

Signup Instructions For BC Legislative Digest (BCLD)

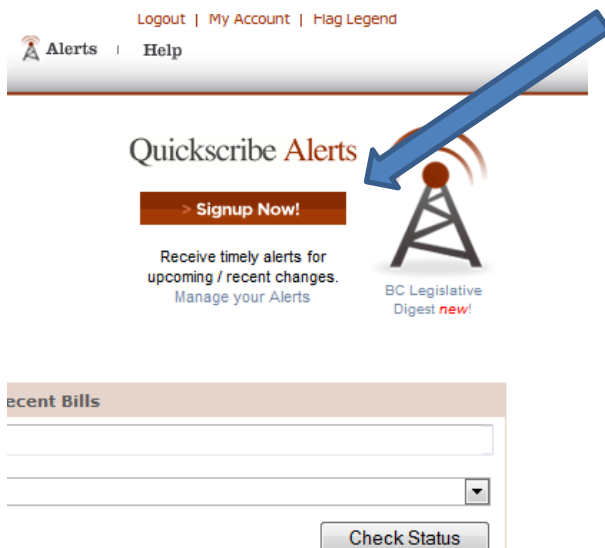
Step 1A:

[Log in](#) to Quickscribe Online

Step 1B:

Click the “Signup Now” on the main page (top right)

This link will take you to the main Alerts page, which offers you the option to subscribe to a number of different alert services including the new BCLD



Step 1C:

Click “Signup” under the BCLD heading

Quickscribe Alerts - Keeping you Informed

Quickscribe offers a number of unique alert services to keep you informed. You are entitled to use any of these services free-of-charge.

- BC Legislative Digest
- Quickscribe Reporter
- Bill Tracker Tool
- Law Tracker Tool



Note: If you or others in your office already have existing subscriptions, this link will first take you to a page that lists all of the current subscriptions assigned to this account. (see step 1D)

Step 1D:

This page will display if your company has existing subscriptions to the BCLD. You may edit the existing accounts or click "Add a new account" if you wish to create a new BCLD alert. **Skip to Step 5 if you do not see this screen.**

BC Legislative Digest - Sign-Up Form

[View Subscription List](#)

There are already subscriptions to the Digest under this account.

You can change your current subscription or add a new subscription at any time. Adding a new subscription will not disable your previous subscription selection.

Use the Unsubscribe buttons (below) if you wish to remove them entirely or select edit to make changes.

List of Subscriptions

Subscriber Name	Subscriber Email	Active Services	
Bob Taylor Any new Bills affecting FOREST ACT	bob.taylor@lawfirm.com	Daily Email	Edit - Unsubscribe - Preview
Susan BCLD - For Labour Research Group	Susan@lawfirm.com	Weekly Email	Edit - Unsubscribe - Preview
Mike Any legislation dealing with OFFENCE ACT or WESA	mike@lawfirm.com	Daily Email	Edit - Unsubscribe - Preview

[Add a new account](#)

Step 1E: Fill out sign-up form:

BC Legislative Digest - Sign-Up Form

Thank you for signing up to Quickscribe's new BC Legislative Digest email notification service. This service is fully controlled by you, therefore you will be guided through the following four steps to ensure your preferences are recorded.

- Step 1 - Contact Information
- Step 2 - Choose your Legislation
- Step 3 - Set your Email notification preferences
- Step 4 - Confirmation

Step 1 - Contact Information

Contact Information - [Privacy Statement]

* Name:

* Email: Use comma & space for multiple emails

* Confirm Email:

Subject Heading:

Phone:

Please choose the option that best describes your needs

I would like to receive alerts for **all categories** of law

I would like to receive alerts for a **certain category** or area of law (e.g. forestry law)

I would like to receive notification for **specific Bills, Acts and/or regulations** of my choosing

* Please choose how frequently you would like to be notified

Weekly

Daily (email will be sent only if there is a change to the legislation you are tracking)

The subject header will be displayed on the email subject line and is used to identify each alert. This is especially useful for those who have signed up for multiple alerts and for those who manage and track specific legislation for several different groups or individuals. Examples of headings: "For Forestry Law Research Group" or "New Bills affecting Family Law (For Bob)"

The **Weekly** Digest is sent out once per week *regardless* if there are legislative milestones (content) that match your selection criteria. The content of the actual email itself, however, will only include legislative changes that match your selection criteria. The **Daily** Digest is only sent (daily) **IF there are legislative changes that match your selection criteria**. The **Daily** is ideal for those who want to only track a few specific laws.

[Proceed to Step 2 >](#)

Step 2:

The following screen will be displayed if (on the previous step) you selected to be notified for “**specific Bills, Act/Regulations of your choosing**”. **Note:** Skip to Step 3 if you had selected to be alerted for **ALL** legislation, or legislation by **category**.

Step 2 - Choose Your Legislation

Make Selection:

Double-click on a document from the list below to add it to your selection.

[Acts] [Regulations] [Bills] [Search]

- Architects Act
- Armoured Vehicle And After-market compartment Control Act
- Arts Council Act
- Assessment Act
- Assessment Authority Act
- Assistance To Shelter Act
- Association Of Former M.I.a.s Of British Columbia Act
- Attorney General Act
- Auditor General Act
- B.c. Rail Benefits (first Nations) Trust Act
- Balanced Budget And Ministerial Accountability Act
- Bc-Hydro Public Power Legacy And Heritage Contract Act
- Bc Online Act
- Bc-alcan Northern Development Fund Act
- Bee Act
- Body Armour Control Act
- Bonding Act

Selected Documents:

Double-click on a document from your selection to remove it.

Bee Act

Double-click the Acts you wish to monitor. Note that you can also monitor Regulations/Bills by selecting the headings above. There are no restrictions on the number of documents you select.

< Return to Step 1 - Proceed to Step 3 >

Step 3:

Select which legislative milestones to be alerted to:

Step 3 - Customize Alert Email

There are several distinctive sections within the BC Legislative Digest Email. You may customize your selection to receive only the sections that are most

Please select each section you wish to see in your email

Track Proposed Changes (Bills)

- Bills Introduced (1st Reading) ?
- 3rd Reading Bills ?
- Bills Given Royal Assent ?
- Proclamations – Acts ?

Track Changes - Now in Force

- Acts – Recent Amendments ?
- Acts – New (in force) and Repealed ?
- Regulations – Recent Amendments ?
- Regulations – New (in force) and Repealed ?

In this case, you will receive an alert whenever a new Bill is introduced (1st reading) that *proposes* to make a change to the Bee Act. A link to the Bill that affects the Act will be displayed. You will then receive a 2nd email alert when this Bill achieves 3rd Reading, R/A, and finally, when it comes into law.

Alternatively – you may simply want to be alerted when amendments to the Bee Act come into force. In this case you will also need to deselect the boxes under “Track Proposed Changes (Bills)”.

< Return to Step 2 - Proceed to Step 4 >

Step 4:

Congratulations! You have now successfully set up a customized BC Legislative Digest alert. From here you can edit your account or return to the Alerts section to add a new one.

Step 4 - Confirmation

Account Summary

Company: QS2
Name: Susan
Email: Susan@lawfirm.com
Phone:

[Edit This Account](#)

Subject Header: Tracking Bill 9 & All Changes to Bee Act

Your daily customized email alert will include information about the following:

- Bills Introduced (First Reading)
- Third Reading Bills
- Bills Given Royal Assent
- Acts - Proclamations
- Acts - Recent Amendments
- Regulations - Recent Amendments

You have chosen to be notified for changes to **documents you have selected** in step 2.

[Return to Quickscribe Online](#)

Step 5:

Sit back, relax, and let Quickscribe track the legislation for you. Your alerts will be sent via email IF and WHEN there is legislative activity that matches your selection criteria. If you feel that you may have missed something, you may reference previous digest releases located on the main "Alerts" page:



Alerts - Keeping you Informed

Alerts are a number of unique alert services to keep you informed of recent and upcoming changes. As a Quickscribe client you can use any of these services free-of-charge.

[Legislative Digest](#)
[Be Reporter](#)
[Alert Tracker Tool](#)
[Alert Tracker Tool](#)



BC Legislative Digest

Let us track and email you the progress of any Bill as it makes its way into law from 1st reading, 3rd reading, Royal Assent and into law. You can choose to be notified of all legislation changes, changes to a selected group of Acts and Regulations, or create your own grouping of Acts and Regulations – Quickscribe's Legislative Digest lets you decide what you want to be informed about and how frequently you want to be notified. This is an essential tool for any professional who wants to keep tabs on upcoming and recent legislative activity. As a Quickscribe client, you are entitled to use this resource for **free!**

[> Signup](#)

 + Latest Digest

 + Previous Digest Releases

Keep in mind that these are generic weekly Digest releases and as such, they include **all** legislative changes – not just the items that relate to your own custom email.