS TO BE FILED WITH THE NOTICE OF CIVIL RESOLUTION TRIBUNAL CLAIM							
documents the filing party was required	- 1	Check all applicable boxes.						
to file. Their contents contain information	1 —	all initiating notices, as defined in the Civil Resolution Tribunal Act, received by the filing party;						
about what is being		all responses, made under section 7 of the Civil Resolution Tribunal Act, received or made by the filing party;						
claimed, how much is being claimed, what is	□ a	a certificate provided by the tribunal to the filing party under section 5	6.2 of the Civil Resolu	ıtion Tribunal Act;				
being disputed and why	arty that the tribunal r	efuses to resolve the						
the matter may be heard in Small Claims		tribunal small claim;						
Court.		☐ the Court order that the Civil Resolution Tribunal not adjudicate the tribunal small claim.						
HOW MILOHO	Amour	nt of filing party's claim						
HOW MUCH?				\$				
		ME LIMIT FOR REPLY IF RESPONSE IS NOT CONTINUED nust be completed and filed with an Address for Service within 14 days after	+ EXPENSES	\$				
	being se	rved in British Columbia or within 30 days after being served outside of British	+ SERVICE FEES	\$				
		a with this notice, unless a response was already made at the Civil Resolution n relation to the continued claim and filed with this notice. If a party's response made						
	at the trib	ounal was filed with this notice, that response has been continued as a reply, but the st still file an Address for Service. If a reply is not filed, or a response not	= TOTAL CLAIMED	\$				
		st still file an Address for Service. If a reply is not filed, or a response not d as a reply, a court order may be made without further notice.						
	The Cour	t Address for filing documents is:						

FORM 34 other party copy

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

WHO?	NAME			CLAIMANT(S)	_		
This party initiated the file in the Civil	ADDRESS				\leq		
Resolution Tribunal.	CITY		TEL.#		\dashv		
	PROV.	POSTAL 0	CODE		ਨ		
This party was required	NAME			DEFENDANT(S)	m		
to make a response to the initial claim at Civil	ADDRESS				0		
Resolution Tribunal.	CITY		TEL.#		П		
	PROV.	POSTAL 0	CODE		$\mathbf{\Omega}$		
This party was added	NAME			THIRD PARTY(IES)	\leq		
by the defendant on the claim at the Civil	ADDRESS				F		
Resolution Tribunal. This is who the defendant	CITY		TEL.#		IJ		
thinks should pay all or part of the claim.	PROV.	POSTAL (Ш		
	FILED BY			FILING PARTY(IES)	ည		
	party	name(s)			\succeq		
	Form 38, Address for Service included for filing						
WHY?	TAKE NOTICE that this proceeding is being filed in accord	lance with	Rule 1.1 as:		╛		
This is what the filing	a notice of objection was filed and the Civil Resolution T				0		
party says is bringing this proceeding to	the Civil Resolution Tribunal has issued a notice refusing	j to resolve	a claim after having i	ssued an initiating	Z		
Small Claims Court.	notice.				뒦		
	□ a notice of objection was filed and the Civil Resolution Tribunal has issued a Certificate. □ the Civil Resolution Tribunal has issued a notice refusing to resolve a claim after having issued an initiating notice. □ the Small Claims Court ordered the Civil Resolution Tribunal not adjudicate the claim. □ An order for deposit under section 56.3 of the Civil Resolution Tribunal Act is being sought. [Complete and tile Form 35]						
					۳		
	An arder for deposit under costion 56.3 of the Civil Resolu	ution Tribuna	Ast is being sought		E		
	An order for deposit under section 56.3 of the Civil Resolution Tribunal Act is being sought. [Complete and file Form 35]						
WHERE?	CITY, PROV WHEN?						
This is where the claimant says the claim	Tell when the claimant became						
happened.	aware	of the			7		
		s in dispute.			M		
These documents or	Check all applicable boxes. all initiating notices, as defined in the Civil Resolution Tribunal Act, received by the filing party;						
records will show what	all responses, made under section 7 of the Civil Resolution Tribunal Act, received or made by the filing party;						
is being claimed, how much is being claimed	a certificate provided by the tribunal to the filing party under section 56.2 of the Civil Resolution Tribunal Act;						
and what is being disputed from the Civil	a notice provided by the tribunal to the filing party to notify the filing party that the tribunal refuses to resolve the						
Resolution Tribunal.	tribunal small claim;	, and the second					
	the Court order that the Civil Resolution Tribunal not adjud	licate the tri	bunai smaii ciaim.				
	Amount of filing party's claim			•			
HOW MUCH?	TIME LIMIT FOR REPLY IF RESPONSE IS NOT CONTIN	HED	+ EXPENSES	\$			
	A reply must be completed and filed with an Address for Service within 14 da	ys after	+ EXPENSES	3			
	being served in British Columbia or within 30 days after being served outsid Columbia with this notice, unless a response was already made at the Civil Resol		+ SERVICE FEES	\$			
	Tribunal in relation to the continued claim and filed with this notice. If a party's response made at the tribunal was filed with this notice, that response has been continued as a reply, but the party must still file an Address for Service. If a reply is not filed, or a response not		= TOTAL CLAIMED	\$			
				*			
	continued as a reply, a court order may be made without further notice.				7		
	The Court Address for filing documents is:				2		
					oniei paity copy		
					Š		

FORM 34 other party copy

REGISTRY FILE NUMBER
DEGISTRY LOCATION
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

	NAME		CLAIMANT(S)				
WHO?	ADDRESS		<u> </u>	Z			
	CITY	TEL #		2			
	PROV. POSTAL C	ODE		\equiv			
	NAME		DEFENDANT(S)	Ж			
	ADDRESS						
				$\ddot{\pi}$			
	CITY PROV. POSTAL C	TEL.#		0			
		JODE TELES	T	\cong			
	ADDRESS		THIRD PARTY(IES)	\equiv			
				_			
	CITY	TEL.#		띪			
	PROV. POSTAL C	CODE	=======================================	ပ္ပ			
	FILED BYparty name(s)		FILING PARTY(IES)	Ö			
				Ĕ			
	Form 38, Address for Service included for filing	./		\subseteq			
	TAKE NOTICE that this proceeding is I SERVICE COP	1.1 as:		\equiv			
	a notice of objection was filed and the Civil Resolution Tribunal has	issued a Certificate.		9			
WHY?	the Civil Resolution Tribunal has issued a notice refusing to resolve	a claim after having i	ssued an initiating	<			
	notice.			큐			
	the Small Claims Court ordered the Civil Resolution Tribunal not adju	dicate the claim.		≅			
				<u>B</u>			
				늘			
	An order for deposit under section 56.3 of the Civil Resolution Tribuna	Act is being sought.	[Complete and file Form 35]	UTION TRIBUNAL			
	CITY, PROV WHEN?			F			
WHERE?	WIEN!			C			
				M			
	DOCUMENTS TO BE FILED WITH THE NOTICE OF CIVIL RESOLUTION	TRIBUNAL CLAIM		\leq			
	Check all applicable boxes.						
	\square all initiating notices, as defined in the Civil Resolution Tribunal Act, red						
	all responses, made under section 7 of the Civil Resolution Tribunal A	*	, ,,				
	a certificate provided by the tribunal to the filing party under section 5						
	a notice provided by the tribunal to the filing party to notify the filing party that the tribunal refuses to resolve the tribunal small claim:						
	tribunal small claim; the Court order that the Civil Resolution Tribunal not adjudicate the tribunal small claim.						
	the court order that the civil riesolation inbulial not adjudicate the th	ouriai siriali cialiri.					
	Amount of filing party's claim		•				
HOW MUCH?	TIME LIMIT FOR REDLY IS RECOGNICE IS NOT CONTINUED	. EVDENCEC	\$				
	TIME LIMIT FOR REPLY IF RESPONSE IS NOT CONTINUED A reply must be completed and filed with an Address for Service within 14 days after	+ EXPENSES	3				
	being served in British Columbia or within 30 days after being served outside of British Columbia with this notice, unless a response was already made at the Civil Resolution	+ SERVICE FEES \$	\$				
	Columbia with this notice, unless a response was already made at the Civil Hesolution Tribunal in relation to the continued claim and filed with this notice. If a party's response made at the tribunal was filed with this notice, that response has been continued as a reply, but the party must still file an Address for Service. If a reply is not filed, or a response not	TOTAL OLABATED	•				
		= TOTAL CLAIMED	\$	S			
	continued as a reply, a court order may be made without further notice.			₽			
	The Court Address for filing documents is:			service copy			
	The Court Address to filling documents is.			SO F			
				Ď			

FORM 34 service copy

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

WHO? Fill in the name of the person(s) or	NAME ADDRESS	CLAIMANT(S)		
organization(s) that		ō		
initiated the original proceeding before the	CITY	TEL. #		
Civil Resolution Tribunal	PROV. POSTAL C	CODE		
	NAME	DEFENDANT(S)		
Fill in the name of the person(s) or	ADDRESS	0		
organization(s) the				
original proceeding was against at the Civil	CITY PROV. POSTAL C			
Resolution Tribunal.	NAME	=		
	ADDRESS	THIRD PARTY(IES)		
Fill in the name of another person(s) or		<u>\</u>		
organization(s) the	CITY			
defendant included on a Notice of Objection filed	PROV. POSTAL C	CODE SUBJECT OF THE STATE OF TH		
with this form.	FILED BY	FILING PARTY(IES)		
	party name(s)			
	Form 38, Address for Service included for filling	-		
	TAKE NOTICE that this proceeding is being filed in accordance with	Pula 11 as:		
	a notice of objection was filed and the Civil Resolution Tribunal has	issued a Cartificate		
WHY?	the Civil Resolution Tribunal has issued a notice refusing to resolve	a claim offer having issued an initiating		
What permits this claim to be made in Small	notice.	a ciaim alter having issued an initiating		
Claims Court.	the Small Claims Court ordered the Civil Resolution Tribunal not adju	dicate the claim		
	and official ordina oddit ordina and the office the office and off	didde the dam.		
	An order for deposit under section 56.3 of the Civil Resolution Tribuna	/ Act is being sought to water and (in 5 as)		
	All order for deposit under section 56.5 or the Civil Resolution Inburia	Rule 1.1 as: issued a Certificate. a claim after having issued an initiating dicate the claim. I Act is being sought. (Complete and file Form 35)		
WHERE?	CITY, PROV WHEN?			
Tell where the	— Tell when the —			
claim happened.	claimant became aware of the			
	issues in dispute.	N TRIBUNAL CLAIM		
	DOCUMENTS TO BE FILED WITH THE NOTICE OF CIVIL RESOLUTION	NTRIBUNAL CLAIM		
	Check all applicable boxes.			
File the documents or	all initiating notices, as defined in the Civil Resolution Tribunal Act, received by the filing party;			
records from the Civil Resolution Tribunal that	all responses, made under section 7 of the Civil Resolution Tribunal Act, received or made by the filing party;			
describe what is being	a certificate provided by the tribunal to the filing party under section 56.2 of the Civil Resolution Tribunal Act;			
claimed, how much is being claimed and what	a notice provided by the tribunal to the filing party to notify the filing party that the tribunal refuses to resolve the			
is being disputed.	tribunal small claim;			
	the Court order that the Civil Resolution Tribunal not adjudicate the tribunal small claim.			
	L Amount of filing party's claim			
	Amount of ming party's claim	\$		
HOW MUCH?	TIME LIMIT FOR REPLY IF RESPONSE IS NOT CONTINUED	+ EXPENSES \$		
	A reply must be completed and filed with an Address for Service within 14 days after being served in British Columbia or within 30 days after being served outside of British			
	Columbia with this notice, unless a response was already made at the Civil Resolution	+ SERVICE FEES \$		
	Tribunal in relation to the continued claim and filed with this notice. If a party's response made at the tribunal was filed with this notice, that response has been continued as a reply, but the	= TOTAL CLAIMED \$		
	party must still file an Address for Service. If a reply is not filed, or a response not			
	continued as a reply, a court order may be made without further notice.	·		
	The Court Address for filing documents is:	= TOTAL CLAIMED \$		
	•			
		•		

FORM 34 filing party's copy

APPLICATION FOR DEPOSIT (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal DISPUTE NUMBE

	In the case between	
Fill in the names of the parties, copying them from the Notice of Civil Resolution	NAME CLAIMANT(S)	API
Tribunal Claim. File with a completed Address for Service (Form 38) if you have not previously	and DEFENDANT(S)	C)
filed one.	NAME	4
	and THIRD PARTY(IES)	, o
	NAME	Ţ
FROM: Fill in the name of each	NAME APPLICANT(S)	OR D
applicant.	☐ Form 38, Address for Service included for filing ☐ Form 38, Address for Service previously filed	Ē
Give details of the order	The applicant is applying for an order that a person make a deposit under section 56.3 of the Civil Resolution Tribunal Act.	POSIT
you are asking for.		
		<u>ි</u>
	An application will be heard by the Court	≦
Fill in the date, time and	on at or as scon after this time as the court schedule allows	Re
method of attendance for the hearing.	date time am/pm	OS
	in person at court location	Ξ
	by another method of attendance, as specified	(Civil Resolution Tribunal)
	appearance details	ñ
Give the facts you wish the court to consider and then sign, print or type your name.	The facts on which the application is based are as follows	al)
		-
		-
		-
		-
		-
	I certify these facts are true.	-
	NOTE TO APPLICANT: At the hearing of the application, the judge may require you to show them the final order issued by the tribunal.	
This will be completed by the Court.	The Court orders that	8
by the Court.		Ĭ,
		court copy
		<
FORM 35	date by the Court	
FUHM 35	court copy	1

APPLICATION FOR DEPOSIT (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal DISPUTE NUMBI

	In the case between	
		CLAIMANT(S)
	NAME	CLAIMANT(S)
	and	
		DEFENDANT(S)
	NAME	
	and	DEFENDANT(S) A THIRD PARTY(IES)
	NAME	THIRD PARTY(IES)
	-	APPLICANT(S)
FROM: This person named	NAME	APPLICANT(S)
as "applicant" will be asking the court to	☐ Form 38, Address for Service included for filling ☐ Form 38, Address for Service previou	usly filed
make this order.	The applicant is applying for an order that a person make a deposit u	inder section 56.3 of the Civil Resolution Tribunal
	Act.	SC
These are the details of the order the		
applicant is asking for.		
	An application will be heard by the Court	<u>록</u>
	on at	or as soon after this time as the court schedule allows
	in person at	time am/pm
	court location	on util
	by another method of attendance, as	PROSIT (Civil Resolution Tribunal or as soon after this time as the court schedule allows time ampin
	specified	[rib
	appearance	details
	The facts on which the application is based are as follows	le l
	I certify these facts are truesign, print or t	ype name of applicant
		o t
	The Court orders that	ler p
		oarty
		other party's copy
		Ору
	date	by the Court

other party's copy

APPLICATION FOR DEPOSIT (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
ivil Resolution Tribunal DISPUTE NUMBE

service copy

	In the case between	
	NAME	CLAIMANT(S)
	-	
	and	
	NAME	DEFENDANT(S) THIRD PARTY(IES)
	and	THIRD PARTY(IES)
	NAME	
		APPLICANT(S)
ROM:	Form 38, Address for Service included for filing	711 1 =1071111(0)
	•	00 (11 0: 110 1 1: 7: 1
	The applicant is applying for an order that a person make a deposit under section 5 Act.	6.3 of the Civil Resolution Tribunal or as soon after this time as the court schedule allows
	An application will be heard by the Court	
		or as soon after this time as the court schedule allows
	on at itime am/pm	The court scriedule allows
	in person at	
	by another method	
	of attendance, as specified	
	appearance details	
	The facts on which the application is based are as follows	
	Loortify those facts are true	
	I certify these facts are truesign, print or type name of applicant	_
	NOTE TO APPLICANT: At the hearing of the application, the judge may require order issued by the tribunal.	you to show them the final
	The Court orders that	
	SERVICE COPY	
EORM 35	date	the Court

APPLICATION FOR DEPOSIT (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
ivil Resolution Tribunal DISPUTE NUMBER

	In the case between	
Fill in the names of the parties, copying	CLAIMANT(S)	>
them from the Notice of Civil Resolution	NAME	0
Tribunal Claim. File with a completed Address for Service (Form 38) if you have not previously	and .	Ĭ
filed one.	MAME DEFENDANT(S)	\ }
	and	<u>-</u>
		П
		D
FROM: Fill in the name of each	AT LIDANI(O)	D J
applicant.	☐ Form 38, Address for Service included for filling ☐ Form 38, Address for Service previously filed	П
Give details of the order	The applicant is applying for an order that a person make a deposit under section 56.3 of the Civil Resolution Tribunal Act.	0 2 7 T
you are asking for.		Í
	An application will be heard by the Court	É
Ellis des dete des cond	or as soon after this time as the court schedule allows	J
Fill in the date, time and method of attendance	on at the court schedule allows date timeam/pm	3
for the hearing.	in person at	Ė
	by another method	,
	An application will be heard by the Court on	1
	appearance details	
Give the facts you wish	The facts on which the application is based are as follows	_
the court to consider and then sign, print or		
type your name.		
	I certify these facts are truesign, print or type name of applicant	
	NOTE TO APPLICANT: At the hearing of the application, the judge may require you to show them the final order issued by the tribunal.	
This will be completed	The Court orders that	gge
by the Court.		applicant copy
		큯
		۸ac
FORM 35	date by the Court	
FOHM 35	applicant copy	

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

Fill in the names of the	In the case between	1		
parties, copying them from the Civil Resolution			CLAIMANT(S)	
Tribunal (CRT) dispute notice The claimant(s)	NAME		<u> </u>	_
will be the original initiating party at	and			P
the CRT and the defendant(s) are all the			DEFENDANT(S)	Ď
people or organizations who the original claim	NAME			\equiv
is against. The third party(ies) are other	and			CAT
people or organizations who a defendant is	NAME		THIRD PARTY(IES)	Ξ
claiming against.				<u>S</u>
FROM:				
Fill in the name of the applicant(s). If	NAME		APPLICANT(S)	FOR
the applicant has not previously filed an	Form 38, Address for Service in	ncluded for filling Form 38, Address for Service previously filed		
Address for Service		for an order that the Civil Resolution Tribunal not adjudicate the clai	im.	M
(Form 38), they must complete, file and	me applicam(e) acre			EXEMPTION
serve on all parties an Address for Service with	An application will be		s soon after this time as	\leq
this application.	on	at	court schedule allows	P
The registry staff will fill		date time am/pm		ō
in the date, time and method of attendance	in person at			ž
for the hearing.		court location		6
	☐ by another method			¥
	of attendance, as specified			
	specified	appearance details		Re
	The facts on which	the application is based are as follows		Š
Give the facts you wish the judge to consider.				Ĕ
If additional space is required, attach				₹
separate page(s) to each copy of the form.				Ξ
Check box below and specify number of				₹
pages.	-			ᅙ
				(Civil Resolution Tribunal)
				<u>a</u>
Sign, print, or type name.	I certify these facts	s are truesign, print or type name of applicant		_
	Attached to this ap	plication are the following		
Attach the documents that have been filed in	_	s, as defined in the Civil Resolution Tribunal Act, received by the applican		
the CRT.		er section 7 of the <i>Civil ResolutionTribunal Act</i> received or made by the a es are attached. Mark the additional pages as "Page 2 of the Application f		
		es are attached. Mark the additional pages as Trage 2 of the Application for Exemp		
I				
This will be completed by the Court.	The Court orders t	hat		
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				court copy
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FORM 36		date by the Court		
			court copy	

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

In the case between

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

	NAME			CLAIMANT(S)	-
	and				≥
				DEFENDANT(S)	PPI
	NAME				
	and			THIRD PARTY(IES)	Ä
	NAME				2
	NAME			APPLICANT(S)	FOR
FROM: This person named	Form 38, Address for Service in	ncluded for filling	ress for Service previously filed		
as "applicant" will be asking the court to	The applicant(s) asks	for an order that the Civil Resolu	tion Tribunal not adjudicate th	ne claim.	EXEMPTION
make this order.	An application will be	made to the court		or as soon after this time as	≊
	on	date	at	the court schedule allows	걸
If a hearing is required, the date, time and	☐ in person at	uate	une ampin		⋾⋝
method of attending the hearing is indicated here.	in person at		court location		\neg
	☐ by another method				18
	of attendance, as specified				=
	, ,	the application is based are a	appearance details		၂ရွိ
	The lacts on which	the apphoanon is based are a	3 10110113		Civil Resolution Tribunal)
					<u>.</u> E .
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					- <u>=</u>
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	I certify these facts	are true.	n, print or type name of applicant		
		plication are the following	Tille	-15	
		s, as defined in the <i>Civil Resolution</i> are section 7 of the <i>Civil Resolution Tr</i>			
		es are attached. Mark the additional attached pages must accompany e			
	The Court orders the		aon copy or the representation of		1
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					party
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FORM 36		date	by the Court		

other party's copy

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER REGISTRY LOCATION Civil Resolution Tribunal FILE NUMBER

	in the case between	
	NAME	CLAIMANT(S)
		>
	and	
	NAME	DEFENDANT(S)
	and	
	NAME	THIRD PARTY(IES)
FROM:	NAME	APPLICANT(S)
		AFFEIGANT(3)
	☐ Form 38, Address for Service included for filing ☐ Form 38, Address for Service The applicant(s) asks for an order that the Civil Resolution Tribu	pe previously filed
	., ,,	E CODY
	An application will be made to the court SERVIC	or as soon after this time as
	on at _	the court schedule allows
	in person at	Linal not adjudicate the claim. E COPY or as soon after this time as the court schedule allows
		ourt location
	☐ by another method	ppearance details S O O O O O O O O O O O O
	of attendance, as specified	
		ppearance details
	The facts on which the application is based are as follow	s Ø
		<u></u> <u></u>
	Land Market and Control and Long	<u>a</u>
	I certify these facts are true.	nt or type name of applicant
	Attached to this application are the following	lat received by the smallerest
	 all initiating notices, as defined in the Civil Resolution Tribunal A all responses under section 7 of the Civil Resolution Tribunal Ac 	
	 additional pages are attached. Mark the additional pages as etc." A copy of the attached pages must accompany each copy 	
	The Court orders that	of the Application for Exemption.
		ي ا
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FORM 36	date	by the Court
	date	by the Court

service copy

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal) IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

CLAIMANT(S)

Fill in the names of the parties, copying them from the Civil Resolution Tribunal (CRT) dispute notice The claimant(s)

In the case between

otice The claimant(s)						_
ill be the original iitiating party at	and					
ne CRT and the	una				DEEE	NDANT(S)
efendant(s) are all the eople or organizations	NAME				DELL	LINDANI(S)
ho the original claim against. The third						<u>_</u>
arty(ies) are other eople or organizations	and				THERE	ADTW(F0) P
ho a defendant is	NAME				THIKD F	ARTY(IES)
aiming against.						<u>></u>
ROM:						_
ill in the name of ne applicant(s). If	NAME				APP	LICANT(S)
ne applicant has not						—— ਤੋ
reviously filed an ddress for Service	Form 38, Address for Service in			for Service previously filed		п
Form 38), they must omplete, file and	The applicant(s) asks	for an order that th	e Civil Resolutio	n Tribunal not adjudi	cate the claim.	
erve on all parties an	An application will be	made to the court				<u> </u>
ddress for Service with is application.	All application will be	made to the court			or as soon after this ti	me as
	on			at	the court schedule all	ows _
he registry staff will fill	1	date		time am/p	om	me as ows
the date, time and ethod of attendance	in person at					Įž
or the hearing.				court location		
	□ by another method					
	of attendance, as					≦
	specified			appearance details		
	The facts on which	the application is	hacad ara ac f			Resolution
ive the facts you wish	THE TACKS OIL WINCH	tile application is	b baseu ale as i	Ollows		ő
ne judge to consider.						
additional space required, attach						
eparate page(s) to ach copy of the form.						s
heck box below and						
pecify number of ages.						
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	I certify these facts	are true				<u>a</u>
ign, print, or type ame.	r certify these facts	are true.		sign, print or type name of applicant		
	Attached to this ap	plication are the f	ollowing			
ttach the documents at have been filed in				unal Act, received by		
ne CRT.	all responses und	er section 7 of the Cit	vil Resolution Tribu	inal Act received or m	ade by the applicant.	
				ges as "Page 2 of the copy of the Application	Application for Exemption for Exemption.	n, Page 3,
	The Court orders to	hat				
his will be completed y the Court.						
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applicant copy

CERTIFICATE OF COMPLIANCE IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER	
EGISTRY LOCATION	

	In the case between	
Fill in the names of the parties, copying them from the Notice	CLAIMANT(S) C)
of Civil Resolution Claim.	and	1
	NAME DEFENDANT(S)	5
	and THIRD PARTY(IES)	1
)
FROM: Fill in the name of the	FILING PARTY(IES)	5
filing party(ies).	☐ Form 38, Address for Service included for filing ☐ Form 38, Address for Service previously filed	Š
	Ţ	<u>-</u>
NOTE: Each filing party seeking compensation	NAME Form 38, Address for Service included for filing Form 38, Address for Service previously filed I/WE,	
for a personal injury must complete a separate form.	☐ The Notice of Civil Resolution Tribunal Claim (<u>Form 34</u>) has been served on all other parties, proof of service has been filed and at least one reply filed or continued in respect of the claim.	1
Check all applicable boxes.	A party has filed a response under section 7 of the Civil Resolution Tribunal Act (CRTA) or a reply under Rule	
	1.1(21) of the Small Claims Rules. ☐ An application for deposit (if applicable)	
	has not been filed by any party under Rule 1.1(40) or (41) and the time period to file an application has passed.	
	was dismissed.	
	was granted and the deposit was made or all due instalments have been paid in accordance with the order.	
Check one of the	☐ I/We are NOT claiming damages for personal injuries and are ready to proceed to a settlement	
following, as applicable.	conference/trial conference. I am claiming damages for personal injuries and am ready to proceed to a settlement conference/trial	
	conference. I have attached all medical reports and all records of expenses or losses incurred or	
	expected. (Attach a copy of all reports and records to each copy of the form)	
Fill in the date and sign, type or print the		
name(s) of the filing party(ies).	date sign, print or type name of filing party	
	date sign, print or type name of filing party	

FORM 37

SUPPORTING MATERIALS COVER SHEET IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

Registry File Number:
Registry Location:

		OL 41144 NT(0)/ODEDITOD/
NA	AME	CLAIMANT(S)/CREDITOR(S
an NAI	nd AME	DEFENDANT(S)/DEBTOR(S
an	nd	
NA	АМЕ	THIRD PARTY(IES
The	ne supporting materials filed with this form are in support of	
ı was	☐ Application for Default Order (Form 5) filed with the court registry on	date
the stry	Application to a Judge on Justice (Form 17) filed with the court registry on	
amp	☐ Application to a Judge or Justice (Form 17) filed with the court registry on	date
you	☐ Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing	date
you ed at		date
you ed	☐ Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing	(Form 13) filed with the cour
you ed at	□ Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	(Form 13) filed with the cour
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you ed at o	Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	(Form 13) filed with the cour
you ed at o	Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	date (Form 13) filed with the cour date date date
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you ed at o	Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	date (Form 13) filed with the cour date date date
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you ed at o and	Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	date (Form 13) filed with the cour date date date
you ed at o and	Summons to a Payment Hearing (Form 12) or a Notice of a Payment Hearing registry on	date (Form 13) filed with the cour date date date

FORM 39

STATEMENT OF FINANCES
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

EGISTRY FILE NUMBER
EGISTRY LOCATION

Name and occupation.	NAME
	occuration
(Complete all that apply and write N/A for anything that does not apply. See page 2 for further instructions.
Circle one. 1	. I am married / single / in a common law relationship / other (specify)
2	. I am responsible for financially supporting (check if applicable, and indicate number)
	a child or children under 19
	another person or persons
3	Listed below is an accurate statement of my household's finances:

A. MONTHLY INCOME (net of tax an	d deductions)
Salary	\$
Commissions	\$
Tips and Gratuities	\$
Self-Employment Income	\$
Employment Insurance	\$
Workers' Compensation	\$
Pension Income	\$
Interest and Investment Income	\$
Rental Income	\$
Business Income	\$
Government Child Benefit any government benefits received for a child that is not included on another income line	\$
Spousal Support	\$
Income of spouse/partner residing in the home	\$
Income of Children children residing in the home 19 years of age and over	\$
Income Assistance	\$
Other Income specify where the other income is from	
	\$
A.1 INCOME TOTAL	\$

Rent	\$
Mortgage	\$
Property Taxes/Strata Fees	\$
Home maintenance and repair	\$
Utilities electricity, gas, water, waste	\$
Phone/cellular/internet	\$
Cable/streaming subscriptions	\$
Homeowners/Renters Insurance	\$
Life Insurance	\$
Medical/Dental including regular dental care and contact lenses	\$
Groceries/household supplies	\$
Restaurant meals/food delivery	\$
Personal grooming and self-care hair dresser/barber and cosmetics	\$
Clothing	\$
Laundry & Dry Cleaning	\$
Motor Vehicle (lease or loan)	\$
Transportation bus, taxi, parking and ride share	\$
Newspapers & subscriptions	\$
Entertainment & recreation	\$
Alcohol, tobacco & non-medicinal cannabis	\$
Gift	\$
Charitable Donations	\$
Support Payments/Child Maintenance	\$
Childcare/Babysitting	\$
Children's Expenses: School, Activities and Lessons	\$
Pets	\$
Vacation	\$
Other	\$

FORM 40

CONTINUED OVER ightharpoonup

page 104 of 105

C. MONTHLY DEBT PAYMENTS	
Credit Card(s) provide card type and issuer	
	\$
	\$
	\$
Bank or Finance Company	
	\$
	\$
	\$
Government Debt student loan, income tax, etc.	
	\$
	\$
	\$
Other including all other personal debts	
	\$
	\$
	\$
C.1 DEBT PAYMENT TOTAL	\$

D. VALUE OF ASSETS	
Real Estate	
Market Value	\$
Mortgage Balance	\$
Cars/Boats/Vehicles	
Make, Model, and Year	
Market Value	\$
Loan Balance	\$
Bank or Other Accounts	\$
TFSA/RRSP	\$
Stocks, Bonds & Pensions	\$
Investment Accounts	\$
Cash	\$
Life Insurance	\$
Loans and Credit	\$
name of debtor	
Other includes precious metals, art, jewelry or other items of high value	\$
D.1 TOTAL VALUE OF ASSETS	\$

If you need more space to complete a portion of this Statement of Finances Form, attach additional pages to this form and label them as an appendix for the section you are continuing. For example: "Appendix 1-D, Additional Values of Assets" or "Appendix 4: Additional Supporting Records Attached".

A.1 INCOME TOTAL		\$
B.1 EXPENSES TOTAL	_	\$
C.1 DEBT PAYMENT TOTAL	_	\$
BALANCE	=	\$

4.	Attached are additional pages(s). The additional pages or supporting records are List		
_			
5.	I understand at the hearing the judge/justice may require me to swear or affirm to the truth of the contents of this Statement of Finances.		
	sign, print or type name date		

FORM 40