

**PROVINCE OF BRITISH COLUMBIA**  
**ORDER OF THE LIEUTENANT GOVERNOR IN COUNCIL**

Order in Council No. 338

, Approved and Ordered July 17, 2026

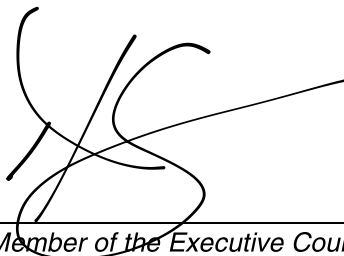
  
\_\_\_\_\_  
Lieutenant Governor

**Executive Council Chambers, Victoria**

On the recommendation of the undersigned, the Lieutenant Governor, by and with the advice and consent of the Executive Council, orders that

- (a) sections 17 to 21, 23 and 24 of the *Miscellaneous Statutes Amendment Act, 2026*, S.B.C. 2026, c. 15, are brought into force, and
- (b) the attached University Endowment Land Bylaw Enforcement Ticket Regulation is made.

  
\_\_\_\_\_  
Minister of Housing and Municipal Affairs

  
\_\_\_\_\_  
Presiding Member of the Executive Council

*(This part is for administrative purposes only and is not part of the Order.)*

**Authority under which Order is made:**

Act and section: *Miscellaneous Statutes Amendment Act, 2026*, S.B.C. 2026, c. 15, s. 33;  
*University Endowment Land Act*, R.S.B.C. 1996, c. 469, s. 14 (2)

Other: \_\_\_\_\_

R10977311

# UNIVERSITY ENDOWMENT LAND BYLAW ENFORCEMENT TICKET REGULATION

## Definition

**1** In this regulation:

“**Act**” means the *University Endowment Land Act*;

“**UEL bylaw**” means a bylaw enacted by the minister under section 12 (1) of the Act;

“**young person**” has the same meaning as in section 1 of the *Youth Justice Act*.

## Maximum fine amounts

**2** The following are the maximum amounts of fines that may be imposed under a UEL bylaw:

- (a) \$3 000, unless paragraph (b) applies;
- (b) \$1 000, if a young person is charged with an offence that is dealt with under Division 3 of Part 8 of the *Community Charter*.

## Prescribed classes of bylaw enforcement officers

**3** The following are the prescribed classes of persons who may be designated as bylaw enforcement officers for the purpose of the enforcement of a UEL bylaw:

- (a) members, other than civilian members, of the Royal Canadian Mounted Police;
- (b) persons
  - (i) who are employees, as defined in section 1 of the *Public Service Act*, and
  - (ii) whose duties include the enforcement of one or more UEL bylaws;
- (c) persons
  - (i) who are employees of a corporation retained by the government for the purpose of the enforcement of one or more UEL bylaws, and
  - (ii) whose duties as employees of the corporation include the enforcement of one or more UEL bylaws.

## Prescribed forms of tickets and their content

- 4**
- (1) A ticket issued for the purposes of the enforcement of a UEL bylaw must be in Form A or Form B.
  - (2) The certificate for service to be printed on the reverse side of the ticket must be
    - (a) in Form A.1 with respect to a ticket in Form A, and
    - (b) in Form B.1, with respect to a ticket in Form B.
  - (3) The instructions to be printed on the reverse side of the copy of the ticket given to the person alleged to have contravened a bylaw must be
    - (a) in Form A.2 with respect to a ticket in Form A, and
    - (b) in Form B.2 with respect to a ticket in Form B.

**Prescribed form of affidavit**

- 5** An affidavit for the purposes of section 272 (4) of the *Community Charter*, as that section applies in respect of the enforcement of UEL bylaws, must be in Form C.

**FORMS**

- Form A Municipal Ticket Information
  - Form A.1 Certificate of Service
  - Form A.2 Municipal Ticket Information
- Form B Municipal Ticket Information
  - Form B.1 Certificate of Service
  - Form B.2 Municipal Ticket Information
- Form C Affidavit in Support of an Application to Strike Out a Conviction

University Endowment Land, University Endowment Land Act

MUNICIPAL TICKET INFORMATION

ISSUED TO:

|                                        |                 |                                       |  |
|----------------------------------------|-----------------|---------------------------------------|--|
| SURNAME OR CORPORATE NAME              |                 | <input type="checkbox"/> YOUNG PERSON |  |
| GIVEN NAMES (OR CORPORATE NAME CONT'D) | GENDER<br>M   F | BIRTHDATE<br>YY   MM   DD             |  |
| ADDRESS                                |                 |                                       |  |
| CITY                                   | PROVINCE        | POSTAL CODE                           |  |

The bylaw enforcement officer says that he or she has reasonable and probable grounds to believe, and does believe, that the above named

on or about

DATE OF OFFENCE  
YY | MM | DD

at the time of

24 HR CLOCK  
HH | MM

at or near

STREET ADDRESS

University Endowment Land

- Province of British Columbia

Did commit the offence indicated, under the following bylaw:

<Bylaw Name>, Ministerial Order No. <Order Number> of <Order Date>

| DESCRIPTION OF OFFENCE | USE FOR ONE OFFENCE ONLY | SECTION | FINE AMOUNT | FINE AMOUNT IF PAID WITHIN 30 DAYS |
|------------------------|--------------------------|---------|-------------|------------------------------------|
|                        |                          |         | \$          | \$                                 |

If you wish to dispute the allegation contained in this ticket, you may appear at the following location to give notice of dispute:

University Endowment Land Administration  
5495 Chancellor Boulevard, Vancouver, BC V6T 1E2

or deliver, have delivered, or mail a **Notice of Dispute** to the above address as described on the reverse. The fine amount may be paid in accordance with the prescribed instructions (see reverse).

|                                                                                 |  |                                    |  |
|---------------------------------------------------------------------------------|--|------------------------------------|--|
| <b>For Court Use If Ticket Disputed</b>                                         |  | DATE<br>YY   MM   DD               |  |
| AT HEARING                                                                      |  |                                    |  |
| <input type="checkbox"/> CONVICTED                                              |  | <input type="checkbox"/> DISMISSED |  |
| SIGNATURE OF JUSTICE                                                            |  |                                    |  |
| BYLAW ENFORCEMENT OFFICER NAME OR NUMBER                                        |  | DATE OF SERVICE<br>YY   MM   DD    |  |
| BYLAW ENFORCEMENT OFFICER SIGNATURE                                             |  |                                    |  |
| AREAS OF THIS TICKET OUTLINED IN BOLD BLACK ARE NOT PART OF THE OFFENCE CHARGED |  |                                    |  |

If the fine is not paid or the allegation contained in this ticket is not disputed (see reverse) within 14 days from the date of service of this ticket, you will be deemed to have pleaded guilty to the offence charged and the fine amount will be immediately payable.

## CERTIFICATE OF SERVICE

I, \_\_\_\_\_  
NAME OCCUPATION

certify that on the date 

|      |    |    |
|------|----|----|
| DATE |    |    |
| YY   | MM | DD |

I served \_\_\_\_\_

with a copy of the Municipal Ticket Information on the reverse side of this ticket, in the manner indicated below:

- ☐ by delivering it to the person personally;
- ☐ by leaving it for the person at the person's last or usual residence with an occupant of it who appeared to be at least 16 years of age, because the person could not be conveniently found;
- ☐ the defendant being a corporation, by delivering it to a director, or to a manager, secretary or other executive officer of the corporation or of a branch of it or on the attorney of an extraprovincial company, namely:

Dated: 

|      |    |    |
|------|----|----|
| DATE |    |    |
| YY   | MM | DD |

\_\_\_\_\_  
BYLAW ENFORCEMENT OFFICER SIGNATURE

## MUNICIPAL TICKET INFORMATION

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### HOW TO PAY THIS TICKET

#### WHAT IS THE EASIEST WAY TO PAY?

You may pay by mail, by sending your cheque or money order (payable to <Community Name>, in Canadian funds) to the address below.

Do not send cash in the mail. A receipt will NOT be sent back to you.

*University Endowment Land Administration*  
5495 Chancellor Boulevard, Vancouver, BC V6T 1E2

Your payment must be accompanied by a copy of the other side of this ticket, or a note giving sufficient information to identify this ticket, including:

- the TICKET NUMBER (from the top right corner on the face of this ticket);
- your FULL NAME and MAILING ADDRESS;
- the DATE OF OFFENCE and the BYLAW NAME and SECTION of the offence.

#### NOTE:

If you do not provide sufficient details, your payment might not be credited to you, and the fine may remain outstanding. By paying the fine, you will be deemed to have pleaded guilty to the described offence. If there is an early fine payment option noted on this ticket, the payment must be postmarked on or before the 30th day from the date of service of this ticket.

#### MAY I PAY FOR THIS TICKET IN PERSON?

Yes. You may make payment at the address above during regular business hours.

Present this copy of the ticket, along with your payment.

#### WHAT HAPPENS IF I DO NOT PAY?

If the fine is not paid or the allegation contained in this ticket is not disputed (see reverse) within 14 days from the date of service of this ticket, you will be deemed to have pleaded guilty to the offence charged and the fine amount will be immediately payable.

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### HOW TO DISPUTE THIS TICKET

#### MAY I DISPUTE THIS TICKET?

Yes. If you dispute the allegation contained in this ticket you or your agent will have to attend the Provincial Court of British Columbia for a hearing.

#### HOW MAY A NOTICE OF DISPUTE BE MAILED?

If you wish to send your notice of dispute by mail, write to the following address:

*University Endowment Land Administration*  
5495 Chancellor Boulevard, Vancouver, BC V6T 1E2

Your notice of dispute should contain the following information:

- the TICKET NUMBER (from the top right corner on the face of this ticket);
- your FULL NAME and MAILING ADDRESS;
- the DATE OF OFFENCE and the BYLAW NAME and SECTION of the offence.

#### NOTE:

If you do not provide these details, the notice of dispute may not provide sufficient information, and you may be deemed not to have disputed the described offence.

#### HOW MUCH TIME DO I HAVE TO DISPUTE?

If you wish to dispute, you have up to 14 days from the date of service shown on the face of this ticket to deliver, have delivered or mail your notice of dispute. Your notice of dispute must be postmarked on or before the 14th day from the date of service of this ticket.

#### MAY I DELIVER A NOTICE OF DISPUTE IN PERSON?

Yes. You may deliver your notice of dispute to the above address. You should bring this copy of the ticket, and you may be asked to fill out a notice of dispute form.

#### WHAT HAPPENS AFTER MY NOTICE OF DISPUTE HAS BEEN RECEIVED?

You will receive notice in the mail from the Provincial Court Registry informing you of the time and location of your hearing. If you do not attend the Court on the indicated date, the ticket will be treated as not disputed, you will be deemed to have pleaded guilty to the offence charged and the fine amount will be immediately payable.

**MUNICIPAL TICKET INFORMATION**

ISSUED TO:

|                                        |          |                                       |                       |
|----------------------------------------|----------|---------------------------------------|-----------------------|
| SURNAME OR CORPORATE NAME              |          | <input type="checkbox"/> YOUNG PERSON |                       |
| GIVEN NAMES (OR CORPORATE NAME CONT'D) |          | GENDER<br>M / F                       | BIRTHDATE<br>YY MM DD |
| ADDRESS                                |          |                                       |                       |
| CITY                                   | PROVINCE | POSTAL CODE                           |                       |

The bylaw enforcement officer says that he or she has reasonable and probable grounds to believe, and does believe, that the above named as registered owner of:

|          |                      |
|----------|----------------------|
| COLOUR   | MAKE                 |
| PROVINCE | LICENCE PLATE NUMBER |

is liable by Section 83 of the *Motor Vehicle Act* for the offence described below,

committed on or about 

|                 |    |    |
|-----------------|----|----|
| DATE OF OFFENCE |    |    |
| YY              | MM | DD |

 at the time of 

|             |    |
|-------------|----|
| 24 HR CLOCK |    |
| HH          | MM |

at or near \_\_\_\_\_, *University Endowment Land*,  
STREET ADDRESS  
Province of British Columbia

Contrary to the following bylaw:

<Bylaw Name>, Ministerial Order No. <Order Number> of <Order Date>

| DESCRIPTION OF OFFENCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | USE FOR ONE OFFENCE ONLY | SECTION | FINE AMOUNT                                                                                                                | FINE AMOUNT IF PAID WITHIN 30 DAYS |                 |  |  |    |    |    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|---------|----------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------|--|--|----|----|----|
| <p>If you wish to dispute the allegation contained in this ticket, you may appear at the following location to give notice of dispute:</p> <p style="text-align: center;"><i>University Endowment Land Administration</i><br/>5495 Chancellor Boulevard<br/>Vancouver, BC V6T 1E2</p> <p>or deliver, have delivered, or mail a <b>Notice of Dispute</b> to the above address as described on the reverse. The fine amount may be paid in accordance with the prescribed instructions (see reverse).</p> |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |
| <p style="text-align: center;"><b>For Court Use If Ticket Disputed</b></p> <p>AT HEARING<br/><input type="checkbox"/> CONVICTED <input type="checkbox"/> DISMISSED</p>                                                                                                                                                                                                                                                                                                                                  |                          |         | <table border="1"> <tr> <td colspan="3">DATE</td> </tr> <tr> <td>YY</td> <td>MM</td> <td>DD</td> </tr> </table>            |                                    | DATE            |  |  | YY | MM | DD |
| DATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |
| YY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | MM                       | DD      |                                                                                                                            |                                    |                 |  |  |    |    |    |
| SIGNATURE OF JUSTICE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |
| BYLAW ENFORCEMENT OFFICER NAME OR NUMBER                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                          |         | <table border="1"> <tr> <td colspan="3">DATE OF SERVICE</td> </tr> <tr> <td>YY</td> <td>MM</td> <td>DD</td> </tr> </table> |                                    | DATE OF SERVICE |  |  | YY | MM | DD |
| DATE OF SERVICE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |
| YY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | MM                       | DD      |                                                                                                                            |                                    |                 |  |  |    |    |    |
| BYLAW ENFORCEMENT OFFICER SIGNATURE                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |
| <b>AREAS OF THIS TICKET OUTLINED IN BOLD BLACK ARE NOT PART OF THE OFFENCE CHARGED</b>                                                                                                                                                                                                                                                                                                                                                                                                                  |                          |         |                                                                                                                            |                                    |                 |  |  |    |    |    |

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NAME OCCUPATION

certify that on the date 

|    |            |    |
|----|------------|----|
| YY | DATE<br>MM | DD |
|----|------------|----|

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- ☐ by delivering it to the person personally;
- ☐ by leaving it for the person at the person's last or usual residence with an occupant of it who appeared to be at least 16 years of age, because the person could not be conveniently found;
- ☐ the defendant being a corporation, by delivering it to a director, or to a manager, secretary or other executive officer of the corporation or of a branch of it or on the attorney of an extraprovincial company, namely:

Dated: 

|    |            |    |
|----|------------|----|
| YY | DATE<br>MM | DD |
|----|------------|----|

\_\_\_\_\_  
BYLAW ENFORCEMENT OFFICER SIGNATURE

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**AFFIDAVIT IN SUPPORT OF AN APPLICATION TO STRIKE OUT A CONVICTION**

UNIVERSITY ENDOWMENT LAND ACT, SECTION 14, AND:

00000 000

- ☐ COMMUNITY CHARTER, SECTION 270, (FAILURE TO APPEAR)  
☐ COMMUNITY CHARTER, SECTION 271, (FAILURE TO RESPOND)

MUNICIPAL TICKET INFORMATION NUMBER

I, \_\_\_\_\_

|                                           |          |             |
|-------------------------------------------|----------|-------------|
| SURNAME OR CORPORATE NAME                 |          |             |
| GIVEN NAMES (OR CORPORATE NAME CONTINUED) |          |             |
| ADDRESS                                   |          |             |
| CITY                                      | PROVINCE | POSTAL CODE |

Make oath and swear that:

1. On 

|    |            |    |
|----|------------|----|
| YY | DATE<br>MM | DD |
|----|------------|----|

 I was convicted in my absence in the Provincial Court of British Columbia at \_\_\_\_\_ B.C.,  
LOCATION  
for the offence indicated, under the following bylaw:  
<Bylaw Name>, Ministerial Order No. <Order Number> of <Order Date>

| DESCRIPTION OF OFFENCE | USE FOR ONE OFFENCE ONLY | SECTION | FINE AMOUNT | FINE AMOUNT IF PAID WITHIN 30 DAYS |
|------------------------|--------------------------|---------|-------------|------------------------------------|
|                        |                          |         | \$          | \$                                 |

FAILURE TO APPEAR

2. Not more than 30 days have elapsed since the date specified in the notice of the hearing, and through no fault of my own I did not have an opportunity to appear before a justice to dispute the allegation set out above for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

FAILURE TO RESPOND

OR

2. Not more than 30 days have elapsed since the expiry of the time limit to dispute the allegation contained in the ticket, and through no fault of my own I did not have an opportunity to file a Notice of Dispute in connection with the allegation set out above for the following reason(s):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sworn before me on 

|    |            |    |
|----|------------|----|
| YY | DATE<br>MM | DD |
|----|------------|----|

 at \_\_\_\_\_ B.C.,  
LOCATION

\_\_\_\_\_  
SIGNATURE

A COMMISSIONER FOR TAKING AFFIDAVITS

**CERTIFICATE OF STRIKING OUT OF CONVICTION**

The conviction described above is struck out as of

|    |            |    |
|----|------------|----|
| YY | DATE<br>MM | DD |
|----|------------|----|

SIGNATURE OF JUSTICE

**1-COURT 2-DISPUTANT 3-UNIVERSITY ENDOWMENT LAND**